

# VALOR CHRISTIAN COLLEGE



ACADEMIC CATALOG  
2025 – 2026  
COLUMBUS, OHIO

Valor Christian College has prepared this Academic Catalog based on the best information available at the time of printing. Information contained in this Catalog is subject to change without notice or obligation.

Valor Christian College is a Christian educational ministry that admits students regardless of race, color, gender, nationality, or ethnic origin.

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## 2025 – 2026 CAMPUS ACADEMIC CALENDAR

### Fall Semester 2025 August 18, 2025 – December 14, 2025

Residence Halls Open for Returning Students	August 12, 2025
Final Follow Up with Returning Students	August 13, 2025
Residence Halls Open for New Students	August 14, 2025
New Student Orientation and Registration	August 15, 2025
Fall 2025 Semester Classes Begin (Campus and Online)	August 18, 2025
Late Registration (Last Day to Enroll for Fall 2025)	August 18, 2025
Last Day to Add/Drop Classes (Enrolled Students Only)	August 25, 2025
Labor Day Holiday (Campus Closed, No Classes)	September 1, 2025
Fall Break (No Classes)	October 9-12, 2025
Fall Campus Classes Resume	October 13, 2025
Spring Graduation Application Deadline (December Graduates)	October 17, 2025
Last Day to Officially Withdraw from a Class	October 31, 2025
No Classes	November 26, 2025
Thanksgiving Holiday (Campus Closed)	Nov. 27-30, 2025
Fall Semester Classes Resume	December 1, 2025
Last Day of Class	December 5, 2025
Fall Semester Final Examinations	December 8-12, 2025
Residence Halls Close	December 14, 2025
Grades Due to Registrar by 5PM EST	December 16, 2025
<b>Spring Semester 2026 January 12, 2026 – May 10, 2026</b>	
Residence Halls Open for Returning Students	January 6, 2026
Final Follow Up for Returning Students	January 7, 2026
Residence Halls Open for New Students	January 8, 2026
New Student Orientation and Registration	January 9, 2026
Spring 2026 Semester Classes Begin (Campus and Online)	January 12, 2026
Late Registration (Last Day to Enroll for Spring 2026)	January 12, 2026
Last Day to Add/Drop (Enrolled Students Only)	January 16, 2026
Martin Luther King, Jr. Holiday (Campus Closed)	January 19, 2026
Spring Graduation Application Deadline (May Graduates)	February 2, 2026
Spring Break (No Classes)	March 9-13, 2026
Classes Resume	March 16, 2026
Last Day to Officially Withdraw from a Class	March 27, 2026
Good Friday (Campus Closed and No Classes)	April 3, 2026
Last Day of Class	May 1, 2026
Spring Semester Final Examinations	May 4-8, 2026
Spring 2026 Graduation Rehearsal	May 10, 2026
Spring 2026 Graduation 7:00 PM ET	May 10, 2026
Residence Halls Close	May 10, 2026
Grades Due to Registrar by 5PM ET	May 12, 2026

## 2025 – 2026 ONLINE ACADEMIC CALENDAR

Fall Semester 2025 Session One August 18, 2025 – October 12, 2025	
Fall 2025 Semester Online Session One Begins	August 18, 2025
Late Registration (Last Day to Enroll)	August 18, 2025
Last Day to Add/Drop (Enrolled Students Only)	August 22, 2025
Last Day to Withdraw without Recording	August 25, 2025
Labor Day (Campus Closed, Online Classes Continue)	September 1, 2025
Last Day to Withdraw while Passing	September 26, 2025
Final Examinations/Last Day of Online Classes	October 12, 2025
Spring Graduation Application Deadline	October 14, 2025
Final Grades Due to the Registrar by 5PM ET	October 17, 2025
Fall Semester 2025 Session Two October 20, 2025 – December 14, 2025	
Fall 2025 Semester Online Session Two Begins	October 20, 2025
Late Registration (Last Day to Enroll)	October 20, 2025
Last Day to Add/ Drop (Enrolled Students Only)	October 24, 2025
Last Day to Withdraw without Recording	October 27, 2025
Last Day to Withdraw while Passing	November 28, 2025
Final Examinations/Last Day of Online Classes	December 14, 2025
Final Grades Due to the Registrar by 5PM ET	December 16, 2025
Spring Semester 2026 Session One January 12, 2026 – March 8, 2026	
Spring 2026 Semester Online Session One Begins	January 12, 2026
Late Registration (Last Day to Enroll)	January 12, 2026
Last Day to Add/Drop (Enrolled Students Only)	January 16, 2026
Last Day to Withdraw without Recording	January 19, 2026
Spring Graduation Application Deadline (May Graduates)	February 2, 2026
Last Day to Withdraw while Passing	February 20, 2026
Final Examinations/Last Day of Online Classes	March 8, 2026
Final Grades Due to the Registrar by 5PM EST	March 10, 2026
Spring Semester 2026 Session Two March 16, 2026 – May 10, 2026	
Spring 2026 Semester Online Session Two Begins	March 16, 2026
Late Registration (Last Day to Enroll)	March 16, 2026
Last Day to Add/Drop (Enrolled Students Only)	March 20, 2026
Last Day to Withdraw without Recording	March 23, 2026
Last Day to Withdraw while Passing	April 24, 2026
Final Examinations/Last Day of Online Classes	May 10, 2026
Final Grades Due to the Registrar by 5PM ET	May 12, 2026
Spring 2026 Graduation Rehearsal	May 10, 2026
Spring 2026 Graduation 7:00 PM ET	May 10, 2026

## 2025 – 2026 ONLINE ACADEMIC CALENDAR

[illegible]

## 2025 – 2026 FINANCIAL CALENDAR

Fall Semester 2025 August 18, 2025 – December 14, 2025	
Fall 2025 Semester Begins (Campus and Online First Session)	August 18, 2025
Sub/Unsub/PLUS Loans Disbursement	August 20, 2025
Last Day to Add/Drop Classes (Fall Campus and Online Session 1)	August 25, 2025
First Installment of Payment Plan	September 1, 2025
PELL Grant Disbursement	September 3, 2025
Second Installment of Payment Plan	October 1, 2025
Fall Break (No Classes)	October 10-12, 2025
Final Exams & Last Day of Class– Fall Online Session 1	October 14, 2025
Fall Online Session 2 Begins	October 20, 2025
Sub/Unsub/PLUS Loans Disbursement	October 22, 2025
Last Day to Add/Drop (Fall Online Session 2)	October 24, 2025
Last Day to Officially Withdraw from a Class	October 31, 2025
Third Installment of Payment Plan	November 1, 2025
PELL Grant Disbursement	November 5, 2025
Final Installment of Payment Plan	December 1, 2025
Final Exams - Campus	December 8-12, 2025
Final Exams & Last Day of Class – Fall Online Session 2	March 8, 2025
Residence Halls Close	December 14, 2025
Grades Due to Registrar by 5 PM ET	December 16, 2025
Spring Semester 2026 January 12 – May 10, 2026	
Spring 2026 Semester Begins (Campus and Online First Session)	January 12, 2026
Sub/Unsub/PLUS Loans Disbursement	January 14, 2026
Last Day to Add/Drop Classes (Campus and Online Session 1)	January 16, 2026
PELL Grant Disbursement	January 28, 2026
1098T Mailing	January 31, 2026
First Installment of Payment Plan	February 1, 2026
Second Installment of Payment Plan	March 1, 2026
Final Exams & Last Day of Class – Spring Online Session 1	March 8, 2026
Spring Break (No Classes)	March 9-13, 2026
Spring Online Session 1 Begins	March 16, 2026
Sub/Unsub/PLUS Loans Disbursement	March 18, 2026
Last Day to Add/Drop (Spring Online Session 2)	March 20, 2026
Last Day to Officially Withdraw from a Class	March 28, 2026
Third Installment of Payment Plan	April 1, 2026
PELL Grant Disbursement	April 1, 2026
Final Installment of Payment Plan	May 1, 2026
Final Exams - Campus	May 4-8, 2026
Final Exams & Last Day of Class – Spring Online Session 2	May 10, 2026
Graduation Preparation and Practice	May 10, 2026
Spring Graduation	May 10, 2026
Residence Halls Close	May 10, 2026
Grades due to Registrar by 5 PM ET	May 12, 2026



## Summer Session 2026 May 25, 2026 – July 19, 2026

[illegible]

## A WORD FROM OUR FOUNDER



Dr. Rod Parsley with Ashton Parsley, Student Pastor

Thank you for your interest in Valor Christian College!

If God has a call on your life, this is the place for you, because we have equipped men and women to serve Him in every sphere of influence in our society for over 25 years.

Our graduates are prepared to impact the Kingdom of God as pastors, evangelists, music ministers, missionaries, business people, and in other professions through a unique blend of rigorous academic education, practical ministry application, and Holy Ghost impartation. Our commitment is to transfer the anointing that rests on my life and ministry into yours – no matter how He has called you to serve Him.

As a Valor student, you'll be part of a thriving local ministry with regional, national, and worldwide influence. 14 major outreaches on our campus welcome your enthusiasm and insights. There is a place for you to serve here as you develop skills that you can use in your own life and ministry! By the time you earn your degree at Valor, you will be ready to serve and lead everyone God has called you to reach wherever He leads you.

With your determination and drive propelling your experience here, there is no limit to what God can do in you, to you, and through you while you are here! This is where you can seize the opportunity to fulfill your destiny in the Kingdom of God, and we are looking forward to taking that journey with you.

Be blessed as you respond to His call during your time at Valor!

Yours for the Harvest,

A handwritten signature in blue ink, appearing to read "Rod Parsley".

Dr. Rod Parsley  
Founder and Chancellor

## A NOTE FROM OUR PRESIDENT

Welcome to Valor Christian College, The School of the Spirit!

When you walk down the hallways of the campus and dorms, you will notice on the seal of our college are three words written in Latin. These three words have come to embody the learning community of which you are now an important part.

The first word, “Spiritus,” means Spirit. Valor Christian College IS The School of The Holy Spirit. We are unashamedly people of The Spirit! You are now in a place where “the Flame of Love” burns brightly. The time you are now investing in preparation for future fruitfulness in ministry will be infused with power from on high. Your professors, staff and administration are all people who know the Spirit intimately, not as a doctrine to be debated but as a Person to be experienced!

The second word, “Fidei” means faith. These are days and this is a place where you will learn to live and walk by faith. Everything you see around you, the college itself, began as a word from the Lord to “build me an educational system.” You are a part of a legacy of faith-filled living. Your faith journey is going to a new level as a student of Valor!

The last word, “Virtus” can be translated in many ways. It can mean virtue or moral excellence. But it can also mean courage or boldness. A Valor student is a person of great courage. We are not afraid! We stand when those around us fall. We stand for truth. We speak when others are silent. We boldly proclaim the Good News when others are tempted to compromise. We are men and women of Valor! My prayer for you is that over the months and years to come you will be formed into a person characterized by the power of the Spirit, a life of Faith and Faithfulness who BOLDLY proclaims Good News to a needy world.

I welcome you to Valor!

Yours for Souls,

Dr. Scott Camp, D. Div  
President  
Valor Christian College



## MISSION

Valor Christian College is a biblically based community of higher learning called to educate and equip Christian leaders in academic excellence, moral integrity, spiritual intensity, and physical purity, to be agents of change and models of character, and to serve Christ professionally in the advancement of His kingdom.

## VISION

To be an internationally recognized, undergraduate Pentecostal and evangelical center of academic excellence and resource for World Harvest Church, City Harvest Network, and other Pentecostal and evangelical churches to educate and train effective, Spirit-filled leaders who will change the world for Christ.

## GOALS

Valor Christian College offers a solid postsecondary education to Christian ministers and lay workers. The College provides learning in a Pentecostal community that welcomes and includes students from various parts of the body of Christ—both denominational and non-denominational. Valor believes academic success and spiritual maturity are shared responsibilities between the student and the College.

To this end, Valor's goals enable the institution to fulfill its mission by:

1. Cultivating a community of learning centered on the presence of Christ and the authority of Scripture.
2. Providing high-quality educational programs and curricula leading to the equipping of students for professional Christian service.
3. Integrating the intellectual and experiential aspects of spiritual formation and ministry development.
4. Facilitating opportunities for students to study the Scriptures in a collegiate setting and to make applications in contemporary contexts.
5. Discipling students in a transformative culture of integrity and purity, equipping them to become models of Christian character.
6. Immersing students in the culture of Pentecostal spirituality to empower them for Christian life and mission.
7. Offering a strong core of general education courses to increase students' knowledge of the world in which they minister.
8. Equipping students to affect change in every sector of society through the demonstration and advancement of God's kingdom on the earth.
9. Resourcing students, alumni, churches, and marketplace leaders for ministry, authentic evangelism, Christian education, and cultural transformation.
10. Promoting and modeling the importance of continuing education for personal growth, vocational development, and the establishment of a lifestyle of life-long learning.

## CORE VALUES

Our vision flows out of the organizational core values and our church fellowship's doctrinal statement. The administration, faculty, staff, and board have developed the following value statements. At Valor Christian College, we value:

### **Excellence**

**Excellence and Personal Professionalism.** We believe the pursuit of excellence motivates us to be better citizens and competent professionals.

### **Integrity**

**Integrity before God and Man.** We believe God is sovereign in the affairs of humankind, and we are accountable to Him for our actions and attitudes. We believe that we must be respectful of the people with whom we work and live, as we strive to be good, responsible citizens.

### **Learning**

**Personal Growth.** We believe it strengthens and develops us to be lifelong learners in pursuit of excellence in education and practical experience in life and ministry.

### **Servanthood**

**A Servant's Heart.** We believe we are called to care about individuals, understand God creates them in His image, and strive to meet their spiritual and physical needs.

### **Stewardship**

**Careful Stewardship of Our Resources.** We believe everything we have comes from God, and we need to use what we are given to fulfill the vision of the College and to maximize our God-given resources.

### **Teamwork**

**Teamwork and Clear Communication.** We believe teamwork and clear communication build unity of purpose and enable us to do more together than we could individually.

### **Vision**

**A Clearly Defined Vision.** We believe a clearly defined vision focused on the future, faithful to our founding principles, and strategic in its approach will result in the fulfillment of our mission.

## STATEMENT OF FAITH

We believe the Holy Scriptures to be given by inspiration of the Holy Spirit, infallible and God's revealed Word to man (Hebrews 4:12; 1 Peter 1:23-25; 2 Peter 1:20-21; 2 Timothy 3:15-17; 1 Thessalonians 2:13).

We believe Scripture teaches there is only one true and living God who has eternally existed in three interrelated Persons, Father, Son and Holy Spirit (Deuteronomy 6:4; Isaiah 43:10-11; Matthew 28:19; Luke 3:22).

We believe man is a sinful being in need of redemption (Genesis 1:26-31, 3:1-7; Ecclesiastes 7:29; Psalm 51:5; John 6:44; Romans 5:12-21; 1 Corinthians 2:14).

We believe in the virgin birth of Jesus Christ, that He is the Son of God and the Son of Man, that He came to save man from condemnation of sin by offering His blood as an atonement, making it available to all who exercise faith in Him (Matthew 1:23; Luke 1:31,35; John 3:16; 1 Corinthians 15:3; 2 Corinthians 5:21).

We believe that for the salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential (Luke 7:50; 1 Corinthians 1:18; 2 Corinthians 2:15; Romans 10:13-15; Luke 24:47; Titus 2:11, 3:5-7; Ephesians 2:8-9; 2 Timothy 1:9).

We believe the Scriptures ascribe to the Holy Spirit the acts and attributes of an intelligent being, and that the works of God such as creation, inspiration, giving of life, and sanctification are also ascribed to the Holy Spirit (John 16:13; 1 Corinthians 2:11; Genesis 1:2; Acts 10:19, 13:2, 16:6, 13:4; John 16:8; Mark 3:29; Acts 7:51; Ephesians 4:30; 1 Corinthians 6:11,12; Job 33:4; 2 Peter 1:21; 1 Peter 3:18).

We believe in the sanctifying power of the Holy Spirit by whose indwelling the Christian is enabled to live a holy life (1 Thessalonians 4:3; 1 John 2:29; Romans 8:5; Philippians 2:12,13).

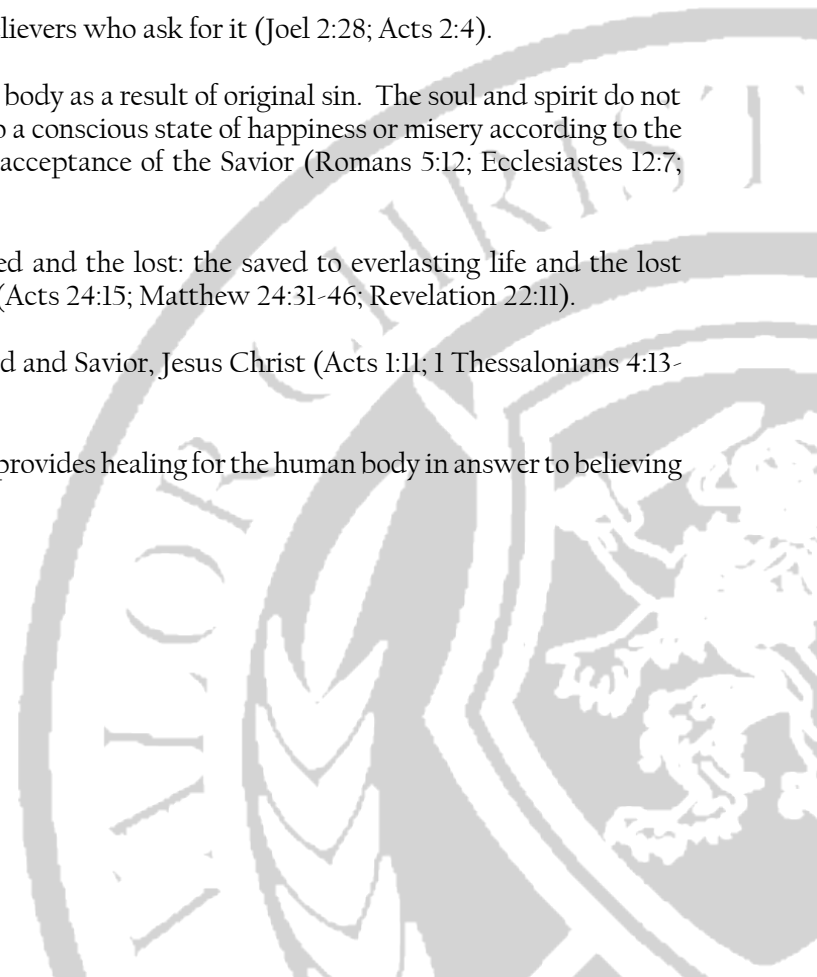
We believe the baptism in the Holy Spirit is given to believers who ask for it (Joel 2:28; Acts 2:4).

We believe all humankind is subject to the death of the body as a result of original sin. The soul and spirit do not die, but immediately after death enter into a conscious state of happiness or misery according to the character here possessed by rejection or acceptance of the Savior (Romans 5:12; Ecclesiastes 12:7; Philippians 1:23).

We believe in the bodily resurrection of both the saved and the lost: the saved to everlasting life and the lost without Christ to everlasting damnation (Acts 24:15; Matthew 24:31-46; Revelation 22:11).

We believe in the personal, imminent return of our Lord and Savior, Jesus Christ (Acts 1:11; 1 Thessalonians 4:13-18).

We believe the redemptive work of Christ on the Cross provides healing for the human body in answer to believing prayer (James 5:14-15).



## STATEMENT ON MARRIAGE, GENDER, AND SEXUALITY

We believe that God wonderfully and immutably creates each person as male or female through genetic encoding and physiological manifestation before birth. These two distinct, complementary genders together reflect the image and nature of God (Gen 1:26-27). Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the family is God's foundational institution for human society (Matt 19:5-6; Eph. 5:22-6:4). Marriage has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture (Gen 2:18-25).

We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other (1 Cor. 6:18; 7:2-5; Heb. 13:4).

We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, polygamy, bestiality, incest, pedophilia, and use of pornography) is sinful and offensive to God (Matt 15:18-20; 1 Cor. 6:9-10). Anyone engaged in such practices should be called to turn from their sin and seek forgiveness through repentance and faith in Christ.

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Acts 3:19-21; Rom 10:9-10; 1 Cor. 6:9-11). However, active and unrepentant engagement in any sinful practice that contradicts or undermines the doctrine of Valor Christian College is grounds for discipline. A practice is sinful when it is contrary to the teachings of the Holy Bible.

We believe that to preserve the function and integrity of Valor Christian College as a part of the Body of Christ and to provide a biblical role model to Valor Christian College students and alumni, it is imperative that all persons employed by Valor Christian College in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality (Matt. 5:16; Phil. 2:14-16; 1 Thess. 5:22).

We believe that every person must be afforded compassion, love, kindness, respect, and dignity (Mark 12:28-31; Luke 6:31). Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated, and are not in accord with either Scripture or the doctrines of Valor Christian College.

## HISTORY

Valor Christian College is located on the southeast side of Columbus, Ohio. The college campus is located on the property originally built by World Harvest Church. VCC is an institution of higher education offering courses in the Bible and related areas of ministry. Valor has earned accreditation with the Association of Biblical Higher Education and is authorized by the Ohio Department of Higher Education to offer Bachelor of Arts degrees, Associate of Applied Science degrees, and Certificates in Bible and ministry-related studies.

VCC began as the World Harvest Bible Institute in 1990. Its first enrollees began classes in September 1990 and graduated in May of 1991. A second-year program was added after the first year of classes, and the first group of second-year graduates received their certificates in May of 1992. In 1993, the name was changed to World Harvest Bible College and then to Valor Christian College in March 2010.

In 1994, WHBC received recognition from the Ohio Board of Career Colleges and Schools (formerly PSC) for its certificate programs. In 1995, the College received recognition from the Veteran's Administration to provide training for veterans of the United States Armed Forces, in addition to receiving I-20 status with the United States Immigration and Naturalization Service. In the fall of that same year, the College received candidate status with the International Christian Accreditation Association (ICAA). WHBC received accreditation with ICAA in 1997. In 2009, WHBC received professional accreditation with the Association of Independent Christian Colleges and Seminaries.

A third-year Advanced Leadership program began in 2000, and courses of study and curriculum offerings continue to be developed and refined. In the fall of 2009, the College was approved by the Ohio State Board of Career Colleges and Schools to offer associate degrees in the following areas: Pastoral Leadership, Evangelism, Missions, Music Ministry, and Interdisciplinary Studies. In 2010 three additional associate degrees were approved in Communication/Media Ministry, Youth Ministry, Advanced Leadership (Honors Program), and Children's Ministries in 2011. VCC is also approved to offer one-year certificates in Evangelism, General Studies, Pastoral Studies, and Music Ministry.

In the Fall of 2016, the College was approved by the Ohio Department of Higher Education (ODHE) to offer associate of applied science degrees in the following areas: Advanced Leadership (formerly third year), Christian Ministries, Communications and Media, Evangelism, Missions, Music Ministry, Organizational Leadership, Organizational Management, Pastoral Leadership, and Youth Ministry. VCC is also approved to offer one-year certificates in Evangelism, General Studies, Pastoral Studies, and Music Ministry. In the 2018-2019 academic year, Valor was approved by ODHE to offer an associate of applied science degree in Church Planting and Organizational Communication.

In March 2021, the state of Ohio approved Valor's application to offer our first Bachelor's degree in Christian Ministry. Additional Bachelor's programs were approved for Fall 2024.

Valor Christian College students have enrolled from all 50 states and more than 60 foreign nations. They continue to enjoy success fulfilling the Great Commission throughout the United States and around the world.



## ABOUT THE CAMPUS

Valor Christian College is located on a beautifully landscaped campus in southeastern Columbus. The 137-acre campus borders modern athletic fields and Jack Johnson Field. The campus includes several buildings, which house administrative and faculty offices, classrooms, gymnasiums, and two residential halls. Several beautiful Columbus Metro Parks are also located nearby.

### Canfield Hall

Canfield Hall is the primary administration and classroom building. The first-floor houses administration and faculty offices, the library, the computer lab, the Valor Learning Center, the student lounge, the Spot, and one classroom. The second floor is composed of classrooms and a keyboard lab for students in the Music Ministry program.

### Cunningham Hall

Cunningham Hall is the primary residence hall for women. The two-story, air-conditioned facility accommodates 100 students in semi-private rooms. Special features include a laundry room, a spacious main lounge for visiting, and a kitchen area for preparing meals and snacks.

### Jude Hall

Jude Hall is the primary residence hall for men. The two-story, air-conditioned facility accommodates 100 students in semi-private rooms. Special features include a laundry room, a spacious main lounge for visiting, and a kitchen area for preparing meals and snacks.

### Gymnasium and Athletic Field

Bradley Hall houses the gymnasium. The athletic field provides students with a facility for intramural athletic activities. Softball and soccer can be played on this field and students are encouraged to utilize this field for physical development and well-being.

### Ashton Parsley Student Life Center (The Spot)

The Ashton Parsley Student Life Center is a popular campus venue. It is located in Canfield Hall between the library and faculty offices. The Spot offers students a fun environment to hang out and share life with their classmates while enjoying snacks and drinks during their free time.



## ACCREDITATION AND PROFESSIONAL MEMBERSHIP STATUS

Valor Christian College provides solid biblical and theological training on the collegiate level. Valor offers the following academic options:

Four Year-Bachelor of Arts Programs	Campus Offered
Bachelor of Arts in Biblical Studies	Campus and Online
Bachelor of Arts in Pastoral Leadership	Campus and Online
Bachelor of Arts in Worship Ministry	Campus

Four Year-Bachelor of Arts in Christian Ministry-(Select a Minor)	Campus Offered
Biblical Counseling	Campus and Online
Biblical Languages	Campus and Online
Biblical Studies	Campus and Online
Children's Ministry	Online
Communications and Media	Campus and Online
Evangelism	Campus and Online
Missions	Online
Music Direction	Campus
Music Ministry	Campus
Nonprofit Leadership	Campus and Online
Online Church Delivery	Online
Organizational Leadership	Campus and Online
Pastoral Leadership	Campus and Online
Youth Ministry	Online

Two Year-Associate of Applied Science Programs	Campus Offered
AAS in Advanced Leadership	Campus and Online
AAS in Biblical Studies	Campus and Online
AAS in Christian Ministries	Campus and Online
AAS in Church Planting	Campus and Online
AAS in Communications and Media	Campus
AAS in Evangelism	Campus and Online
AAS in Missions	Campus and Online
AAS in Music Ministry	Campus
AAS in Organizational Communication	Campus and Online
AAS in Organizational Leadership (Business Focus)	Campus and Online
AAS in Organizational Management (Business Focus)	Campus
AAS in Pastoral Leadership	Campus and Online
AAS in Youth Ministries	Campus and Online

1 Year Certificate Programs	Campus Offered
Certificate in Biblical Studies	Campus and Online
Certificate in Church Planting	Campus and Online
Certificate in Evangelism	Campus and Online
Certificate in Music Ministry	Campus
Certificate in Organizational Communication	Campus and Online
Certificate in Pastoral Studies	Campus and Online

Valor has the approval of the Association of Biblical Higher Education (ABHE) and the Ohio Department of Higher Education (ODHE). These degrees are designed to equip students for service in full-time ministry leadership, as well as to provide additional training and personal enrichment.

## Approval for Training Veterans

Valor Christian College is approved by the Ohio Department of Veterans Services, State Approving Agency for Veterans Education and Training under the G.I. Bill™ education benefits, Title 38, U. S. Code. Interested parties should contact the nearest Veterans Administration Office or Valor's Financial Aid Office for more information. See Valor's "Principles of Excellence" for serving veterans and their family members (<https://valorcollege.edu/serving-service-members>).

## Licensure

Valor Christian College is authorized by the Ohio Department of Higher Education (ODHE).

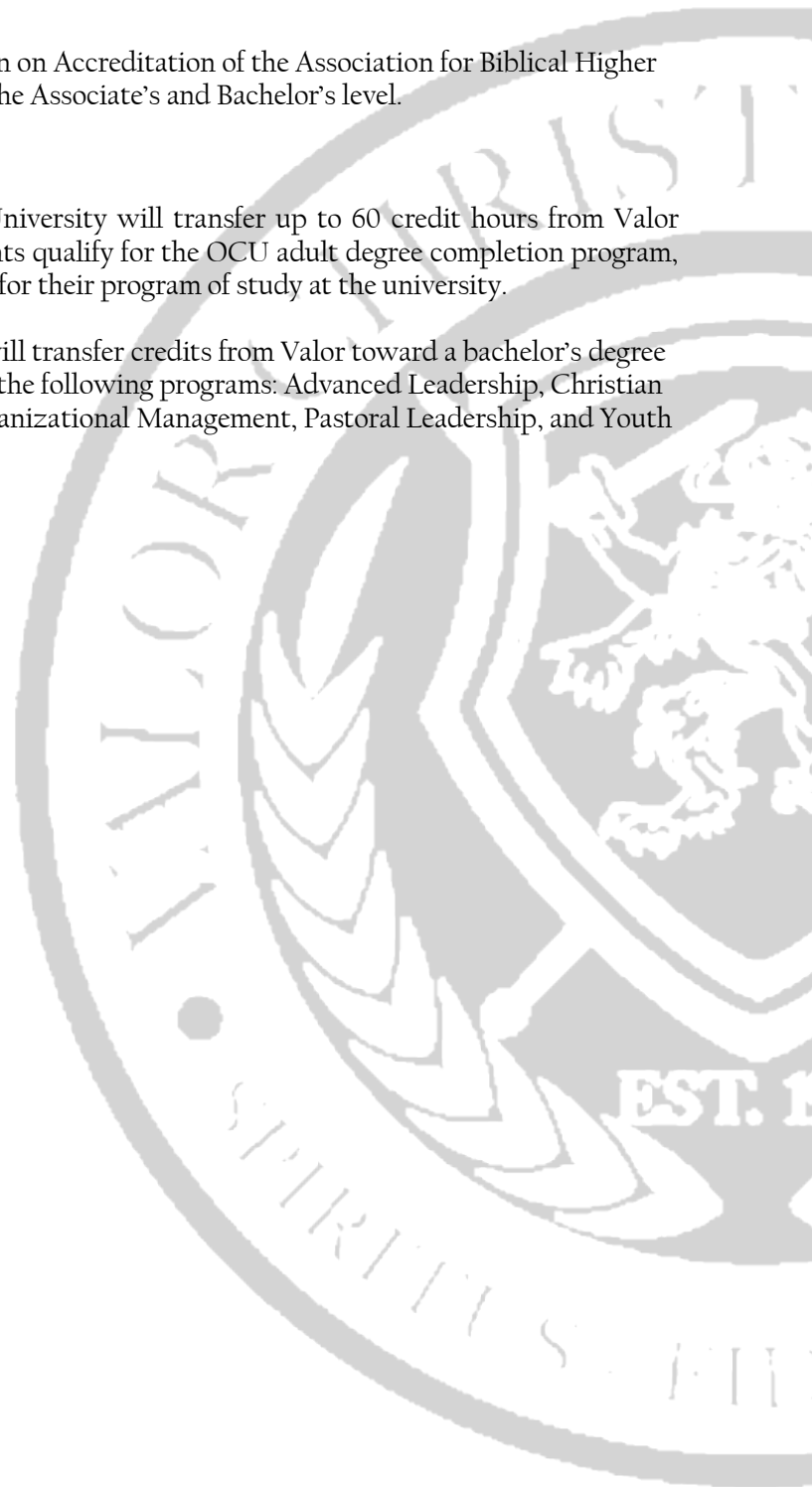
## Accreditation

Valor Christian College is accredited by the Commission on Accreditation of the Association for Biblical Higher Education (ABHE) to grant certificates and degrees at the Associate's and Bachelor's level.

## Articulation Agreements

**Ohio Christian University (OCU).** Ohio Christian University will transfer up to 60 credit hours from Valor toward a bachelor's degree at OCU. Most Valor students qualify for the OCU adult degree completion program, but all students must meet the admission requirements for their program of study at the university.

**Northpoint Bible College.** Northpoint Bible College will transfer credits from Valor toward a bachelor's degree at Northpoint Bible College. Credits will transfer from the following programs: Advanced Leadership, Christian Ministries, Evangelism, Organizational Leadership, Organizational Management, Pastoral Leadership, and Youth Ministries.



## ACADEMIC PROCEDURES AND REQUIREMENTS

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### Educational Philosophy and Academic Freedom

Valor Christian College is an institution of higher learning, and loyalty to and support of the institution and its programs is expected. Concerning academic freedom, the naturally sacred right of freedom of expression is recognized as a requisite for the effective and intelligent dissemination of ideas. Nevertheless, there can be no such thing as unlimited freedom of expression in words and acts in any school. In addition to universally accepted social limitations such as truthfulness, decency, moral integrity, and loyalty, there are appropriate limitations, which society and a parent organization have a right to expect of institutions, which are distinctly devoted to Christian principles.

These limitations do not extend to the suppression of any academic disciplines, freedom of inquiry, or recognized areas of those disciplines. They do require, however, that all ideas and views be presented in a Christian context. All faculty members who speak or write publicly or in situations growing out of their official capacity on behalf of the school are expected to contribute to the objectives of the school by conforming to them, and by advocating nothing contrary to the Bible, the Word of God written, the Statement of Faith, the stated purposes of the institution they serve, and/or to basic principles embodied in the Constitution of the United States. All are expected to show a respectful and sympathetic attitude toward the doctrines of the Church and American principles of government.

### Philosophy of General Education

#### Philosophy

To provide for a coherent program of general education, there is a core of general educational requirements for all degree programs. The philosophy behind this approach is to encourage all students to develop a depth and breadth of knowledge that goes beyond their field of specialization. To ensure the fulfillment of this philosophy, VCC provides students with a broad base of skills and knowledge in humanities, social sciences/history, music, natural sciences/math, and composition.

Ministry formation is an integral part of a student's education and is covered in the various professional courses required in the student's degree program. However, VCC also integrates faith and learning across the curriculum to help the student understand a multicultural society and to be able to relate to various people groups. The general education requirements are listed at the beginning of every degree and are consistent with VCC's philosophy of providing a depth and breadth of knowledge to our students. All general education courses shall demonstrate the importance and integration of faith and learning as well as the importance of being a life-long learner who develops a biblical worldview.

#### Rationale

Valor Christian College believes that general education courses help produce a more mature student and provide a firm foundation for the student to become a responsible citizen and productive member of a multicultural society. This core educational component coupled with training in critical thinking helps the student in his or her profession and specialized area of study. To reinforce the importance of general education, the College has integrated general education emphases throughout its curriculum. Each professor is expected to accentuate communication skills, computational skills, and the role of history and society in each area of specialization. The faculty believes strongly that every student needs to know about the world to minister to the world.

## Nondiscrimination Policy

Valor Christian College admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate based on race, color, gender, disability, or national or ethnic origin in the administration of its educational policies, admissions policies, financial aid programs, and other school-administered programs. The College reserves the right to withdraw a student for cause at any time.

## Grievance Procedure for Resolution of Sex Discrimination Complaints

Any member of the College community who feels they have been the victim of discrimination on the basis of sex may report the matter to the Title IX Coordinator identified in this Policy. The Title IX Coordinator, or their designee, will conduct a prompt and thorough investigation of the reported discrimination. This investigation will be documented, and determination will be made as to whether the reported discrimination occurred, using the preponderance of the evidence standard. When the investigation has been completed and a determination has been made, the parties will receive written notice of the determination.

## HIPAA

Valor Christian College has adopted a Health Information Physical Security Policy that complies with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Department of Health and Human Services (DHHS) security and privacy regulations' requirement to protect the security of health information. In addition, we consider it our duty to protect the privacy and integrity of confidential information as required by law, professional ethics, and accreditation requirements.

## FERPA

Valor Christian College complies with the Family Educational Rights and Privacy Act of 1974. Public Law 92-380. Student information may be used in-house by personnel for educational purposes. Otherwise, all student records are treated confidentially unless the student has signed a release form. For Valor's complete FERPA statement, go to <http://valorcollege.edu/ferpa>.

## Grievance Policy

Valor Christian College provides an atmosphere consistent with its goal of preparing students for Christian ministries. Policies, rules, regulations, and guidelines are established as a framework within which the big "college family" can live harmoniously and with consideration for one another, and for the ongoing purposes of the College.

The College deals fairly with all persons, whether students, staff, faculty, administration, business associates, or guests. If a grievance arises, students are urged to follow Scripture's instructions for conflict resolution. This process provides an opportunity for spiritual development for the student. The following guidelines are considered appropriate:

1. Stay calm. Do not do or say things for which you will be sorry, or which will make the solution or reconciliation more difficult;
2. Pray about the matter. God is interested in you as a person and in the kind of person, you are becoming. Pray before starting a meeting with the other party;
3. Let God help you find the right approach to the solution of the problem. Prayer is an effective tool in bringing about resolution;

4. Discuss the matter with the person in charge of the area in which the problem occurs. Try to settle the matter early. Do not let problems build. The College administration expects that the person in charge of the area will make an honest effort to resolve the matter to the mutual satisfaction of all parties concerned;
5. If an understanding is not reached, discuss the matter with the next higher authority. This may be the administrative officer of the College in charge of the specific area involved. Inquire about the proper person to seek about the problem;
6. If no satisfaction is reached by this point, address a letter to the President stating the problem or request. The President will either make a decision or will present the matter to the President's Cabinet.

College personnel cannot always work instant solutions to all problems, but students are among friends who care and who will take all reasonable steps toward the solution of all legitimate problems they may encounter. An administrator or supervisor is required to respond within ten working days.

Students should first attempt to resolve a grievance with the instructor or the faculty advisor. If an issue is not resolved, students should present their grievances in writing to the Dean of Students. Students may also submit a grievance through the online format: [Valor Christian College Student Grievance](#) Please prayerfully consider Matthew 18:15-17 when filing any grievance.





## ADMISSIONS

Valor Christian College is an institution of higher learning. Students in such an educational environment are exposed to academic challenges within the context of Christian principles. Students are expected to learn responsibility in their academic endeavors and realize that educational institutions operate on a system of merit. Valor Christian College offers Bachelor's Degrees, Associate Degrees of Applied Science, and one-year certificates.

### Requirements for Admission

Valor Christian College accepts students without regard to race, color, or national origin provided all other entrance requirements are met. However, it is required that all students subscribe to and personally practice scripturally given standards of moral behavior.

1. The applicant should have a definite born-again experience.
2. The applicant must be a graduate of an accredited high school. High school graduates having less than a 2.0 cumulative grade point average (GPA) may be admitted on a limited load (i.e., academic probation) status. These students are limited to 13 credit hours or less during their first semester.
3. Non-high school graduates must pass the GED test.
4. Applicants who have been home-schooled at the high school level must provide a homeschooling transcript—an adequate compilation and summary of records verifying grades and completion. The transcript must include a graduation date, and it must be signed by the student's parents. If adequate records are not available, applicants must provide an official transcript or documentation indicating that they have taken and passed the GED examination. Valor is a test-optional institution. Students who have taken the ACT or SAT can have scores sent to our admissions team. This is consistent with the current admissions policy of the College.
5. It is highly recommended that all students attending Valor Christian College carry health insurance.
6. Valor is a test-optional institution. Students who have taken the ACT or SAT can have scores sent to our admissions team. This is consistent with the current admissions policy of the College. These scores should be sent prior to registration. Scores help to ensure incoming students begin with a manageable course load and are assigned to appropriate Math and English classes. If needed, students will be placed in developmental classes. The Valor code number for the SAT is 5972 and the Valor code number for the ACT is 4899.

Valor Christian College reserves the right to reject any application or terminate any student at any time for reasons it considers adequate. The application committee also reserves the right to recommend a student for an online program regardless of the campus selected.

### Admission Process

1. The applicant must complete a formal application form supplied by the College or completed online at [www.valorcollege.edu](http://www.valorcollege.edu). The application must be accompanied by a \$50.00 non-refundable application fee (domestic students) or a \$75 non-refundable application fee (international students).
2. The applicant must submit a personal testimony, typed and consisting of 300-500 words. Please pay attention to spelling and grammar.
3. Applicants must ask their high school to send to the Office of Admissions an official copy of their transcript. The transcript must include the date of graduation. Valor is a test-optional institution. If the student has taken the ACT or SAT, those scores and corresponding dates should also be included; otherwise, the scores must be submitted separately. If the applicant has attended another college, an official transcript must be supplied by all colleges attended.
4. A Pastoral recommendation from the applicant's present pastor who is not a family member.

5. Students from non-English speaking countries must submit a score for the Test of English as a Foreign Language (TOEFL). The score on that test will demonstrate proficiency in English. The Valor code number for TOEFL is 7446. Note: The applicant should allow ample time for the application to be processed. Delay may be caused by failure of persons to complete reference forms or delay in receiving transcripts. The applicant will be advised of acceptance to the College.
6. All on-campus residents must submit a \$400 nonrefundable deposit upon acceptance.
  - i. If any baggage is shipped, such must be tagged with the applicant's name and sent prepaid to: Cunningham Hall (Ladies) or Jude Hall (Men) Student's name and Room #, c/o WHC Receiving, 10165 Wright Road, Canal Winchester, OH 43110.
  - ii. Regular mail is sent to: Applicant's Name, c/o VCC PO Box 800, Columbus, OH 43216-0800.
7. Orientation and class registration information will be sent as available.

## International Applicants

An international applicant is defined as a person who is a citizen of a country other than the United States and is not a permanent resident as approved by the U.S. Immigration and Naturalization Service. There are some exceptions for those in U.S. territories. Further clarification may be obtained through the International Admissions Office.

Valor accepts international students who qualify to receive an F-1 visa. Applicants must meet the same spiritual, moral, and academic standards as U.S. citizens. In addition, certain financial and language criteria must be satisfied. Foreign students from non-English speaking countries must take the Test of English as a Foreign Language (TOEFL). An international student application packet outlines these requirements in detail.

## Admission of Veterans

Valor Christian College welcomes the opportunity to assist qualified veterans in their academic plans and preparation for their future in ministry. Veterans, war orphans, and dependents of disabled veterans who plan to attend the College and claim benefits under any of the federal or state educational programs should apply using the VA's online application <https://www.ebenefits.va.gov/ebenefits/homepage> for a Certificate of Eligibility. The Certificate of Eligibility should be presented to the Valor Financial Aid Department no later than the time of registration. All veterans who qualify using Chapter 31 (Vocational Rehabilitation) or chapter 33 (Post-9/11 GI Bill) benefits are allowed to attend or participate in classes while awaiting VA payment and who do not reside on campus should be prepared to meet the usual financial requirements, which consist of payment in full or a payment plan at the time of registration. Students must be enrolled for 12 or more semester hours to be eligible for full-time benefits. A student cannot receive educational benefits for audit courses. VA regulations require that students take courses that apply to their degree program and make satisfactory progress toward their degree. Veteran's benefits will be terminated for students who fail to maintain satisfactory progress or are dismissed for academic or disciplinary reasons. Students are required to notify the Valor Financial Aid Department and the VA Regional Office of enrollment changes and termination of enrollment. The VA toll-free number is 800-827-1000.

Upon submission of the Certificate of Eligibility letter from the VA by the veteran who qualifies for the Chapter 31 or Post 9/11 Chapter 33 G.I. Bill™ benefit to the Valor Financial Aid Department, Valor will not impose any penalty including the following, for tuition and fees covered by the VA:

- The assessment of late fees,
- The denial of access to classes, libraries, or other institutional facilities,
- The requirement that the veteran borrow additional funds to cover the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of a payment by the U. S. Department of Veterans Affairs.



Please note that the veteran will be assessed late fees and charged payment plan fees etc., and is required to make payment from the veteran's own funds or by borrowing additional funds for charges not covered by the VA.

## VA Addendum

There are two courses, one of which, is a required course, for which no VA Benefits can be certified for purposes of enrollment status or payment:

1. INT100, INT200, INT 200-25, INT300, INT400, MIN498, MIN498.1, MIN498.2, GEN201, GEN201.1, GNE201.2, GEN202, GEN202.1, GEN202.2, GEN270, GEN270.1, GEN270.2. Internships are not included in Valor's approval to administer VA Benefits. VA Benefits recipients should take one of the approved courses to complete the Service Experience requirement such as MIN497, MIN497.1, or MIN497.2 Field Experience or MIN449, MIN449.1, or MIN449.2 Missions Experience, depending on the degree concentration.

## Readmission

Students who wish to re-enroll after interrupting their studies at Valor Christian College may secure an Application for Readmission from the Admissions Office or complete an application online. A nonrefundable reapplication fee of \$35 must be remitted by all students who interrupt their studies at Valor Christian College for one full academic year or less. Students who interrupt their studies for more than one year and students who have been under suspension from the College must complete the full admission process and pay the regular admissions application fee. The Admissions Committee must grant the student acceptance before the student is permitted to re-enroll. Additionally, a new pastoral reference form and transcripts from any other colleges the student has attended during the interruption period will be required of all students who wish to be considered for re-admission. Those who will be living in one of the residence halls must submit a \$400 nonrefundable security deposit. Students who have interrupted their studies are subject to the academic policies in place at the time of their re-entry to Valor Christian College.

Students who have been dismissed from Valor Christian College may apply for re-admittance one year after dismissal, or as otherwise directed at the time of the dismissal. Students may be accepted on a probationary status for one semester upon providing satisfactory, written evidence that the condition for disqualification no longer exists. This policy includes students who leave during a semester without following the proper withdrawal procedure.

## Music Ministry Applicants

Music classes are on a strict matriculation plan. Courses that begin in the fall semester are the foundational courses for the program. If an applicant wishes to begin their attendance at VCC in the spring semester, music classes will be limited until the fall semester. This translates into a longer fulfillment of requirements (at least five semesters).

The Valor Music Department will contact all accepted students who indicate a desire to pursue the Music Ministry concentration. Interested applicants will be required to submit a digital video demonstrating their musical skills to be reviewed for admission to the program prior to Orientation. The music faculty will determine whether the applicant has the potential to succeed in the Music Ministry concentration. Any student not accepted will be recommended for another program.

## Married Student Family/Relocation Policy

Married students must relocate with their spouse and dependent children. Single parents must relocate with their dependent child(ren). Studies at Valor will not be a reason for separation from a marriage partner or child(ren). Students applying for one of Valor's one-year certificate programs may request special permission to relocate

without their families for a limited time. The request must show how the applicant's family will be cared for during their absence.

## Prior Learning Credit by Portfolio for Life Experience

The administration and faculty recognize that many students come to Valor Christian College with college-level experiences that may have been learned outside of the traditional classroom or the academy. Students who enroll in a degree program must apply for credit before the start of the semester. Documentation of experiences that will qualify will be requested for approval by the faculty and validated by the Provost. Students will be limited to no more than 18 hours of credit. [Prior Learning Request](#)

## Notification of Acceptance

Applicants will be notified in writing of their acceptance with the signature of an Admissions Representative. Valor Christian College reserves the right to deny or revoke admission to any applicant, including, but not limited to the discovery of fraudulent information given in the admissions process, changes in the information given by the applicant, and/or conduct by the applicant that violates the Covenant Code of Honor. In the event the applicant is denied admission to Valor Christian College, the applicant will be notified in writing by the Admissions office. Valor reserves the right not to disclose information regarding the denial of an applicant. Any questions regarding the committee decisions may be addressed in writing to the Admissions Committee.

## ENROLLMENT POLICIES AND RESIDENCY REQUIREMENTS

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### Concurrent Enrollment

Students may not enroll concurrently at another college or university.

### Independent Study

Valor Christian College does not offer independent studies.

### Residence Requirements

Associate of Applied Science—A minimum of 30 semester credit hours must be earned at Valor Christian College as a residency requirement to receive the Associate of Applied Science Degree (30 credit hours may be transferred). Students must successfully complete all required courses for graduation from the institution. Students must complete their final 15 semester hours at Valor. These hours cannot be transferred from another institution. Students in the Bachelor of Arts Program must complete their final 30 hours at Valor. These hours cannot be transferred from another institution.

### Course Cancellation

The Administration of Valor Christian College reserves the right to cancel any course that does not have sufficient enrollment. If a course does not receive sufficient enrollment to facilitate a traditional on-ground or online learning context, additional avenues will be sought to assist students in completing the course for their program's requirements, provided the course is a required course and not an elective.

### Attendance Policy

Class rosters are reviewed after the first week of class. Inactive students will be withdrawn from any class with no activity. Valor defines Active Participation in a class as the submission of course work (Discussion Post, Written Assignments or Examinations). The review of textbooks or Lessons does not qualify as active participation. Financial aid status may be impacted if a student is withdrawn from a class. After the first week of the term, student attendance will be monitored to ensure continued active participation. If a student is inactive for two consecutive weeks, the institution reserves the right to withdraw the student from the course and fees may still be assessed for the course.



## NEW STUDENT ORIENTATION AND REGISTRATION

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All students entering their first semester at Valor Christian College are required to attend a mandatory registration and orientation session before they begin classes. Registration packets will be provided to students at the designated registration time. Unpaid tuition and fees will be collected, ID badges and proxy cards will be issued, parking stickers will be purchased and other vital information will be gathered. Students will have the option to adjust their schedule. Textbook information will be available two weeks before the start of the semester. We ask that all students make plans to be present for orientation.

During orientation, the Student Handbook will be introduced; an overview of the library, computer lab, Title IX procedures, and other college policies will be discussed.

Accepted students must enroll in the semester of their acceptance. If a student must delay their enrollment, then they must request a deferment in writing. Failure to do so will require the student to reapply for admission to Valor.

Students must complete their respective programs within 150 percent of their allotted timeframe.

### Assessment and Testing

Valor Christian College consistently assesses the effectiveness of its educational programs and services. This process involves the participation of students in nationally recognized tests and surveys as well as those developed within the College. Information from these sources is used to help evaluate and improve the effectiveness of Valor's educational programs and services, and to make informed strategic planning decisions. Although the type and frequency of assessment instruments may vary according to the needs of the institution, Valor expects each student to engage in the assessment process to promote College excellence. Some of the instruments used may include (but are not limited to) the following:

- Student Satisfaction Surveys
- Course Evaluations
- Graduate Student Survey

New students will immediately engage in the assessment process before and during their orientation and registration week. Graduating seniors will participate in exit exams, assessments, and surveys as part of the Capstone course.

### Returning Student Orientation/Registration

All returning students are required to attend a mandatory orientation and registration session each semester of enrollment. Registration packets will be provided to students at the designated registration time. Unpaid tuition and fees will be collected, ID badges and proxy cards will be issued, parking stickers will be purchased, and other vital information will be gathered. All changes in policies and procedures will be reviewed, forms will be updated, classes will be scheduled, and textbook information will be available. Students who are not present or fail to complete all phases of the Registration/Orientation process for fall or spring semesters on their scheduled registration day will be assessed a late registration fee of \$50. Returning students will not be permitted to register until all outstanding financial obligations from the previous semester are paid in full.

## Student Information

Valor maintains a current address and phone number for each student. Address forms are filled out at Registration. Included in this form is emergency contact information. If at any time during the semester, a change of address or phone number is made, the student must make changes to their contact information in Populi. Students must also ensure that they have an updated FERPA form on file. Please review for additional information on the Family Educational Rights and Privacy Act (FERPA). [Family Education Rights and Privacy Act \(FERPA\) - Valor Christian College \(valorcollege.edu\)](#)

In addition, each accepted on-campus student must have a current medical form on file before moving into the residence hall.

New and Returning Students must complete a FERPA form so that we can follow your request of disclosing any information from your educational record. [Valor Christian College FERPA Form](#)



# FINANCIAL INFORMATION

## General Statement

Valor Christian College requires all students to complete a payment plan each semester who have not paid their balance in full before registration. The Finance Office assists students in setting up a payment plan that results in full payment of the balance by the end of each semester. Students should plan their financial program carefully, seeking sponsorships from family, church, and personal employment to prepare for the financial expenses required for their educational journey. Any financial questions or concerns about payment schedules, payment options, or balances should be directed to the Finance Office.

Valor Christian College reserves the right to change, without prior notice, any of the following tuition and fees. The tuition and fees listed represent pricing for the 2025-2026 school year. Please contact the Financial Office for further information.

No certificates, degrees, or transcripts will be released until the student's account reflects a zero balance. Married students have a joint obligation to pay all bills before degrees, certificates, and transcripts are released.

All fees are non-refundable.

## Admission and Enrollment

Prospective students are encouraged to start inquiring about Valor Christian College early in their high school years. Students may be conditionally accepted as early as September of their senior year in high school. Upon acceptance, a student will be required to submit a non-refundable \$150 enrollment fee. Any student registering after the official registration day will be considered late and will be assessed a late registration fee.

Application Fees		Enrollment	
Domestic Students	\$50.00	Enrollment Confirmation Deposit	\$150.00
International Students	\$75.00	Late Registration	\$50.00

## Tuition

Students taking 12-18 credit hours in a semester benefit from significant savings per credit hour.

On Ground Classes		
	Package Price (12-18 credit hrs.)	\$4752.00 total
	Tuition	\$396.00 per credit hour
	Administrative Fee	\$350.00 per semester
	Technology Fee	\$300.00 per semester
	Course Resource Fee	\$300.00 per semester
Online Classes		
	Package Price (12-18 credit hrs.)	\$4752.00 total
	Tuition	\$396.00 per credit hour
	Administrative Fee	\$350.00 per semester
	Technology Fee	\$300.00 per semester
	Course Resource Fee	\$300.00 per semester

## Residence Fees

All single, incoming students who are 35 years of age or younger, with no children, are required to live in the residence halls. Students will be assigned rooms on a first-come, first-serve basis. Before moving in, each student is required to pay a \$400 Room and Board Fee, which is non-refundable. Participation in one of the College's meal plans is mandatory for all residential students. (Petitions for medical exemption from the mandatory meal plan policy must be submitted to the finance office by the Friday of the first week of classes – no exceptions – and must include a signed note from a physician.)

Room and Board Overview		
	Rent for double Occupancy	\$3100.00 per semester
	Rent for single Occupancy	\$4475.00 per semester
	Rent for Summer Occupancy	\$400.00 per month
	Nonrefundable Room and Board Fee (Due upon acceptance)	\$400.00 one-time charge
	Dorm activities and Laundry	\$150.00 per semester
	Storage Fee (Available upon request) *Limited Availability	\$60.00 per month
Board (Meal Plan)		
	10 meals per week	\$1750.00 per semester

Each resident is required to read and sign a Residence Hall lease agreement, which details payment arrangements and lease requirements before moving in. This is a legally binding agreement and will be enforced if the student breaks the lease. Students requesting to switch from Online to Campus must complete a formal request. Online students are not guaranteed space in the Residence Hall unless and until approved by the Director of Housing.

## Academic Fees

Academic Request	Associated Fee
Prior Learning Portfolio	\$363.00 per credit hour
Diploma Replacement	\$25.00
Transcript Request	\$5.00 per transcript
Reactivation Application	\$35.00 must reapply after one year
Library-Late Return of Books	\$.25 per day, per book
Library-Lost Book Fine	\$25.00 plus replacement cost of book
Chromebook	\$300.00
Music Fee (Music Students)	\$100.00 per semester
Media Fee (Media Students)	\$100.00 per semester
Graduation Fee	\$200.00 per student

## Fines

Disciplinary Fines	
First Infraction	\$20.00
Second Infraction	\$20.00
Third Infraction	Social Probation
Traffic and Parking	
Traffic and Parking Violations (on campus)	\$50.00

## Other Fees

Infraction	Fee
ID/Proxy Badge Replacement	\$50.00 per incident
Dorm Key Replacement	\$50.00 per incident
Finance-Payment Plan	\$50.00
Late Payment	\$40.00 per incident
Parking Permit	\$50.00

## Textbooks

Valor utilizes all digital all digital books through LOGOS or eCampus. Links to digital books are added to each class in Populi. Students are to identify the link and create the appropriate account where the digital book is stored. Students have access to additional features of LOGOS ([www.logos.com](http://www.logos.com)) Some resources may be linked to the Valor Christian College Library at <https://www.galepages.com/cana89207> using the password (valor). The costs of textbooks and other digital resources are included in the Education Resources fee added to tuition. Students may not request a refund of this fee if they choose to purchase books on their own.

## Finance and Fee Information

### Payment Plan

A payment plan is required for students who meet the following criteria:

1. Students who do not pay the full amount due at registration.
2. Students who are not already awarded/packaged for Financial Aid.
3. Students who will not receive enough financial aid to cover their entire balance due.

A \$50 finance fee will be charged to the student's account balance. The payment plan is a monthly payment of 25 percent of the balance due on the first of the month from September 1<sup>st</sup> to December 1<sup>st</sup> for the fall semester and Feb 1<sup>st</sup> to May 1<sup>st</sup> for the spring semester. Example: \$4,900 times 25 percent = a monthly payment of \$1,225. Students and Parents/Guardians may elect to use our Easy Pay Automatic Payment Plan. Our finance office will work with you to establish these payment dates ([finance@valorcollege.edu](mailto:finance@valorcollege.edu)) Failure to make timely payments according to the schedule will result in additional late payment charges. Non-payment will also put students at risk of being locked out of their classes for the current semester and could be denied registration for future semesters until all payments have been made current.

### Method of Payment

All payments should be made to Valor Christian College. Payments may be mailed to:

Valor Christian College Attention: Finance Office /P.O. Box 800/Columbus, Ohio 43216-0800

### Forms of Payment Accepted

When mailing a payment, please send it out ten business days before the due date to allow the payments to arrive on time. Payments should indicate the student's name and purpose (Rent, Tuition, etc.). Acceptable forms of payment include Cashier's checks, Ministry checks, Money orders, and Cash (*Please do not mail cash payments.*). We do not accept Personal checks. Credit/Debit Card payments may be processed online through the student's Populi account. We accept American Express, Discover, MasterCard, or Visa. Payments must reach the Valor Finance Office by 5:00 p.m. on or before the due date. Late fees are assessed if payments are not received on time. Prospective students can pay enrollment fees and additional application fees through the Finance Office.

Valor Christian College reserves the right to change, without notice, the above tuition, deposits, and fees.



## Semester Cost Summary

The following figures provide a snapshot of what a typical full-time student might expect to pay after acceptance and upon entry at Valor Christian College. Costs will vary according to the student's selection of options. Prospective students should carefully review the preceding pages of financial information to gain a complete understanding of available options.

INITIAL DEPOSITS - NON - REFUNDABLE	
<u>Enrollment Confirmation Deposit</u> This deposit secures the student's seat at the College and allows the student to pre-register for classes. Upon acceptance, all students must pay this deposit toward their account.	\$ 150.00
<u>Room and Board Fee</u> This fee secures the student's room and initial board expenses. New students must pay this nonrefundable fee upon acceptance. Rooms are available on a first come, first serve basis.	\$400.00
Total Amount Due Upon Acceptance	\$ 550.00

RESIDENT STUDENTS	
Tuition (12-18 credit hours)	\$ 4752.00
Administrative Fee	350.00
Dorm Rent (double occupancy)	3100.00
Meal Plan (10 meals per week)	1750.00
Dorm Activities and Laundry Fee	150.00
Parking Permit	50.00
Technology Fee	300.00
Course Resource Fee	300.00
Total Estimated Amount Per Semester	\$10,752.00
Payment Plan Option <i>Students who do not pay the full amount due at registration may apply for a payment plan. Payment plans are divided into 4 months with 25% of the balance due each month.</i>	

OFF CAMPUS STUDENTS	
Tuition (12-18 credit hours)	\$ 4752.00
Administrative Fee	350.00
Technology Fee	300.00
Course Resource Fee	300.00
Parking Permit	50.00
Total Estimated Amount Per Semester	\$ 5752.00
Payment Plan Option <i>Students who do not pay the full amount due at registration may apply for a payment plan. Payment plans are divided into 4 months with 25% of the balance due each month.</i>	

## Parking Permit

A Parking Permit allows a student to park one operable vehicle in one parking space. All students with vehicles must bring a copy of their driver's license and current car insurance to registration. All vehicles without a Parking Permit will be subject to a fine. There is a \$50 non-refundable Parking Permit fee per semester. Parking permits are purchased during the Registration process. Students may begin the process of requesting a parking permit [VCC Vehicle Registration](#)

## Damage to Property

Students are responsible for any damage to common areas and residence hall rooms. Students are required to pay for all expenses incurred to return the room to its original condition.

## Add/Drop Period

Semester	Dates
Fall 2025 - Campus	August 18 - August 25, 2025 @ 5:00 p.m.
Fall 2025 - Online 1	August 18 - August 22, 2025 @ 5:00 p.m.
Fall 2025 - Online 2	October 20 - October 24, 2025 @ 5:00 p.m.
Spring 2026 - Campus	January 12 - January 16, 2026 @ 5:00 p.m.
Spring 2026 - Online 1	January 12 - January 16, 2026 @ 5:00 p.m.
Spring 2026 - Online 2	March 16 - March 20, 2026 @ 5:00 p.m.
Summer 2026 - Online	May 25 - May 29, 2026 @ 5:00 p.m.

Students desiring to add or drop a course must fill out an Add/Drop Form, available in the Office of the Registrar. Students should consult with the instructor of the course and the Registrar before making any decision regarding schedule adjustments.

No grade is recorded for classes dropped before the add/drop deadline. After this deadline, the student must withdraw from the course according to Valor's course withdrawal policy. Students may withdraw from a course until the official final withdrawal date is published in the academic calendar.

Failure to submit a schedule adjustment form during the add/drop period or official withdrawal period will result in failure for the course. Schedule adjustment forms submitted after the withdrawal period will result in an "F" on the student's transcript.

## Tuition Refund Policy

FALL SEMESTER	Fall 2025 Campus Refund Schedule	
	100% Refund	Withdrawal Prior to August 18, 2025
	75% Refund	August 18 – August 24
	50% Refund	August 25 – August 31
	25% Refund	September 1 – September 7
	0% Refund	September 8 and After
SPRING SEMESTER	Spring 2026 Campus Refund Schedule	
	100% Refund	Withdrawal Prior to January 12, 2026
	75% Refund	January 12 – January 18
	50% Refund	January 19 – January 25
	25% Refund	January 26 – February 1
	0% Refund	February 2 and After

Any student who withdraws from all classes or the College must submit an official withdrawal form available at the Registrar's office as well as online. Refunds shall be processed within four to six weeks after a student has officially withdrawn. If a student ceases attending school but does not officially notify the school of their withdrawal, the school will treat the student as withdrawn after fourteen days of the student's last date of attendance or participation in an academic activity. The last day of attendance will be the last day the student attends any class. In this case, the student will not be eligible for a refund. A student's withdrawal date can affect Federal Student Aid (<https://www.valorcollege.edu/terms-and-conditions-of-aid-awards>).



## FINANCIAL AID

### Notice of Availability of Institutional and Financial Aid Information

As provided by the Higher Education Opportunity Act reauthorized in 2008, Valor Christian College students are entitled to access information related to the College, financial aid available at Valor, and the Family Educational Rights and Privacy Act of 1974 (FERPA). The information is accessible through the links provided in the Consumer Information Disclosure (<https://www.valorcollege.edu/about/consumer-info>), and further information can be found in the Academic Catalog, the Student Handbook, and the Valor Christian College website (<http://valorcollege.edu>). Students may request paper copies of any of this information by contacting the office of the Dean of Students.

Dean of Students/Valor Christian College /P.O. Box 800 / Columbus, OH 43216-0800/ Phone: (614) 837-4088

### Contact Information for Assistance in Obtaining Institutional or Financial Aid Information

For information about Federal and Institutional Financial Aid Programs, contact:

Director of Financial Aid/ Valor Christian College/ P.O. Box 800/Columbus, OH 43216/ Phone: (614) 837.4088

Email: [financialaid@valorcollege.edu](mailto:financialaid@valorcollege.edu)

### Financial Aid Overview

Valor Christian College believes that the cost of a high-quality education should not be a deterrent to prospective applicants. In recognition of the concern students and families have with finding adequate resources to meet these costs, our financial aid program is designed to make Valor affordable to those students we admit.

We expect the primary or maximum effort to pay for college to come from students and their families. The system used to determine the family's ability to pay contains the following assumptions:

- To the extent they are able, parents have the primary responsibility to pay for their children's education.
- Students, as well as their parents, have a responsibility to help pay for their education.
- The family must be considered in its present financial condition.
- The family's financial situation must be evaluated consistently and equitably recognizing, however, that special circumstances can and do alter a family's ability to contribute.
- Most families will need to pay for educational expenses over an extended period.

In the administration of need-based financial aid programs, "demonstrated financial need" is considered the difference between the cost of attending a college and the total family contribution toward that cost as shown in the following simple formula:

**Cost of Attendance (COA) *minus* Student Aid Index (SAI) *equals* Financial Need**

### Family Contribution

As indicated above, the parents of a student are expected to make a maximum effort to assist the student with college expenses. Additionally, students have a responsibility to help pay for their educational expenses. The information provided by families on the Free Application for Federal Student Aid (FAFSA) is used to assist the financial aid office in determining an expected family contribution according to standard federal formulas and

institutional policies. In general, the family's income and assets are considered to produce a comprehensive index of family financial strength and capacity to absorb the costs of a college education.

If the full cost of attending Valor is beyond reach, students are first expected to take advantage of assistance available through federal government programs, in addition to scholarships and grants available from private organizations.

## Financial Aid Programs

For an up-to-date list of financial aid programs and an overview of terms and conditions, please carefully review the Financial Aid section of the Valor Christian College website (<https://www.valorcollege.edu/financial/financial-aid>). A few of the available programs include the following:

### Grants

- Pell grant: Maximum award for 2025-2026 is \$7,395. Maximum Total Pell limit for a 4-year undergraduate degree is 6 years of full-time Pell.
- Iraq and Afghanistan Service Grants: See the financial aid office if you believe you qualify.

### Loans

- Direct Subsidized Loan: The maximum subsidized annual award for a first-year independent student is \$3,500. The maximum total subsidized undergraduate degree borrowing limit is \$31,000. For dependent and other than first-year independent annual award limits contact the Financial Aid Office or go to <http://www.studentaid.gov/>.
- Direct Unsubsidized Loan: The maximum annual award for a first-year independent student (subsidized and unsubsidized) is \$6,000. The maximum total undergraduate degree borrowing limit (subsidized and unsubsidized) is \$57,500. For dependent maximum total undergraduate award limits contact the Financial Aid Office or go to <http://www.studentaid.gov/>.
- Direct PLUS Loan: Direct PLUS Loans are funds borrowed by the parent for the parent's dependent student's educational expenses. The annual amount borrowed cannot exceed the student's cost of attendance minus the student's other aid.

### Student Employment

- Jobs are available on campus to those who qualify. (This employment program is not associated with the Federal Work-Study program.)

### Private Educational Loans

- Provided by banks, credit unions, etc.: Maximum amount up to the student's COA. This option is not recommended by Valor Christian College unless students cannot fund their education through a combination of personal funds, Title IV financial aid, and scholarships.

## Return of Title IV Funds (R2T4)

### Procedure for Withdrawal

In the instance a student chooses to withdraw from the college, they are required to follow the proper withdrawal procedure. The student must contact the Registrar's office for the forms necessary to drop the student's courses and to withdraw from the college. A copy of the completed form is then forwarded to the Financial Aid Office to determine the student's eligibility status for Title IV aid. The Financial Aid Office must

identify the students who are recipients of any form of Title IV funding. For the student who is receiving Title IV the Financial Aid Office must complete a Return to Title IV form to calculate exactly how much Title IV or HEA program funding a student has earned at the point of the student's withdrawal.

### **Official Withdrawal**

A student is considered to be withdrawn from a payment period if the student officially withdraws from the College utilizing the above procedure. If a student withdraws from a course and adds the same exact course within the same pay period with a different start date, the student is not considered to be withdrawn and no changes will be made in terms of their Title IV disbursement.

### **Unofficial Withdrawal**

The student who fails to officially withdraw but who does not complete all of the required days in a payment period or period of enrollment that the student was scheduled to complete in the semester will be considered to have withdrawn as of the last date of documented academic attendance (such as attendance in a course) for purposes of the Title IV Return of Title IV form but will not be eligible for any refund of tuition and fee charges due to the student's failure to officially withdraw.

### **Calculating Refunds**

To comply with the federal regulations of calculating returns, the Financial Aid Office will complete the Return to Title IV (R2T4) worksheet to determine if Title IV aid needs to be returned. If a student officially or unofficially withdraws from their courses before they have reached the 60% point in each semester and/or pay period, a student has not earned all of their Title IV funds. However, after the student has reached the 60% point in the given pay period, they have earned a total of 100% of their Title IV funds for that pay period. To calculate the percentage of Title IV aid earned, the total number of days the student has completed is divided by the total number of days that are in the semester. The amount of Title IV aid earned is then multiplied by the total amount of Title IV aid that was disbursed or could have been dispersed to the student. It is then determined if a post withdrawal disbursement is required, or if there is no further action to be taken or if there are Title IV and HEA funds that must be returned.

### **Student's selected for Verification**

Valor Christian College will not make interim Title IV disbursements to students selected for verification. Student's must complete verification before any aid will be awarded or disbursed. When completing return calculations for students who are selected for verification, the school will follow the guidelines below:

### **Verification Documentation Submitted after the Return Deadline**

If in a particular situation a student completes and submits all required information before the verification deadline but the student does so after the institution has completed the return calculation, the college will complete a new R2T4 form including aid that could have been disbursed. If a student's eligibility has been reduced by the verification documents, only the reduced amount is included in the new return calculation.

### **Timeframe of Returning Title IV Funds**

Valor Christian College will offer any post withdrawal disbursement of loan funds within a total of 30 days of the date the College determined the student has withdrawn and will return any unearned funds and make a post withdrawal of grant funds within 45 days of that date. In the situation that the student provides all documents required for verification after withdrawing but before the verification submission date and in time for the College

to meet the 30-day return deadline, the college will perform the return calculation including all Title IV aid for which the student has established eligibility.

### **Order of the Return of Title IV Funds**

Valor Christian College returns the unearned aid according to the calculations on the completed R2T4 form. The amount to be refunded must be returned to the appropriate source. In addition, the funds must be repaid in the following order:

- Unsubsidized Direct Stafford Loan
- Subsidized Direct Stafford Loan
- Direct PLUS (Parent loans)
- Pell Grants
- Iraq Afghanistan Service Grant
- Academic Competitiveness Grant (not currently being funded by congress)
- National SMART Grant (not available for the programs currently being offered)
- FSEOG (not currently available at Valor)

## **VETERANS AFFAIRS**

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### **VA Benefits**

Valor is approved to administer VA Benefits for the training of eligible veterans and their dependents under the G.I. Bill™ education benefits, Title 38, U.S. Code. Interested parties should contact the nearest Veterans Administration Office (1-800-827-1000) or the Valor Financial Aid Department 800-940-9422 or 614-837-4088 as soon as the student has been notified of acceptance.

### **Veteran's Refund Policy**

If veterans or other eligible persons, sponsored as students under Chapters 30, 31, 32, 33, 35 of Title 38 and Chapter 1606 of Title 10 U.S. Code, fail to enter the program, withdraw, or are discontinued from their program at any time before completion, Valor will follow the same refund policy that is used for all other students. Veterans should note that withdrawal and/or dismissal from their program before completion of a semester might also result in the need to return funds to the Department of Veteran's Affairs.

For additional information please see Admission of Veterans on page 24.

## 2025-2026 FINANCIAL CALENDAR FALL 2025

Fall Semester 2025 August 18 – December 14, 2025

Fall 2025 Semester Begins (Campus and Online First Session)	August 18, 2025
Sub/Unsub/PLUS Loans Disbursement	August 20, 2025
Online 1 Last Day to Add/Drop Classes	August 22, 2025
Campus Last Day to Add/Drop Classes	August 25, 2025
First Installment of Payment Plan	September 1, 2025
PELL Grant Disbursement	September 3, 2025
Second Installment of Payment Plan	October 1, 2025
Fall Break (No Classes)	October 10-12, 2025
(ONLINE) Second Session Begins	October 20, 2025
Sub/Unsub/PLUS Loans Disbursement	October 22, 2025
Add/Drop Deadline	October 24, 2025
Last Day to Officially Withdraw from a Class	October 31, 2025
Third Installment of Payment Plan	November 1, 2025
PELL Grant Disbursement	November 5, 2025
Final Installment of Payment Plan	December 1, 2025
Final Exams	December 8-12, 2025
Residence Halls Close	December 14, 2025
Grades Due to Registrar by 5 p.m.	December 16, 2025

## 2025-2026 FINANCIAL CALENDAR SPRING 2026

Spring Semester 2026 January 12 – May 10, 2026

Spring 2026 Semester Begins (Campus and Online First Session)	January 12, 2026
Sub/Unsub/PLUS Loans Disbursement	January 14, 2026
Campus and Online Session 1 Last Day to Add/Drop Classes	January 16, 2026
PELL Grant Disbursement	January 28, 2026
1098T Mailing	January 31, 2026
First Installment of Payment Plan	February 1, 2026
Second Installment of Payment Plan	March 1, 2026
Spring Break (No Classes)	March 9-13, 2026
(ONLINE) Second Session Begins	March 17, 2026
Sub/Unsub/PLUS Loans Disbursement	March 19, 2026
Online Session 2 Add/Drop Deadline	March 20, 2026
Last Day to Officially Withdraw from a Class	March 27, 2026
Third Installment of Payment Plan	April 1, 2026
PELL Grant Disbursement	April 1, 2026
Good Friday (No Classes)	April 3, 2026
Final Installment of Payment Plan	May 1, 2026
Last Day of Classes	May 1, 2026
Final Exams	May 4-8, 2026
Graduation Preparation and Practice @ 1:00 PM	May 10, 2026
Spring Graduation @ 7:00 PM	May 10, 2026
Residence Halls Close	May 10, 2026
Grades due to Registrar by 5:00 PM	May 12, 2026



## 2025-2026 FINANCIAL CALENDAR SUMMER 2026

### Summer Session 2026 May 25 – July 19, 2026

Summer 2026 Online Session Begins	May 25, 2026
Sub/Unsub/PLUS Loans Disbursement	May 27, 2026
PELL Grant Disbursement	June 10, 2026
Summer 2026 Online Sessions Ends	July 19, 2026

## STUDENT RESOURCES

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### VCC Library

The Valor Library is located in Canfield Hall between The Spot and the administrative offices. It is an integral part of the academic programs at Valor Christian College. Its mission is to provide the resources and services needed to support the instructional program and objectives of the College.

The Library has a collection of more than 15,000 items comprising books, periodicals, DVDs, CDs, pamphlets, and curriculum materials. The periodicals collection is limited but many abstracts and journals are online through an online database of full-text articles.

The library collections consist of the circulating collection, the Textbook Reference Collection, the Reference collection, the Thomas G. Bender collections, and the Rare Book Collection. The Computer Lab is also housed within the library along with a small study area.



## The Valor Learning Center

The Valor Learning Center (VLC) is located in the library. It is open according to a schedule posted early each semester. Consultations can also be arranged virtually for online students and for on-campus students who cannot access the learning center during its posted hours (<https://www.valorcollege.edu/academics/learning-center>).

The VLC supports students in planning, researching, and creating papers and oral presentations and sponsors workshops on study skills, communicating effectively, and related topics. Students can engage a VLC consultant on a drop-in or appointment basis. Services are free to all Valor Christian College students. You can schedule an appointment with the following link: <https://calendly.com/valorlearningcenter>

## TV Production Studio

This facility is located on the main campus of World Harvest Church. Throughout the year students are involved in various projects, both on and off campus, that offer opportunities to gain experience in video production. These projects include video programs, chapel services, concentration projects, and specially assigned multimedia projects for various organizations. Communications and Media students are heavily involved in all projects in the production studios.

## Computer Lab

A computer lab consisting of twelve computers is located in the Library and is available to all current students for school-related projects. Each computer includes the following software: Internet Explorer, Microsoft Office (Microsoft Word, Excel, Outlook, and PowerPoint), and several other programs. Personal use of the computers is permitted, but preference is given to students doing schoolwork. The lab is open during normal library hours. Music students can also access Encore for practice and music composition assignments.

## Communications and Media

We have added additional computers in the Library with software for communications and media projects. Students will have access to the full Adobe Suite and professional cameras for filming. Students can choose to purchase their own software to use on their computers (PCs or MACs).

## Valor Tutors

Valor Tutors are available in the Library for a select group of classes. Tutors are available to all students free of charge.

## Keyboard Lab

This keyboard lab is located on the second floor of Canfield Hall and consists of eleven keyboards for Music Ministry students. Students enrolled in courses will have access to the lab. Students will have access to select music programs and software that can assist with course assignments.

## ACADEMIC INFORMATION

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### Academic Year

The academic year is divided into the semester system, beginning in August and ending in May. Each semester averages 16 weeks in length.

### Credit Hour

Students are awarded credit for classes based on the Carnegie unit. This defines a semester unit of credit as equal to a minimum of three hours of work per week for a semester. The Carnegie definition is based upon a minimum length of 16 weeks. Thus, a unit of credit equates to three hours of student work per week (1-hour lecture plus 2 hours of homework or 3 hours of lab) for 16 weeks. In certain circumstances, it is possible to have more hours, but not less.

### Student Classification

The student body is divided for class organization based on the following academic classification:

#### Full-time

Students enrolled in 12 or more credit hours per semester.

#### Part-time

Students enrolled in less than 12 credit hours per semester.

#### Online Student

Students enrolled in the Online Program.

#### Freshman

Students who have successfully completed 1-29 credit hours.

#### Sophomore

Students who have successfully completed 30 to 59 credit hours.

#### Junior

Students who have successfully completed 60 to 89 credit hours.

#### Senior

Students who have successfully completed 90-120 credit hours.

### College Credit Plus

Through the College Credit Plus (CCP) Program, students in grades 7-12 in all 50 states may be considered for this partnership through Valor Christian College to earn free college credit and complete high school graduation requirements. Students can take courses online or on-site at Valor. Ohio's College Credit Plus (CCP) program covers the cost of tuition and fees for eligible students.

## ACADEMIC STANDINGS

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### Academic Warning

Satisfactory academic standing for undergraduate students is defined by having a minimum 2.0 term grade point average for the semester (term GPA). Any student whose term GPA falls below 2.0 for any reason, regardless of cumulative GPA, will receive an academic warning that his or her academic performance for that term has been unsatisfactory.

### Academic Probation

Any undergraduate student whose term GPA falls below 2.0 for two consecutive terms, regardless of cumulative GPA, will be placed on academic probation. Students placed on academic probation must meet with the VP of Academic Affairs to review their academic progress before they can register for the next semester.

### Academic Dismissal

Any student whose term GPA falls below 2.0 for three consecutive terms, regardless of cumulative GPA, will be dismissed from the college.

### Appeal of Academic Dismissal

A student who has been dismissed from Valor Christian College because of poor academic performance may appeal before the deadline specified in the dismissal letter. The Provost will meet with the Academic Committee to review all appeals. The student will be notified in writing of the committee's decision.

If the student's appeal is successful, the student will be conditionally reinstated to the college and be placed on academic probation. Students will be required to follow the committee's terms of remediation for the following semester. The student must satisfy all of the remediation conditions by the conclusion of that semester unless the committee approves a different timeline. If the student completes the semester with a Term GPA above 2.0 then they will be removed from probation. Students who do not complete the semester with a Term GPA of 2.0 will be dismissed for a second time.

Any student whose appeal is denied must wait one semester before re-enrolling. Following academic dismissal, a student may be readmitted based on the following:

1. Having taken college courses at an accredited institution during the time of their dismissal and demonstrating improved academic performance. These courses may be transferred in, but will not adjust the student's cumulative grade point average calculation at Valor.
2. Having been absent from Valor for one semester. The student will return to Valor on Academic Probation and may be limited to no more than 12 credit hours, may be required to repeat necessary courses, and may be required to work with learning support resources to improve his or her academic performance.

Any student whose appeal is granted and returns to Valor and is dismissed again must wait at least two semesters to re-enroll. Students must work with the Office of Admissions and the Provost to petition for re-enrollment. Any student who returns to Valor will have the same financial aid status as when they completed their last term.

All students are expected to maintain compliance with SAP (Satisfactory Academic Progress). Students cannot hold a campus leadership position or participate in VCC platform ministry while on academic probation.

## Graduation Requirements

Eligible graduates are evaluated by the Registrar and Provost, and ratified by the faculty before graduation based on the successful completion of the following:

### 1. Course of Study

Each certificate and degree program has a prescribed course of study, as outlined in the Academic Catalog. The required total hours and required courses for each program must be successfully completed for a student to be eligible for graduation. It is the student's responsibility to carefully follow the sequence of courses as indicated in the Catalog. To graduate, students must have successfully completed all prescribed work with a minimum 2.0 cumulative GPA. Valor Christian College offers Bachelor's degrees, Associate of Applied Science degrees, and one-year certificates.

### 2. Attendance Status

Students must maintain satisfactory attendance in all classes and Chapel (Campus students) as outlined in the Academic Catalog. Students can check attendance weekly on Populi. Chapel attendance is mandatory and taken seriously at VCC. Attendance will be taken during each chapel service, and absences recorded.

### 3. Financial Status

All financial requirements must be met, and the student must have a zero balance before graduation.

### 4. Student Ministry

Students must satisfy *all* student ministry requirements, as outlined in the Academic Catalog.

## Grading System

All records of attendance and evaluation of assignments and tests are to be maintained by the instructor. Grades earned are recorded on student transcripts. Additionally, grades may be checked throughout the semester on Populi.

### Institutional Grading Scale

The official grading scale is published below and will be the official standard for reporting all final grades to the Office of the Registrar. The institutional Grading Scale is as follows:

#### Grades

To graduate, a student must have at least a 2.0 cumulative GPA.

Grades are based on the following scale:

A	4.0	C	2.00
A-	3.50	C-	1.67
B+	3.33	D+	1.33
B	3.00	D	1.00
B-	2.67	D-	0.67
C+	2.33	F	0.00

93-100 A	73-77 C
90-92 A-	70-72 C-
88-89 B+	68-69 D+
83-87 B-	63-67 D
80-82 B+	60-62 D-
78-79 C+	59 - Below F

Students receiving a failing grade (F) are required to repeat coursework. The student must repeat and pass the required courses to be eligible for graduation. Students can repeat a course two times. The "F" will remain on the student's transcript as well as the new grade but only the new grade will be computed into the student's GPA. There are no quality points associated with the following grade designations:

Additional Grading			
WP	Withdrawal Passing	WF	Withdraw Fail
F	Fail	AUD	Audit
CR	Credit for the Course	NC	No Credit
I	Incomplete	T	Transfer Credits

### Course Withdrawal (WP)

A designation of “WP” on the student’s transcript indicates that a student has withdrawn from a class after the Add/Drop deadline while passing. Withdrawal designations have no impact on the student’s GPA.

### Course Withdrawal (WF)

A designation of “WF” on the student’s transcript indicates that a student has withdrawn from a class after the Add/Drop deadline while passing. Withdrawal designations will have an impact on the student’s GPA.

### Pass/Fail Grades (CR or NCR)

The student ministry grade is very important. A grade of “CR” (Credit for the Course) or “NC” (No Credit) is given for ministry credit. While student requirements are needed for graduation, the grade is not a part of one’s academic GPA. A total of four student ministry credits are required for graduation.

### Incomplete Grades (I)

The assigning of incomplete grades is discouraged. If granted, an incomplete grade must be made up within three weeks after the semester ends. If a student does not submit the coursework, this will automatically result in a grade failure, unless extended by the administration. Students should be passing the course before an INC is granted. A failure cancels any credit and required courses must be repeated.

### Transfer of Credits (T)

Students who have attended an accredited college or university may desire to have an official transcript evaluated for possible transfer credit. An official transcript must be sent directly to the Registrar’s office at Valor from the school of origin. Valor accepts credits from an accredited college, if courses are compatible with the student’s degree program and have an earned grade of “C” or better. Upon request, the student may need to provide further documentation of course content, such as a catalog description or syllabus. Transferred credits will be designated on the student’s transcript and are not computed in the GPA. There is a 21-hour maximum on nontraditional credit, which requires that students enroll in a Prior Learning Assessment to develop a portfolio to receive credit for military training and work experience in the field of their selected program. The maximum number of credits that may be transferred is also limited by the degree program. No credits may be transferred into a Certificate Program, a maximum of 21 transfer credits is allowed for the Associate Degree, and a maximum of 60 transfer credits is allowed for the Bachelor Degree.

\*Credit Options: Prior Learning Assessments must be approved by the Office of Academic Affairs. This enrollment option is not covered by Title IV funds or scholarships. Students must cover the total costs of tuition and fees.

Valor Christian College follows ABHE’s policy on validating credit earned at an unaccredited institution.

### Auditing Courses (AUD)

The decision to audit a course must be made with academic permission at the time of registration or within the allowable time for schedule changes. A student may not change a class course to an audit without approval from the Provost. Audit courses may never be changed to credit courses.

## Credit by Examination

Credit by Examination is designed for students who have a high level of proficiency in a subject area. Students must submit a written request to the Provost for permission before the start of the semester. Students must score in the 80 percentile or above to receive credit. Upon successful completion of an exam, the student will be required to pay all fees associated with finalizing this process. Credit given through examination will be part of the credit hour limit for non-traditional credit which is 21 credit hours.

## Change of Grades

In the event of an error in calculating or reporting a grade, the instructor may initiate a change of grade with the Registrar. All grade changes must be approved by the Provost.

## Repeat Courses

Courses may be repeated where a student received a letter grade of “D” or “F”. In such cases, credit for the higher grade is used in computing the overall grade point average. For a two-year degree program, a maximum of fifteen (15) hours or five (5) repeated courses will be allowed in determining the number of hours completed in the overall program. Both courses count as attempted hours, but only the higher grade is calculated into the GPA and counted as completed for calculation in the quantitative Satisfactory Academic Progress (SAP) ratio.

## Transcripts

Transcripts are issued to other institutions or the student from the Registrar’s Office upon the submission of a completed transcript request form and payment of the transcript fee. Students with outstanding balances on their student accounts will not receive their degree until the balance has been satisfied resulting in a zero balance.

## SCHOLASTIC HONORS

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### President’s List

Students whose semester grade-point average is 4.0 with at least 15 hours of scholastic work are recognized for the President’s List.

### Dean’s List

Students whose semester grade-point average is 3.5 – 3.99 with at least 15 hours of scholastic work are recognized for the Dean’s List.

### Honors Graduates

Honors graduates are designated as follows:

Suma cum laude:	3.90-4.00 cumulative GPA
Magna cum laude:	3.67-3.89 cumulative GPA
Cum laude:	3.50-3.66 cumulative GPA



## ACADEMIC ADVISING

All students will work with the Registrar and Student Success Coordinator. Staff will assist in course planning, class schedules, academic progress, and other questions or problems relating to academics at registration. The Registrar is available by appointment to discuss a student's academic progress.

### Placement Testing

The following guidelines will be used for placing students into developmental courses and Success in College:

- **Fundamentals of Composition:** if a student has a score of 16 or below on the English section of the ACT or a 340 or below on the Verbal section of the SAT; or if a student has demonstrated a strong need for developmental work in composition;
- **English Composition I:** if a student has between a 19 and 26 on the English section of the ACT or between a 420 and 570 on the SAT;
- **Fundamentals of Math\*:** if a student has a composite ACT of 15 or below or an SAT of 360 or below, or if the student does not have transfer credit in a comparable course;
- **Success in College:** a student with a composite ACT of 17 or below or an SAT of 400 or below will be placed in Success in College if they have not previously taken it here nor transferred in a comparable course. They will be limited to a total of 13 credit hours, which may include developmental courses. All students with no prior college experience will be required to enroll in GEN101 "Success in College", although they will not all be required to limit their credit load.

All students are required to submit a personal statement with their application. The admissions committee will review this statement and make recommendations for composition placement.

*\*Students are not allowed to drop or to be dropped from a developmental course.*

### Limited Load

Students will be admitted to Valor and be placed on academic probation ("limited load" students) if they have the following:

- ACT: 17 or below on the composite
- SAT: 410 or below on the verbal
- GPA: below cumulative 2.0 high school or transfer

Students may also be placed on a limited load if their full academic portfolio does not demonstrate strong academic performance. Limited load students must take less than 12 credit hours until their cumulative GPA reaches 2.0. They cannot hold a campus leadership position including VCC platform ministry while under a limited load status.

### Official Withdrawal from the College

Students who register and pay the appropriate tuition and fees, but are unable to complete the semester for any reason, are required to submit an official Withdrawal from School Form to the Registrar. [VCC Withdrawal Form](#)

For a student to officially withdraw from Valor Christian College, the following steps must be completed:

1. An out-processing meeting should be arranged with the Dean of Students;
2. An official Withdrawal from School Form must be completed and submitted;



3. The student's ID badge, proxy card, and Residence Hall key must be returned;
4. Appropriate Residence Hall paperwork completed (when applicable);
5. Any outstanding debts to the College must be paid in full.

Valor Christian College requires students to give the school notice of withdrawal through the official Withdrawal from School Form. Students will be notified of the determination of refund in writing within sixty days of their last date of attendance. Any tuition refund, minus any outstanding debts, will be issued according to the standard Valor refund policy within 30 days of refund notification.

If the aforementioned steps are not followed, students may be denied reactivation to Valor Christian College if they desire to return. Requests to release transcripts will also be denied. In addition, all courses in which the student was registered will receive a failing grade, and no tuition refunds will be granted.

## Unofficial Withdrawal from the College

If a student ceases attending school but does not officially notify the school of their withdrawal, the school will treat the student as withdrawn after 14 days of the student's last date of attendance or participation in an academic activity. The last day of attendance will be the last day the student attends any class.

## Credit Hours

Scholastic work is measured according to the semester credit hour. This is equivalent to one class session per week (plus preparation) or two laboratory hours per week (plus preparation) for the length of the semester. A full-time student is defined as one who carries a minimum of 12 hours. However, full-time students will normally carry 18 semester hours of college work. Because of state and accreditation policies, there is a cap of 18 credit hours per semester.

First-semester students may be placed on a "limited load" if the admission committee believes a smaller load may be necessary for students to have a strong academic start at Valor. These students will be limited to less than 12 hours. Returning students on Academic Warning, Academic Probation, or returning from Dismissal may also be placed on a limited load. A student who chooses to withdraw from a course may not complete this process 3 weeks before the beginning of final exams. Final dates for dropping and adding classes are published in the College calendar located in the Academic Catalog. Withdrawal from classes after the published date is permissible only by action of the Provost and Registrar.

## Academic Semester Load

The typical academic load per semester at Valor Christian College is 15-18 credit hours. Credit hours are assigned according to the number of 50-minute class hours per week within a semester. A student in good academic standing may enroll for a maximum of 18 credit hours per semester. After a semester in good academic standing (GPA 2.5 or above), students may request special permission from the Provost to take 19 or more credit hours in one semester. Any additional credits beyond 18 hours will be assessed the hourly tuition rate and must be paid by the student. Scholarships and financial aid may not cover additional fees. Written approval from the Provost is required for more than 18 hours per semester.

## Course Learning Outcomes

Learning Outcomes are included on course syllabi. These statements are intended to give students an idea of course goals. Outcomes are mapped to course assignments as much as possible so that students are able to see the overall goal of assignments.

## Attendance Policy

Class rosters are reviewed after the first week of class. Inactive students will be withdrawn from any class with no activity. Valor defines Active Participation in a class as the submission of course work (Discussion Post, Written Assignments or Examinations). The review of textbooks or Lessons does not qualify as active participation. Financial aid status may be impacted if a student is withdrawn from a class. After the first week of the term, student attendance will be monitored to ensure continued active participation. If a student is inactive for two consecutive weeks, the institution reserves the right to withdraw the student from the course and fees may still be assessed for the course.

*Excused Absence*-A student's absence may be marked as excused if the instructor is aware of the absence and has permitted the student to submit any missed coursework at a later date, not to exceed one week.

*Tardiness (CAMPUS)*-A student who arrives to a Campus class after the first 10 minutes of class will be marked as Tardy. Any missed work cannot be turned in. Tardiness does not apply for Online Students.

*Excessive Absence*-Students who miss more than two consecutive classes will be reviewed for a withdrawal from class.

*Late Work*-Student submissions may be submitted up to one week late for a 10% late penalty. No work will be accepted after one week. This is the late policy for both Campus and Online students. Assignments due in the last week of the term, Campus or Online, cannot be submitted late. No work can be submitted after the last day of term. Student's may submit an Appeal for a Grade Change after final grades have been submitted to the Office of the Registrar.

## Program Time Completion Limitation

The maximum period to finish a diploma or degree program cannot exceed 150 percent of the published length of the educational program as measured in credit hours. When calculating the student's pace score, the College does not include remedial courses in the calculation. If students are not meeting the Pace requirements, they are given a Warning Letter and they must meet more frequently with their academic advisor to devise a plan to complete their programs successfully.

## Military Training

Students may transfer a total of 12 units of credit from coursework taken in the military where such courses are appropriate to the curriculum of Valor Christian College. Transfer recommendations will be followed as contained in the manual published by the American Council on Education.

## Change of Academic Program

Students desiring to change their academic program may do so by submitting a Change of Academic Program form in the Registrar's Office. Academic program changes can only be made after a semester ends or before the start of a semester. The student will be required to meet the graduation requirements in the current Academic Catalog for the new program. Students making changes should realize that they might be required to attend Valor for a longer period to complete the requirements of the new academic program. Students considering a change in academic program should consult with the Provost before doing so. International students, students receiving financial aid, and students receiving Veterans Benefits must receive approval from the International Student Coordinator/Financial Aid Office/Veterans Affairs Official before changing programs. Please note that a change in program/degree will result in extended processing time for financial aid and/or veteran benefits payments. [Change of Academic Program Form](#)

## SATISFACTORY STUDENT PROGRESS AND ACADEMIC PROBATION

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Valor Christian College is required to establish, publish, and apply reasonable standards for measuring whether a student is making Satisfactory Academic Progress (SAP) in their educational program. This section is in alignment with Federal Regulations 668.16 (e); 668.34. Standards for measuring SAP apply to students receiving Title IV and HEA program funding and to those students who are *not* receiving any form of financial assistance. Furthermore, all SAP standards apply to every student enrolled in all programs regardless of part-time or full-time status. Please note that there are cases where more than one standard may apply. When more than one standard is applicable, the student must meet the more stringent standard to comply.

### SAP Standards for Title IV and Non-Title IV Students

There are two components to Satisfactory Academic Progress: (1) Cumulative Grade Point Average (GPA) and (2) Completion Ratio (Pace). To maintain SAP, the minimum requirements for both components must be met or exceeded.

Valor Christian College requires a minimum cumulative grade point average of 2.0 to graduate.

The College has established an academic policy, which includes a graduated Cumulative GPA that allows a student to achieve the minimum requirement. The minimum cumulative grade point average is determined by the number of semester hours attempted. For a student to maintain SAP, they must maintain no less than a minimum GPA that corresponds with the appropriate number of attempted credit hours, see below:

### Valor Christian College Cumulative GPA Standards

- 1 - 29.5 semester hours 1.80 cumulative GPA
- 30 - 44.5 semester hours 1.90 cumulative GPA
- 45 - 59.5 semester hours 2.0 cumulative GPA
- 60 semester hours and thereafter 2.0 cumulative GPA

Grades for transfer courses are not included in the Cumulative GPA calculation.

Per the above scale, non-title IV students who fail to earn the necessary cumulative grade point average will be placed on academic warning ("limited load" students). Students on academic warning will have until the end of the following semester to remove their warning status, or they will be placed on academic probation. Students on academic probation who earn below a 2.0 term GPA for the third consecutive semester will be academically dismissed. Following an academic dismissal, a student may be readmitted based on one of the following:

1. Having taken college courses at an accredited institution during the suspension and can demonstrate improved academic performance. These courses may be transferred in, but will not adjust Valor's cumulative grade point average calculation;
2. Having been absent from Valor for one semester. A student may submit a written request to return which will be reviewed by the Provost. Students will still return with the same financial aid status at their time of dismissal.

Students will meet with the Provost to determine the appropriate courses and schedule for the student to be successful. Repeating courses and working with Valor support services may be mandated by the Provost.

All students are expected to maintain compliance with SAP. Students cannot hold a campus leadership position or participate in VCC platform ministry while on academic warning or probation.

## Valor Christian College Cumulative Pace Standards

There is a government-mandated maximum timeframe in which students can complete their educational program and still be eligible for Title IV and HEA program funding. The maximum period to finish a certificate or degree program cannot exceed 150 percent of the published length of the educational program, as measured in credit hours. To ensure that students enrolled at varying enrollment levels (full-time, part-time, half-time, and less-than-half-time) are meeting the Cumulative Pace Standard, a Cumulative Completion Ratio of 67% is required. The Completion Ratio can be calculated by dividing the number of completed hours by the number of attempted hours. Transfer courses are included in the Cumulative Completion Ratio calculation as completed and attempted courses. Remedial/developmental courses are not calculated in the student's Cumulative Completion Ratio.

## Financial Aid Warning

A complete academic report of all students' grades will be evaluated after each financial aid payment period by the academic and financial offices. Based on the evaluation one of the following four actions will be taken:

1. Students who have not met SAP requirements, whose grades are such that they can regain compliance with SAP by the end of the subsequent semester, and who are not already on Financial Aid Warning will receive a Financial Aid Warning letter and will be able to continue to receive Title IV and HEA program funds for the subsequent semester;
2. Students whose grades are such that they cannot regain SAP by the end of the subsequent Financial Aid Warning semester will be sent a Denial of Financial Aid letter notifying them that they are no longer eligible for financial aid due to their failure to meet the minimum SAP standard;
3. Students who have failed to meet SAP at the end of their semester on Financial Aid Warning will be sent a Denial of Financial Aid letter notifying them that they are no longer eligible for financial aid due to their failure to meet the minimum SAP standard;
4. Students who were already on Financial Aid Warning and who have regained compliance with SAP will be sent a letter notifying them that they are no longer on Financial Aid Warning.

Students denied financial aid for failure to meet SAP may appeal the denial (see "Appeal of the Denial of Financial Aid" below). If the appeal is approved, the student will be placed on Financial Aid Probation and be eligible for financial aid.

## Appeal of the Denial of Financial Aid

Valor Christian College is aware that a student may experience unusual and/or unexpected circumstances that are beyond the student's control, which may result in academic performance that does not reflect the desire and academic abilities of the student. Such circumstances may include the death of a parent or spouse, severe prolonged illness, catastrophic events, and unavoidable/unforeseen demands for travel or overtime by one's employer.

The student whose failure to meet the minimum GPA, Pace, or the conditions of an Academic Plan as a direct result of such an event may appeal the denial of financial aid due to the circumstance that was beyond the student's control. The appeal must be presented to the Financial Aid Office in writing with documentation. The Financial Aid Committee will review the appeal and determine if it warrants overriding the denial of financial aid. All decisions by the Financial Aid Committee are final and will be communicated to the student by the Financial Aid Office. If the appeal is successful, the student will be placed on Financial Aid Probation and will be eligible for financial aid.

Students may also appeal a subsequent denial for failure to meet the required conditions while on Financial Aid Probation or for failure to meet the terms of an Academic Plan but the appeal cannot be due to the same

circumstance or event nor can it be for a similar circumstance or event. In addition to the above appeals, a student may also appeal the denial of financial aid due to a determination that the student cannot meet the maximum completion period of 150% of the published length of the program.

## Financial Aid Probation

When students are placed on Financial Aid Probation due to a successful appeal of the denial of financial aid for failure to meet SAP requirements, one of two options will be utilized:

1. If the student can regain compliance with SAP by the end of the semester, the student will be required to enroll in the number of courses necessary to regain compliance by the end of the semester;
2. If the student cannot regain compliance with SAP by the end of the semester, the student will be required to set up an Academic Plan that will allow the student to regain compliance with SAP at a specified date.

Grades will be evaluated at the end of the subsequent semester and one of the following four actions will be taken:

1. If the student regains compliance with the SAP requirements, the student will be sent a letter notifying the student that the student is no longer on Financial Aid Probation,
2. If the student does not regain compliance with SAP requirements, the student will be sent the Denial of Financial Aid letter and will not be able to receive Title IV or HEA program funding from the College.
3. Probation is for one term/payment period only. If students are placed on probation with an academic plan, and at the end of that term they are meeting the requirements of the academic plan, then they no longer are considered on probation.
4. If the student fails to meet the conditions of the student's Academic Plan, the student will be sent the Denial of Financial Aid letter and will not be able to receive Title IV or HEA program funding from the College.

If at any time it is determined that the student does not have enough semesters left in the student's degree program to regain compliance with SAP before the completion of the student's degree program, the student is no longer eligible for financial aid.

## Financial Aid Suspension/Dismissal

When a student fails to regain compliance with SAP after the Financial Aid Warning, does not appeal the Denial of Financial Aid, or the student's appeal for the Denial of Financial Aid is not approved, the student is placed on Financial Aid Suspension, which means that the student cannot receive Title IV or HEA program funding from the College. However, the student can still attend the College for one subsequent semester. At that time, a student is given the option to meet with an academic officer to set up another Academic Plan to get them back on track. At the close of the semester in which the student is on Financial Aid Suspension, the student's grades and Academic Plan are once again evaluated. If the student did not meet SAP requirements but did meet the student's Academic Plan, the student may continue to attend the College. However, the student cannot receive Title IV or HEA program funds. If the student met SAP and Pace requirements, the student may appeal their Financial Aid Suspension to the Financial Aid Committee. If the student did not meet the student's academic plan or SAP and Pace requirements, the student will be dismissed from the College. The Provost will notify the student of their dismissal in writing.

## Circumstances for Re-admittance after Dismissal

Following academic dismissal, a student may reapply for admission to the College after having completed at least one semester of Satisfactory Academic Progress at another Institution of Higher Education. The Admissions Committee will review the application, make a decision, and notify the student in writing within 30 days. Title IV students readmitted after withdrawal or dismissal for failure to maintain SAP are readmitted at the same status and must appeal. This appeal must be granted for the student to receive financial aid again.

## Answers to Frequently Asked Questions

Students tend to ask how withdrawals, course repeats, incompletes, remedial courses, and transfer credits affect their GPA. Outlined below are answers to several frequently asked questions:

### Withdrawals

Once a student withdraws from a course, the course is factored into the number of credits that are attempted (Pace/Completion Ratio). If the student withdrawal is completed according to Valor Christian College withdrawal policy, a grade of F is not assigned to the course and the withdrawn course is not included in the Cumulative GPA calculation.

### Return of Title IV Funds (R2T4)

#### Procedure for Withdrawal

In the instance a student chooses to withdraw from the college, they are required to follow the proper withdrawal procedure. The student must contact the Registrar's office for the forms necessary to drop the student's courses and to withdraw from the college. A copy of the completed form is then forwarded to the Financial Aid Office to determine the student's eligibility status for Title IV aid. The Financial Aid Office must identify the students who are recipients of any form of Title IV funding. For the student who is receiving Title IV the Financial Aid Office must complete a Return to Title IV form to calculate exactly how much Title IV or HEA program funding a student has earned at the point of the student's withdrawal.

#### Official Withdrawal

A student is considered to be withdrawn from a payment period if the student officially withdraws from the College utilizing the above procedure. If a student withdraws from a course and adds the same exact course within the same pay period with a different start date, the student is not considered to be withdrawn and no changes will be made in terms of their Title IV disbursement.

#### Unofficial Withdrawal

The student who fails to officially withdraw but who does not complete all of the required days in a payment period or period of enrollment that the student was scheduled to complete in the semester will be considered to have withdrawn as of the last date of documented academic attendance (such as attendance in a course) for purposes of the Title IV Return of Title IV form but will not be eligible for any refund of tuition and fee charges due to the student's failure to officially withdraw.

#### Calculating Refunds

To comply with the federal regulations of calculating returns, the Financial Aid Office will complete the Return to Title IV (R2T4) worksheet to determine if Title IV aid needs to be returned. If a student officially or

unofficially withdraws from their courses before they have reached the 60% point in each semester and/or pay period, a student has not earned all of their Title IV funds. However, after the student has reached the 60% point in the given pay period, they have earned a total of 100% of their Title IV funds for that pay period. To calculate the percentage of Title IV aid earned, the total number of days the student has completed is divided by the total number of days that are in the semester. The amount of Title IV aid earned is then multiplied by the total amount of Title IV aid that was disbursed or could have been dispersed to the student. It is then determined if a post withdrawal disbursement is required, or if there is no further action to be taken or if there are Title IV and HEA funds that must be returned.

### **Student's Selected for Verification**

Valor Christian College will not make interim Title IV disbursements to students selected for verification. Student's must complete verification before any aid will be awarded or disbursed. When completing return calculations for students who are selected for verification, the school will follow the guidelines below:

### **Verification Documentation Submitted after the Return Deadline**

If in a particular situation a student completes and submits all required information before the verification deadline but the student does so after the institution has completed the return calculation, the college will complete a new R2T4 form including aid that could have been disbursed. If a student's eligibility has been reduced by the verification documents, only the reduced amount is included in the new return calculation.

### **Timeframe of Returning Title IV Funds**

Valor Christian College will offer any post withdrawal disbursement of loan funds within a total of 30 days of the date the College determined the student has withdrawn and will return any unearned funds and make a post withdrawal of grant funds within 45 days of that date. In the situation that the student provides all documents required for verification after withdrawing but before the verification submission date and in time for the College to meet the 30-day return deadline, the college will perform the return calculation including all Title IV aid for which the student has established eligibility.

### **Order of the Return of Title IV Funds**

Valor Christian College returns the unearned aid according to the calculations on the completed R2T4 form. The amount to be refunded must be returned to the appropriate source. In addition, the funds must be repaid in the following order:

- Unsubsidized Direct Stafford Loan
- Subsidized Direct Stafford Loan
- Direct PLUS (Parent loans)
- Pell Grants
- Iraq Afghanistan Service Grant
- Academic Competiveness Grant (not currently being funded by congress)
- National SMART Grant (not available for the programs currently being offered)
- FSEOG (not currently available at Valor)

### **Course Repeats**

Course repeats affect SAP standing. Once a student repeats a course, the new grade is factored into the Cumulative GPA, and the previous grade is removed from the Cumulative GPA calculation. However, both courses are included in credits attempted (Pace/Completion Ratio) and are reflected on the student's transcript. Financial aid is available for course repeats of failed courses F, courses with a D, and courses from which the student withdrew W, WF, WP, as long as the student is maintaining Satisfactory Academic Progress.

## Incompletes

Incompletes are not calculated in the GPA until the actual grade is submitted. Students who request an incomplete must be passing the course with at least a 70% and cannot petition to complete assignments that are older than 70% of the course content. Students will have three weeks from the last day of the semester or session (online) to turn in all assignments that were approved by the instructor. Failure to submit the work will result in the Incomplete being changed to a Failure (F) in the course. There are no exceptions to this policy. All incompletes must be approved by the course instructor and the Provost before the end of the semester or term if online.

## Remedial Courses

Remedial courses will count toward SAP requirements; however, they will not count toward graduation requirements.

## Transfer Credits

Transfer credits do not affect GPA standing. Transfer courses will be counted toward Pace.

## Chapel Attendance

Full-time students are required to attend one scheduled Chapel service each week. Full-time students who have more than seven Chapel absences in a semester will not receive a satisfactory grade for Chapel.

Part-time students (less than twelve hours) are required to attend half of the Chapels per semester of enrollment but are encouraged to be present as often as possible.

## Late Teacher Policy

In the unlikely event a teacher has not arrived within 10 minutes of the class starting, the Provost should be contacted immediately. Students are *not* allowed to leave class until they receive official notification. The official start time for all classes will be noted according to the College clock in that classroom.

## Leave Policy

Students who encounter unusual and lengthy emergencies may request a waiver of the attendance policy from the Provost's office. Full written documentation of said emergency is required as soon as the student is aware of the need for the absences. The waiver must be approved by the Provost.

## Employment and Work Limits

Valor Christian College makes every effort to assist students who wish to find part-time employment. We cannot guarantee employment to any student.

## STUDENT MINISTRY

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The practical application of classroom instruction is integral to Valor Christian College's approach to ministry. Therefore, students are encouraged to be engaged in the local church and one of the numerous student ministry opportunities each semester. Beginning Fall 2023, Campus and Online students were required to enroll in Practicum Hours. Students can review the required hours on their academic plan.



## ACADEMIC EXPECTATIONS AND INTEGRITY

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### Best Practices

1. Generally, for every hour of class attendance, approximately two hours should be spent on study. A time budget schedule should be prepared at the beginning of each semester so that sufficient time is allotted for study.
2. Students are encouraged to plan and use the library resources regularly.
3. Keeping careful and complete notes in classes is important. Assignments must be typewritten unless a professor requires a different format and submission style.
4. It is the position of the College that the taking of systematic class notes is a much superior method instead of the use of a recording device. If students want to use a recording device, they must receive clearance from the instructor before using the device.
5. Written work is to be the student's own work with outside sources noted appropriately. Plagiarism is a serious and punishable offense that will result in disciplinary action and possible suspension and/or dismissal from Valor Christian College. (See "Plagiarism" below.) Self Plagiarism is also not allowed. Students are allowed to resubmit work but must demonstrate a significant difference in all submitted work.
6. All assigned work is due on the date(s) announced in the instructor's syllabus or Populi. All work must be submitted electronically in Populi. Valor uses Populi's digital storage for all submissions. Coursework is stored for a minimum of three years. Failure to submit work by due date and or time will result in grade penalties according to the professor's discretion as articulated in the syllabus. The student is responsible for all make-up work when absent from class. No work can be submitted beyond the one-week late period.
7. All formal written work and research papers will follow the APA (American Psychological Association) style and must be submitted electronically through Populi.

### Plagiarism

#### Definition

Plagiarism is stealing. It involves using or misrepresenting "as one's own" someone else's ideas without proper credit (Webster's II New Christian College Dictionary, 841). Students who submit as their own work written material that has been copied in whole or in part from another person's writing without proper acknowledgment are guilty of plagiarism. Material, whether published or unpublished, copied from another writer must be identified by the use of quotation marks and documentation with specific citation of the source. Paraphrased material must likewise be attributed to the original author. Copying another student's paper, with or without permission, or using that student's ideas with only minimal reworking, is plagiarism just as is copying material from printed books and magazines without giving credit to the original source.

Students who engage in one or more of the following behaviors are guilty of cheating:

1. Using unauthorized notes or other material when taking an exam;
2. Copying another person's work and submitting it as their own;
3. Having another person do their work and submitting it as their own;
4. Submitting a paper for more than one course without the knowledge and consent of the instructor;
5. Copying answers to exam questions;

6. Unauthorized securing of exam questions from any source;
7. Aiding another person in securing unauthorized copies of exam questions.

Students may discuss assignments among themselves or with an instructor or tutor, but the actual work must be produced by the student and the student alone.

## Procedure for Dealing with Plagiarism

Students who are guilty of plagiarism or cheating are subject to any or all of the following actions:

1. A grade of zero or F for the paper, test, or assignment;
2. Failure in or expulsion from the class; and
3. Possibly further disciplinary action, including academic suspension.

Most plagiarism cases are handled by instructors at their discretion. However, repeated offenses and incidents of cheating on major assignments, tests, or projects typically require the involvement of the Divisional Chair and the Academic Affairs Committee. Plagiarism is a major violation of academic integrity, and it can result in a student being dismissed from the College.

## Computer Access

All college students are required to have regular access to a personal computer and an Internet provider (some computers are available for student use in the library). All students are required to have a valid personal email address on file in the Registrar's Office. All students will be assigned a Valor e-mail address. This email address along with text messaging through Populi will be used to communicate with each student on behalf of faculty and administration. Online students are responsible for their access to the internet to submit coursework.

## Examination Policies

Valor Christian College requires all students to take exams when scheduled, unless a physician-documented illness, a verifiable personal or family emergency, or authorized College business prevents the taking of the exam at the normally scheduled time. Early examinations are not allowed. There are no exceptions to this policy.

During examinations, all cell phones, other electronic communication devices, study notes, books, and written materials must be placed out of sight of the student. If the student is observed using any of these devices during an examination, the student will receive a zero grade for that examination.

## AI Policy for Valor Christian College

Artificial Intelligence (AI) is shaping the way we work and learn – and the technology is still in its infancy. It has profound implications for the integrity of academic work.

Used properly in conjunction with human insight, creativity, and diligence, AI offers the opportunity to improve scholarly approaches to academic work. But there are some serious downsides, including inherent bias – for example, input to AI that denies the existence of God will reflect that input. And AI can't keep up with changes in knowledge on its own; it's only as up-to-date as the human input that feeds it.

Valor Christian College's organizational conviction is that the improper use of AI in the fulfillment of course requirements, even through carelessness or ignorance, constitutes academic fraud, plagiarism, or both.

For example, Christians are expected to tell the truth (see Exodus 20:16), but students who submit a paper created through Chat GPT (generated pre-trained transformer) or other AI as their own work are being dishonest to their professor, their classmates, and the college community as a whole.

Use the following as a guideline when considering the use of AI for academic work at Valor.

## Appropriate Uses of AI

Unless your instructor specifically prohibits any use of AI for a specific assignment, it can be used in the following instances:

- To brainstorm an idea for a paper, video, discussion response, or other project.

- Creating a template for an essay, a cover letter, or a set of interview questions.

- Gathering facts and their sources for a research paper.

If used in research, AI can be cited as a personal communication, because the answers it gives one student are not retrievable for other students.

## Inappropriate Uses of AI

AI shouldn't be used as a source of factual information due to some of the limitations of the technology.

Using AI is never OK when it substitutes for your own brain power, which includes interpreting research and creating papers, videos, and other output based on that research.

As an example, to be clear, submitting a paper written by AI instead of by you is cheating. It "sounds" like it was written by a machine instead of by a human because it was. Your professor can easily determine if your paper was written by AI using online software designed for that purpose.

## Acknowledging Appropriate Use of AI in Academic Work

Using AI in a permissible way will always include disclosing its use by properly citing an AI interaction in a paper or with a video submitted for coursework.

In APA style, a correct citation would be: (*ChatGPT, personal communication, date*).

## Potential Discipline for Inappropriate Use of AI

Turning in work that is done through AI instead of through your own effort will be treated as plagiarism, academic fraud, or both.

Penalties for inappropriate uses of AI, even for a first offense, may include a zero for the assignment or automatic failure of the course. If your instructor is convinced the offense was the result of carelessness or ignorance, he or she may offer the opportunity to re-do the assignment for partial credit. Opportunity to re-do work depends, among other things, on the time remaining in the semester or online course.

In extreme situations, and for repeat offenses, improper use of AI can result in dismissal from Valor.

# ACADEMIC PROGRAMS

## Academic Divisions

### I. Arts and Sciences

The Division of Arts and Sciences provides courses in general education. The general education component is core to the curriculum to ensure breadth of knowledge and to promote intellectual inquiry. Qualities such as higher critical thinking skills, freedom of inquiry, and access to divergent worldviews are fundamental values of a general education component that produces a college-educated adult.

### II. Bible and Theology

Valor Christian College is a biblically based community of higher education. The Bible is the center of the College's curriculum, and it is essential to developing a Christian worldview. Biblical truth drives the key components of Valor's mission: "academic excellence, moral integrity, spiritual intensity, and physical purity." The Bible and Theology division provides 12-15 credit hours of core courses for all Associate of Applied Science degree programs and a significant number of credit hours in the Bachelor of Arts degree programs.

### III. Church Ministries

The Division of Church Ministries offers several degree programs that equip students for local church or Para-church ministries. These degrees also prepare students for further study at another college or university.

## Degree and Certificate Options

The following degree and certificate options are offered at Valor Christian College:

- Bachelor of Arts (B.A.) – 120 semester hours
- Associate of Applied Science (AAS) degree – 60 or more semester hours
- One-year certificates – 30 semester hours

Bachelor of Arts Programs	Campus Offered
Bachelor of Arts in Biblical Studies	Campus and Online
Bachelor of Arts in Christian Ministry – minor required – see below	Campus and Online
Bachelor of Arts in Pastoral Leadership	Campus and Online
Bachelor of Arts in Worship Ministry	Campus

Bachelor of Arts in Christian Ministry-(Select a Minor)	Campus Offered
Biblical Counseling	Campus and Online
Biblical Languages	Campus and Online
Biblical Studies	Campus and Online
Children's Ministry	Online
Communications and Media	Campus and Online
Evangelism	Campus and Online
Missions	Online
Music Direction	Campus
Music Ministry	Campus
Nonprofit Leadership	Campus and Online
Online Church Delivery	Online
Organizational Leadership	Campus and Online
Pastoral Leadership	Campus and Online
Youth Ministry	Online

Associate of Applied Science Programs	Campus Offered
AAS in Advanced Leadership	Campus and Online
AAS in Biblical Studies	Campus and Online
AAS in Christian Ministries	Campus and Online
AAS in Church Planting	Campus and Online
AAS in Communications and Media	Campus
AAS in Evangelism	Campus and Online
AAS in Missions	Campus and Online
AAS in Music Ministry	Campus
AAS in Organizational Communication	Campus and Online
AAS in Organizational Leadership (Business Focus)	Campus and Online
AAS in Organizational Management (Business Focus)	Campus
AAS in Pastoral Leadership	Campus and Online
AAS in Youth Ministries	Campus and Online

Certificate Programs	Campus Offered
Certificate in Biblical Studies	Campus and Online
Certificate in Church Planting	Campus and Online
Certificate in Evangelism	Campus and Online
Certificate in Music Ministry	Campus
Certificate in Organizational Communication	Campus and Online
Certificate in Pastoral Studies	Campus and Online

All programs require a cumulative 2.0 grade point average (GPA) to be eligible for graduation.

## General Education Outcome Objectives

1. Graduates will be able to demonstrate essential skills of written and oral communication for professional people and demonstrate an ability to understand and work with others.
2. Graduates will be able to demonstrate a depth and breadth of knowledge in culture, science, philosophy, literature, and history.
3. Graduates will be able to complete basic computational skills and written problems and analyze case studies.
4. Graduates will be able to interact with and analyze different worldviews from a Christian perspective through application and critical thinking.
5. Graduates will be able to identify major resources for their disciplines and demonstrate research skills at a foundational level.
6. Graduates will be able to demonstrate insight into human nature, personalities, and socialization.

GENERAL EDUCATION CORE
First Year Experience
Communication
Composition
Social Science
Arts/Humanities/Culture
Mathematics
Science
Synthesis



## BACHELOR OF ARTS IN BIBLICAL STUDIES

The Bachelor of Arts in Biblical Studies provides students with a focus on developing the skills to study and apply sound biblical principles. The learning outcomes of the Bachelor of Arts in Biblical Studies include the following:

1. Learn advanced skills to develop strong written and professional methods of ministering the word of God.
2. Gain an understanding of deeper biblical principles as they relate to Christian life and experience.
3. Understand sound theological principles to minister the word of God.
4. Evaluate theological positions from various perspectives.
5. Learn to process of analytical study of biblical passages.

### Program Requirements

Total Required Courses: 84 Credit Hours + 36 General Education Credits

Bible & Theology		
42 Credit Hours	Course Name	Credit Hours
BIB101	Old Testament History	3
BIB103	New Testament History	3
BIB105	Bible Study Methods	3
BIB201	Life of Christ	3
BIB202	The Life and Ministry of Paul	3
BIB301	Gospel of John	3
BIB302	Acts	3
BIB303	Major and Minor Prophets	3
BIB305	The Parables	3
BIB401	Genesis	3
BIB402	Daniel - Revelation	3
BIB403	Romans	3
BIB405	Exegetical Studies: Old Testament	3
BIB406	Exegetical Studies: New Testament	3

Theology		
18 Credit Hours	Course Name	Credit Hours
THE101	Theology I	3
THE102	Theology II	3
THE201	Special Studies in Apologetics: Theodicy	3
THE202	Spiritual Realities: Angels and Demons	3
THE301	Pneumatology	3
THE401	Eschatology	3

Biblical Languages		
3 Credit Hours	Course Name	Credit Hours
LAN200	Introduction to Greek and Hebrew	3

Ministry Development		
21 Credit Hours	Course Name	Credit Hours
Development		
CED 201	Introduction to Christian Education	3
LED 101	Introduction to Christian Leadership	3
MIN 103	Christian Ethics	3
MIN 104	Spiritual Formation	3
Practicums		
MIN 191	Freshman Practicum 1	1
MIN 192	Freshman Practicum 2	1
MIN 291	Sophomore Practicum 1	2
MIN 292	Sophomore Practicum 2	2
MIN 391	Junior Field Experience 1	1
MIN 392	Junior Field Experience 2	1
MIN491	Senior Field Experience 1	1
BIB 499	Biblical Studies Senior Synthesis	3

## BACHELOR OF ARTS IN CHRISTIAN MINISTRY

The Bachelor of Arts in Christian Ministry provides students with a focus on developing the skills to study and apply sound biblical principles and the choice to focus on one of fourteen minors. The learning outcomes of the Bachelor of Arts in Christian Ministry include the following:

1. Gain an understanding of leadership and spiritual authority based on a thorough understanding of Scripture and church history.
2. Acquire a working knowledge of decision-making skills, conflict resolution, and operational best practices in a church, Christian ministry, or other organization.
3. Prepare students for work as a leader in a church, Christian ministry, or other organization.
4. Gain an understanding of the importance of discipleship and effective servant leadership in various forms of ministry.
5. Apply a biblical worldview to current issues in the church and the culture.
6. Demonstrate the ability to communicate the Gospel with excellence, in writing, and via the spoken word, across multiple settings and media.

### Bachelor of Arts (B.A.) Selection of Minors

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
<b>Biblical Counseling Minor</b>		
	BUS412 Human Services	3
	BCN400 Biblical Counseling	3
	MIN226 Principles of Pastoral Leadership	3
	YTH106 Assimilation and Discipleship	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	9
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	6
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
<b>Biblical Languages Minor</b>		
	LAN301 New Testament Greek I	3
	LAN302 New Testament Greek II	3
	LAN305 Biblical Hebrew I	3
	LAN306 Biblical Hebrew II	3



Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	9
	Ministry Development (Options)	6
	Service Experience (Options)	3
	Senior Synthesis	3
Biblical Studies Minor		
	LAN200 Introduction to Greek and Hebrew	3
	LAN301 New Testament Greek I	3
	LAN302 New Testament Greek II	3
	BIB406 Exegetical Studies: New Testament	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
Children's Ministry Minor		
	CHII00 Establishing a Children's Ministry	3
	CHI200 Toolkits to Children's Ministry	3
	MIN305 Introduction to Family Ministry	3
	MIN400 Family and Loss	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
Communications and Media Minor		
	MED200 Production and Engineering I	3
	MED100 Media Applications I	3
	MED300 Media Applications II	3
	MED400 Video, Editing and Design	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	9
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	6
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
Evangelism Minor		
	EVG200 Methods of Evangelism	3
	EVG301 Advanced Methods of Evangelism	3
	MIN220 Homiletics I	2
	MIN221 Homiletics Preaching Lab	1
	EVG401 Evangelism and the Work of the Holy Spirit	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
Missions Minor		
	MIS101 Introduction to Missions	3
	MIS201 Life and Work of the Missionary	3
	MIS303 National Missions	3
	MIN403 Ministry in a Globalized World	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	9
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
Music Direction Minor		
	MUM120 Introduction to Music in Ministry	3
	MUM220 Church Music Administration	3
	MUM302 Leading Instrumentals	3
	MUM400 Technology in Music	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	9
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	15
	Service Experience (Options)	3
	Senior Synthesis	3
Music Ministry Minor		
	MUM111 Sight Singing and Ear Training I	1
	MUM112 Sight Singing and Ear Training II	1
	MUM121 Praise and Worship Leadership I	2
	MUM122 Praise and Worship Leadership II	2
	MUM300 Worship Pastors	3
	MUM400 Technology in Music	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	12
	Service Experience (Options)	3
	Senior Synthesis	3
Nonprofit Leadership Minor		
	BUS101 Introduction to Business	3
	BUS201 The Business of Nonprofits	3
	BUS312 Human Services	3
	NON400 Nonprofit Development	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	9
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	15
	Service Experience (Options)	3
	Senior Synthesis	3
Online Church Minor		
	CPL110 Mixed Media Methods for Ministry	3
	CPL200 Current Church Modalities	3
	CPL300 Online Discipleship Methods	3
	CPL400 Online Church Application Project	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	9
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	3
	Ministry Development (Options)	15
	Service Experience (Options)	3
	Senior Synthesis	3
Organizational Leadership Minor		
	ACT101 Accounting I	3
	BUS210 Business Law	3
	BUS312 Introduction to Human Resources	3
	BUS310 Strategic Business Leadership	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	6
	Ministry Development (Options)	9
	Service Experience (Options)	3
	Senior Synthesis	3
Pastoral Leadership Minor		
	BUS312 Human Services	3
	MIN220 Homiletics I	2
	MIN221 Homiletics Preaching Lab	1
	MIN311 Homiletics II	3
	MIN226 Principles of Pastoral Leadership	3

Bachelor of Arts in Christian Ministry	Category	Credit Hours
	General Education	36
	Bible & Theology (Options)	30
	Leadership Administration	12
	Family Focus	3
	Spiritual Enrichment (Select a Series)	6
	Foundation History	6
	Ministry Development (Options)	9
	Service Experience (Options)	3
	Senior Synthesis	3
Youth Ministry Minor		
	YTH100 Strategies for Youth Ministry	3
	YTH 270 Youth Pastors: Programs & Ministry	3
	YTH332 Spiritual Enrichment of Youth	3
	YTH 400 Youth Conflict Resolution	3

## BACHELOR OF ARTS IN PASTORAL LEADERSHIP

The Bachelor of Arts in Pastoral Leadership provides students with a focus on developing the skills to study and apply sound biblical principles, lead people ethically and with moral integrity, and develop the skills to manage an administrative office. The learning outcomes of the Bachelor of Arts in Pastoral Leadership include the following:

1. Gain an understanding of leadership and spiritual authority based on a thorough understanding of Scripture.
2. Demonstrate an understanding of managing a church administrative office.
3. Advanced preparation for work as a leader in a church, parachurch, Christian ministry, or other organization.
4. Gain a deeper understanding of the importance of discipleship and effective servant leadership in various forms of ministry.
5. Apply a biblical worldview to current issues in the church and the culture.
6. Demonstrate the ability to communicate the Gospel with excellence in writing and via the spoken word, across multiple settings and media.

### Program Requirements

Total Required Courses: 84 Credit Hours + 36 General Education Credits

Bible & Theology		
18 Credit Hours	Course Name	Credit Hours
BIB101	Old Testament History	3
BIB103	New Testament History	3
BIB105	Bible Study Methods	3
BIB201	Life of Christ	3
BIB202	The Life and Ministry of Paul	3
BIB301	Gospel of John	3
BIB302	Acts	3
BIB303	Major and Minor Prophets	3
BIB305	The Parables	3
BIB401	Genesis	3
BIB402	Daniel - Revelation	3
BIB403	Romans	3

Leadership		
24 Credit Hours	Course Name	Credit Hours
BUS101	Introduction to Business	3
BUS201	The Business of Nonprofits	3
BUS312	Human Services	3
BUS412	Advanced Human Services	3
LED101	Introduction to Christian Leadership	3
LED301	Advanced Christian Leadership	3
LED401	Leadership in Crisis Management	3
MIN226	Principles of Pastoral Leadership	3

### Pastoral Leadership

18 Credit Hours	Course Name	Credit Hours
BCN400	Biblical Counseling	3
LAN200	Introduction to Greek and Hebrew	3
MIN220	Homiletics	2
MIN221	Homiletics Preaching Lab	1
MIN252	Pastoral Care	3
MIN260	Marriage and Family	3
MIN305	Introduction to Family Ministry	3

### Ministry Development

24 Credit Hours	Course Name	Credit Hours
Development		
EVG101	Introduction to Evangelism	3
HIS101	Church History I	3
HIS203	The Reformation	3
MIN213	Principles of Prayer	3
MIN 104	Spiritual Formation	3
Practicums		
MIN 191	Freshman Practicum 1	1
MIN 192	Freshman Practicum 2	1
MIN 291	Sophomore Practicum 1	2
MIN 292	Sophomore Practicum 2	2
MIN 391	Junior Field Experience 1	1
MIN 392	Junior Field Experience 2	1
MIN491	Senior Field Experience 1	1
LED 499	Pastoral Leadership Senior Synthesis	3

## BACHELOR OF ARTS IN WORSHIP MINISTRY

The Bachelor of Arts in Worship Ministry provides students with a focus on developing the skills to study and apply sound biblical principles in worship. The learning outcomes of the Bachelor of Arts in Worship Ministry include the following:

1. Learn advanced skills in Praise and Worship leadership techniques.
2. Gain an understanding of deeper biblical principles as they relate to Christian life and experience.
3. Understand sound theological principles to minister the Word of God.
4. Evaluate worship music from various periods to develop modern forms of music.
5. Equip students with the skills and knowledge needed to plan and present a worship service.

### Program Requirements

Total Required Courses: 84 Credit Hours + 36 General Education Credits

Bible & Theology		
18 Credit Hours	Course Name	Credit Hours
BIB101	Old Testament History	3
BIB103	New Testament History	3
BIB105	Bible Study Methods	3
BIB201	Life of Christ	3
BIB301	Gospel of John	3
BIB302	Acts	3
BIB303	Major and Minor Prophets	3
BIB305	The Parables	3
BIB401	Genesis	3
BIB402	Daniel - Revelation	3
BIB403	Romans	3
THE101	Theology	3

Leadership		
14 Credit Hours	Course Name	Credit Hours
LED101	Introduction to Christian Leadership	3
MIN104	Spiritual Formation	3
MIN213	Principles of Prayer	3
MUM121	Praise and Worship Leadership I	1
MUM122	Praise and Worship Leadership II	1
MUM401	Advanced Praise & Worship Leadership	3

Worship Ministry		
21 Credit Hours	Course Name	Credit Hours
WOR100	Introduction to Worship	3
WOR200	Historical Survey of Worship Music I	3
WOR201	Historical Survey of Worship Music II	3
WOR300	Worship Pastors	3
WOR301	Biblical Principles of Worship	3
WOR302	Worship Ministry in the Church	3
WOR400	Advanced Worship Pastors	3

Ministry Development		
31 Credit Hours	Course Name	Credit Hours
MUM100	Fundamentals of Music Theory	P/F
MUM101	Music Theory I	3
MUM102	Music Theory II	3
MUM131	Class Voice I	1
MUM132	Class Voice II	1
MUM111	Sight Singing and Ear Training I	1
MUM112	Sight Singing and Ear Training II	1
MUM120	Introduction to Music and Ministry	3
MUM210	Praise and Worship Songwriting	3
MUM310	Advanced Music in Ministry	3
MUM400	Technology in Music	3
Practicums		
MIN 191	Freshman Practicum 1	1
MIN 192	Freshman Practicum 2	1
MIN 291	Sophomore Practicum 1	2
MIN 292	Sophomore Practicum 2	2
MIN 391	Junior Field Experience 1	1
MIN 392	Junior Field Experience 2	1
MIN491	Senior Field Experience 1	1
BIB 499	Biblical Studies Senior Synthesis	3



## ASSOCIATE OF APPLIED SCIENCE IN ADVANCED LEADERSHIP

The Associate of Applied Science in Advanced Leadership consists of 63 semester hours of courses designed to provide instructional and experiential leadership development that will produce graduates with outstanding leadership characteristics and men and women of integrity. Furthermore, the goal of the Advanced Leadership degree is to produce leaders of honor, sanctified and useful to the Master, prepared and ready for every good work.

Upon satisfactory completion of the Associate of Applied Science in Advanced Leadership, the graduate should:

1. Be able to mentor and guide people in spiritual and leadership development.
2. Impact worship and ministry opportunities by possessing, recognizing, and being sensitive to the anointing and flow of the Spirit of God.
3. Possess the advanced knowledge and training necessary to provide leadership within the framework of the local church and outside the church.
4. Understand the biblical concept of authority and the ministry of helps, which will enable the student to effectively work within a pastoral staff.
5. Have the skills to administrate a local church/ministry situation using various means so that people will grow in Christ.
6. Further develop their skills of communication in various areas to effectively minister in various settings using the five-fold ministry gifting.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
TBD Arts/Humanities/Literature	3 hrs.	<b>Advanced Leadership - 21 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	MIN220 Homiletics I	2 hrs.
SCII01 Environmental Science	3 hrs.	MIN221 Homiletics I Preaching Lab	1 hr.
		ACT101 Accounting I	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		MIN226 Principles of Pastoral Leadership	3 hrs.
BIB101 Old Testament History	3 hrs.	LED203 Dynamics of Team Leadership	3 hrs.
BIB103 New Testament History	3 hrs.	CPL111 Church Administrative Management	3 hrs.
BIB105 Bible Study Methods	3 hrs.	COM102 People Development	3 hrs.
BIB201 Life of Christ	3 hrs.	THE105 Theology of Leadership	3 hrs.
BIB301 Gospel of John	3 hrs.		
BIB302 Acts	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		

## ASSOCIATE OF APPLIED SCIENCE IN ADVANCED LEADERSHIP COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 15 hrs.	
	ACT101 Accounting I	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB101 Old Testament History	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	SCI101 Environmental Science	3 hrs.
	COM101 Introduction to Communication	3 hrs.	ENG216 Intro to Literature	3 hrs.
	ENG101 English Composition I	3 hrs.	ENG102 English Composition II	3 hrs.
	FYE101 Success in College	P/F	CHP102 Chapel	0
	CHP101 Chapel	0	MIN102 Ministry	0
	MIN101 Ministry	0		
	Second Year - Fall Semester - 17 hrs.		Second Year - Spring Semester - 16 hrs.	
SPRING MATRICULATION	TBD Theology I or Life of Christ	3 hrs.	MIN226 Principles of Pastoral Leadership	3 hrs.
	MIN220 Homiletics I	2 hrs.	MIN221 Homiletics I Preaching Lab	1 hr.
	THE105 Theology of Leadership	3 hrs.	CPL111 Church Administration Management	3 hrs.
	COM102 People Development	3 hrs.	SOS201 Marriage and Family	3 hrs.
	TBD Social Science Elective	3 hrs.	LED203 Dynamics of Team Leadership	3 hrs.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	SOS299 Capstone Course	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 17 hrs.	
	BIB103 New Testament History	3 hrs.	ACT101 Accounting I	3 hrs.
	GEN101 Success in College	P/F	BIB101 Old Testament History	3 hrs.
	ENG216 Intro to Literature	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	SCI101 Environmental Science	3 hrs.	COM101 Introduction to Communication	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	ENG101 English Composition I	3 hrs.
	THE102 Theology II	3 hrs.	MIN220 Introduction to Preaching	2 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 16 hrs.		Second Year - Fall Semester - 15 hrs.	
	ENG102 English Composition II	3 hrs.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	MIN226 Principles of Pastoral Leadership	3 hrs.	THE105 Theology of Leadership	3 hrs.
	MIN221 Preaching Lab	1 hr.	COM102 People Development	3 hrs.
	CPL111 Church Administration Management	3 hrs.	TBD Social Science Elective	3 hrs.
	SOS201 Marriage and Family	3 hrs.	SOS299 Capstone Course	3 hrs.
	LED203 Dynamics of Team Leadership	3 hrs.	CHP201 Chapel	0
	CHP202 Chapel	0	MIN201 Ministry	0
	MIN202 Ministry	0		

## ASSOCIATE OF APPLIED SCIENCE IN BIBLICAL STUDIES

The Associate of Applied Science in Biblical Studies provides students with a focus on developing the skills to study and apply sound biblical principles.

Upon satisfactory completion of the Associate of Applied Science in Biblical Studies, the graduate should be able to:

1. Learn the skills to develop strong written and professional methods of ministering the Word of God.
2. Gain an understanding of biblical principles as they relate to Christian life and experience.
3. Understand sound theological principles to minister the Word of God.
4. Evaluate theological positions from various perspectives.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 3 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	HIS101 Church History 1	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS102 Church History 2	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Biblical Studies - 30 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	BIB101 Old Testament History	3 hrs.
SC1101 Environmental Science	3 hrs.	BIB103 New Testament History	3 hrs.
		BIB303 Major and Minor Prophets	3 hrs.
<b>Bible and Theology - 6 Credit Hours</b>		BIB203 Synoptic Gospels	3 hrs.
THE101 Theology I	3 hrs.	BIB301 Gospel of John	3 hrs.
THE102 Theology II	3 hrs.	BIB201 Life of Christ	3 hrs.
THE301 Theology and Culture	3 hrs.	BIB302 Acts	3 hrs.
		BIB211 Pastoral Epistles	3 hrs.
		BIB105 Bible Study Methods	3 hrs.
		HIS203 The Reformation	3 hrs.

## ASSOCIATE OF APPLIED SCIENCE IN BIBLICAL STUDIES COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	ENG102 English Composition II	3 hrs.
	COM101 Introduction to Communication	3 hrs.	BIB301 Gospel of John	3 hrs.
	ENG101 English Composition I	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	BIB211 Pastoral Epistles	3 hrs.	SCI101 Environmental Science	3 hrs.
	FYE101 Success in College	P/F	ENG216 Intro to Literature	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	MIN101 Ministry	0	MIN102 Ministry	0
	Second Year - Fall Semester - 15 hrs.		Second Year - Spring Semester - 15 hrs.	
SPRING MATRICULATION	BIB201 Life of Christ	3 hrs.	BIB302 Acts	3 hrs.
	BIB303 Major and Minor Prophets	3 hrs.	BIB203 Synoptic Gospels	3 hrs.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	TBD Social Science elective	3 hrs.
	THE101 Theology 1	3 hrs.	THE301 Theology and Culture	3 hrs.
	HIS201 The Reformation	3 hrs.	SOS299 Capstone Course	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 18 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	TBD Social Science Elective	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	COM101 Introduction to Communication	3 hrs.
	GEN101 Success in College	P/F	ENG101 English Composition I	3 hrs.
	SCI101 Environmental Science	3 hrs.	BIB211 Pastoral Epistles	3 hrs.
	BIB303 Major and Minor Prophets	3 hrs.	THE101 Theology 1	3 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 15 hrs.		Second Year - Fall Semester - 15 hrs.	
	BIB302 Acts	3 hrs.	BIB201 Life of Christ	3 hrs.
	ENG102 English Composition II	3 hrs.	SOS299 Capstone Course	3 hrs.
	BIB203 Synoptic Gospels	3 hrs.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	BIB301 Gospel of John	3 hrs.	HIS201 The Reformation	3 hrs.
	ENG216 Intro to Literature	3 hrs.	THE102 Theology 2	3 hrs.
	CHP202 Chapel	0	CHP201 Chapel	0
	MIN202 Ministry	0	MIN201 Ministry	0

## ASSOCIATE OF APPLIED SCIENCE IN CHRISTIAN MINISTRIES

The Associate of Applied Science in Christian Ministries is a 63-semester hour program. Students may complete this program at their own rate of progress. Most students, however, complete this program in two years. This program is appropriate for those who desire to obtain a general knowledge of biblical and theological studies and practical application of various forms of Christian service and leadership. The Associate of Applied Science in Christian Ministries allows students to navigate their own course of study between choosing Biblical and Pastoral Ministry electives.

Upon satisfactory completion of the Associate of Applied Science in Christian Ministries, the graduate should be able to:

1. Analyze and integrate general and biblical knowledge into a fundamental worldview.
2. Demonstrate a competency in general education subjects.
3. Attain and comprehend a general knowledge of the contents of the Bible.
4. Acquire a broad understanding of the Church and its mission.
5. Apply practical disciplines to areas of individual interests.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	HIS201 The Reformation	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.		
SOS299 Capstone Course	3 hrs.	<b>Christian Ministries - 21 Credit Hours</b>	
TBD Arts/Humanities/Literature	3 hrs.	MIS101 Introduction to Missions	3 hrs.
TBD Social Science Elective	3 hrs.	YTH100 Strategies for Youth Ministry	3 hrs.
SCI101 Environmental Science	3 hrs.	THE105 Theology of Leadership	3 hrs.
		EVG101 Introduction to Evangelism	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		BUS101 Introduction to Business	3 hrs.
BIB101 Old Testament History	3 hrs.	THE210 Pneumatology	3 hrs.
BIB103 New Testament History	3 hrs.	MIN260 Marriage and Family	3 hrs.
BIB105 Bible Study Methods	3 hrs.		
BIB201 Life of Christ	3 hrs.		
BIB302 Acts	3 hrs.		
BIB301 Gospel of John	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		

## ASSOCIATE OF APPLIED SCIENCE IN CHRISTIAN MINISTRIES COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 18 hrs.		First Year - Spring Semester - 15 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	ENG102 English Composition II	3 hrs.
	COM101 Introduction to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	ENG101 English Composition I	3 hrs.	SC1101 Environmental Science	3 hrs.
	EVG101 Introduction to Evangelism	3 hrs.	TBD Arts/Humanities/Literature	3 hrs.
	MIS101 Introduction to Missions	3 hrs.	CHP102 Chapel	0
	GEN101 Success in College	P/F	MIN102 Ministry	0
	CHP101 Chapel	0		
	MIN101 Ministry	0		
	Second Year - Fall Semester - 15 hrs.		Second Year - Spring Semester - 15 hrs.	
	BIB201 Life of Christ	3 hrs.	YTH100 Strategies for Youth Ministry	3 hrs.
	BUS101 Introduction to Business	3 hrs.	SOS201 Marriage and Family	3 hrs.
	MIN103 Christian Ethics	3 hrs.	TBD Social Science elective	3 hrs.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	THE105 Theology of Leadership	3 hrs.
	THE101 Theology I	3 hrs.	SOS299 Capstone Course	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
SPRING MATRICULATION	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 18 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	TBD Social Science Elective	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	THE102 Theology II	3 hrs.	COM101 Introduction to Communication	3 hrs.
	GEN101 Success in College	P/F	ENG101 English Composition I	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	EVG101 Introduction to Evangelism	3 hrs.
	SC1101 Environmental Science	3 hrs.	MIS101 Introduction to Missions	3 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 18 hrs.		Second Year - Fall Semester - 12 hrs.	
	YTH100 Strategies for Youth Ministry	3 hrs.	THE105 Theology of Leadership	3 hrs.
	ENG102 English Composition II	3 hrs.	MAT101 Introduction to Contemporary Mathematics	3 hrs.
	BIB302 Acts	3 hrs.	MIN103 Christian Ethics	3 hrs.
	SOS201 Marriage and Family	3 hrs.	BUS101 Introduction to Business	3 hrs.
	ENG216 Intro to Literature	3 hrs.	CHP201 Chapel	0
	SOS299 Capstone Course	3 hrs.	MIN201 Ministry	0
	CHP202 Chapel	0		
	MIN202 Ministry	0		

## ASSOCIATE OF APPLIED SCIENCE IN CHURCH PLANTING

This course will provide the student with an understanding of the biblical and theological aspects of church planting in the global context with a specific focus on the missional possibilities in North America. The aspiration of this course is that upon completion the students will possess an understanding of the tools and strategies necessary to plant a Pentecostal church that glorifies Jesus, reaches people who do not know Christ, and multiplies itself repeatedly.

Upon satisfactory completion of the Associate of Applied Science in Church Planting, the graduate should be able to:

1. Describe the Biblical models of church planting.
2. Demonstrate an understanding of the systems and strategies for church planting.
3. Demonstrate an understanding of the planter's assessment process.
4. Describe coaching and its connection to church planting models.
5. Explain the use of demographic studies in the planting strategy.
6. Demonstrate an understanding of legal issues, corporations, and finances in the process of planting a church.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours			Church Ministries - 6 Credit Hours		
COM101 Intro to Communication	3 hrs.		HIS101 Church History 1		3 hrs.
ENG101 English Composition I	3 hrs.		HIS102 Church History 2		3 hrs.
ENG102 English Composition II	3 hrs.		LED101 Intro to Christian Leadership		3 hrs.
FYE101 Success in College	P/F		MIN103 Christian Ethics		3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.		MIN104 Spiritual Formation		3 hrs.
SOS299 Capstone Course	3 hrs.		MIN260 Marriage and Family		3 hrs.
Arts/Humanities/Literature	3 hrs.		HIS201 The Reformation		3 hrs.
TBD Social Science Elective	3 hrs.				
SC1101 Environmental Science	3 hrs.		<b>Church Planting - 21 Credit Hours (Select 7 Courses)</b>		
			EVG102 History of Revivalists		3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>			YTH100 Strategies for Youth Ministry		3 hrs.
BIB101 Old Testament History	3 hrs.		CPL101 Introduction to Church Planting 1		3 hrs.
BIB103 New Testament History	3 hrs.		CPL102 Introduction to Church Planting 2		3 hrs.
BIB105 Bible Study Methods	3 hrs.		EVG202 Methods of Evangelism		3 hrs.
BIB201 Life of Christ	3 hrs.		CPL110 Mixed Media Methods for Ministry		3 hrs.
BIB301 Gospel of John	3 hrs.		MIN226 Principles of Pastoral Leadership		3 hrs.
BIB302 Acts	3 hrs.		CPL111 Church Administrative Management		3 hrs.
THE101 Theology I	3 hrs.		MIN106 Assimilation and Discipleship		3 hrs.
THE102 Theology II	3 hrs.				
BIB107 Understanding the Bible for Current Ministry	3 hrs.				
THE301 Pneumatology	3 hrs.				

## ASSOCIATE OF APPLIED SCIENCE IN CHURCH PLANTING COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	EVG202 Methods of Evangelism	3 hrs.	BIB107 Understanding the Bible for Current Ministry	3 hrs.
	ENG101 English Composition I	3 hrs.	SCII01 Environmental Science	3 hrs.
	CPL101 Introduction to Church Planting I	3 hrs.	ENG102 English Composition II	3 hrs.
	MIN226 Principles of Pastoral Leadership	3 hrs.	CPL102 Introduction to Church Planting 2	3 hrs.
	MIN106 Assimilation and Discipleship	3 hrs.	ENG216 Intro to Literature	3 hrs.
	FYE101 Success in College	P/F	EVG102 History of Revivalists	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	MIN101 Ministry	0	MIN102 Ministry	0
	Second Year - Fall Semester - 15 hrs.		Second Year - Spring Semester - 15 hrs.	
SPRING MATRICULATION	MAT102 Introduction to Contemporary Mathematics	3 hrs.	YTH100 Strategies for Youth Ministries	3 hrs.
	MIN103 Christian Ethics	3 hrs.	THE301 Theology and Culture	3 hrs.
	COM101 Introduction to Communication	3 hrs.	CPL111 Church Administrative Management	3 hrs.
	MIN104 Spiritual Formation	3 hrs.	MIN253 Church in the Culture of Technology	3 hrs.
	TBD Social Science Elective	3 hrs.	SOS299 Capstone Course	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 18 hrs.	
	BIB107 Understanding the Bible for Current Ministry	3 hrs.	EVG202 Methods of Evangelism	3 hrs.
	SCII01 Environmental Science	3 hrs.	CPL101 Introduction to Church Planting I	3 hrs.
	FYE101 Success in College	P/F	COM101 Introduction to Communication	3 hrs.
	EVG102 History of Revivalists	3 hrs.	ENG101 English Composition I	3 hrs.
	ENG216 Intro to Literature	3 hrs.	MIN226 Principles of Pastoral Leadership	3 hrs.
	THE301 Theology and Culture	3 hrs.	MIN106 Assimilation and Discipleship	3 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 15 hrs.		Second Year - Fall Semester - 15 hrs.	
	ENG102 English Composition II	3 hrs.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	CPL102 Introduction to Church Planting 2	3 hrs.	MIN103 Christian Ethics	3 hrs.
	CPL111 Church Administrative Management	3 hrs.	MIN104 Spiritual Formation	3 hrs.
	CPL110 Mixed Media Methods for Ministry	3 hrs.	SOS299 Capstone Course	3 hrs.
	YTH100 Strategies for Youth Ministries	3 hrs.	TBD Social Science Elective	3 hrs.
	CHP202 Chapel	0	CHP201 Chapel	0
	MIN202 Ministry	0	MIN201 Ministry	0



## ASSOCIATE OF APPLIED SCIENCE IN COMMUNICATIONS AND MEDIA

The Associate of Applied Science in Communications and Media is a 63-semester hour program. Students may complete this program at their own rate of progress. Most students, however, complete this program in two years. This program is appropriate for those who desire to obtain a general knowledge of biblical and theological studies and practical application of various forms of Christian service and media. The Associate of Applied Science in Communications and Media allows students to specialize in media studies by completing over half of their required core in media courses.

Upon satisfactory completion of the Associate of Applied Science in Communications and Media, the graduate should be able to:

1. Demonstrate effective communication with an increasingly multicultural population both nationally and internationally.
2. Apply solid theoretical and practical principles of the persuasion process in evangelism.
3. Understand and recognize the Holy Spirit's involvement and influence in the communication of the Gospel and of ministry in general.
4. Make practical application of principles of communication in interpersonal, small group, and organizational contexts.
5. Use mixes of media to accomplish ministry goals in church, missions, and evangelism contexts.
6. Adapt the dramatic format to diverse ministry situations presented by the church and para-church organizations.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
TBD Arts/Humanities/Literature	3 hrs.	<b>Communications and Media with Practicum (21 Hours)</b>	
TBD Social Science Elective	3 hrs.	BUS101 Introduction to Business	3 hrs.
SCI101 Environmental Science	3 hrs.	MED100 Media Applications	3 hrs.
		MED142 Single Camera Video	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		MED200 Production and Engineering I	3 hrs.
BIB101 Old Testament History	3 hrs.	MED282 Media Communication	3 hrs.
BIB103 New Testament History	3 hrs.	MIN191 Freshman Practicum	1 hrs.
BIB105 Bible Study Methods	3 hrs.	MIN191 Freshman Practicum	1 hrs.
THE101 Theology I	3 hrs.	MED291 Sophomore Practicum	2 hrs.
		MED292 Sophomore Practicum	2 hrs.

## ASSOCIATE OF APPLIED SCIENCE COMMUNICATIONS AND MEDIA COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	MIN104 Spiritual Formation	3 hrs.	ENG102 English Composition II	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	ENG101 English Composition I	3 hrs.	COM101 Introduction to Communication	3 hrs.
	FYE101 Success in College	P/F	MED 100 Media Application I	3 hrs.
	MED142 Single Camera Video	3 hrs.	HUM104 Comparative Religion	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	Freshman Practicum	1	Freshman Practicum	1
	Second Year - Fall Semester - 15 hrs.		Second Year - Spring Semester - 15 hrs.	
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	MED200 Production and Engineering I	3 hrs.
	MED282 Media Communication	3 hrs.	BUS100 Introduction to Business	3 hrs.
	TBD Social Science elective	3 hrs.	SOS299 Capstone Course	3 hrs.
	THE101 Theology I	3 hrs.	SCII01 Environmental Science	3 hrs.
	Sophomore Practicum	2	Sophomore Practicum	2
	CHP201 Chapel	0	CHP202 Chapel	0
SPRING MATRICULATION	First Year - Spring Semester - 16 hrs.		First Year - Fall Semester - 19 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	MIN104 Spiritual Formation	3 hrs.	ENG102 English Composition II	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	ENG101 English Composition I	3 hrs.	COM101 Introduction to Communication	3 hrs.
	FYE101 Success in College	P/F	MED 100 Media Application I	3 hrs.
	MED142 Single Camera Video	3 hrs.	HUM104 Comparative Religion	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	Freshman Practicum	1	Freshman Practicum	1
	Second Year - Spring Semester - 14 hrs.		Second Year - Fall Semester - 14 hrs.	
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	MED200 Production and Engineering I	3 hrs.
	MED282 Media Communication	3 hrs.	BUS100 Introduction to Business	3 hrs.
	TBD Social Science elective	3 hrs.	SOS299 Capstone Course	3 hrs.
	THE101 Theology I	3 hrs.	SCII01 Environmental Science	3 hrs.
	Sophomore Practicum	2	Sophomore Practicum	2
	CHP201 Chapel	0	CHP202 Chapel	0

## ASSOCIATE OF APPLIED SCIENCE IN EVANGELISM

The Associate of Applied Science in Evangelism is designed to prepare ministers, laymen, and church leaders in evangelism relating to church and Para-church ministries. The focus is on the biblical and theological basis of evangelism and the various evangelistic strategies that are used in reaching people groups for Jesus Christ. It also provides foundation courses in biblical studies to develop a sound theology and a Christian worldview. This degree program is also well suited for students working in related fields of church growth, missions, and institutional chaplaincy. Upon satisfactory completion of the Associate of Applied Science in Evangelism, the graduate should be able to:

1. Define a biblical theology of evangelism and missions that engages the culture.
2. Formulate a philosophy of evangelism, the nature of the Gospel, and the essential elements of an evangelistic presentation.
3. Employ various methods of evangelism that include community service, gospel proclamation, and social justice.
4. Analyze current issues and models of church planting, church growth, and methods of training indigenous leadership.
5. Organize evangelistic teams and communities in a diversity of cross-cultural settings.
6. Evaluate the role of specific churches in evangelism, discipleship, multiplication, and evangelistic communities especially as it relates to church growth.
7. Formulate an evangelistic plan, with specific steps for its implementation in the local church.
8. Understand the tenets of other major world religions and know how to respond to them.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 20 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Introduction in Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
TBD Arts/Humanities/Literature	3 hrs.	<b>Evangelism - 18 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	MIN220 Homiletics	2 hrs.
SCII01 Environmental Science	3 hrs.	MIN221 Homiletics Preaching Lab	1 hr.
		EVG101 Introduction to Evangelism	3 hrs.
<b>Bible and Theology - 15 Credit Hours</b>		EVG202 Methods of Evangelism	3 hrs.
BIB101 Old Testament History	3 hrs.	EVG208 The Evangelist's Life and Ministry	3 hrs.
BIB103 New Testament History	3 hrs.	EVG102 History of Revivalists	3 hrs.
BIB105 Bible Study Methods	3 hrs.	HUM104 Comparative Religions	3 hrs.
BIB201 Life of Christ	3 hrs.		
BIB301 Gospel of John	3 hrs.		
BIB302 Acts	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		

## ASSOCIATE OF APPLIED SCIENCE IN EVANGELISM COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	ENG102 English Composition II	3 hrs.
	COM101 Introduction to Communication	3 hrs.	EVG102 History of Revivalists	3 hrs.
	ENG101 English Composition I	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	EVG101 Introduction to Evangelism	3 hrs.	SCII01 Environmental Science	3 hrs.
	FYE101 Success in College	P/F	ENG216 Intro to Literature	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	MIN101 Ministry	0	MIN102 Ministry	0
	Second Year - Fall Semester - 14 hrs.		Second Year - Spring Semester - 16 hrs.	
	BIB201 Life of Christ	3 hrs.	EVG208 The Evangelist's Life and Ministry	3 hrs.
	MIN103 Christian Ethics	3 hrs.	MIN221 Homiletics Preaching Lab	1 hr.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	MIN260 Marriage and Family	3 hrs.
	THE101 Theology 1	3 hrs.	TBD Social Science elective	3 hrs.
	MIN220 Homiletics	2 hrs.	EVG202 Methods of Evangelism	3 hrs.
	CHP201 Chapel	0	SOS299 Capstone Course	3 hrs.
	MIN201 Ministry	0	CHP202 Chapel	0
			MIN202 Ministry	0
SPRING MATRICULATION	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 17 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	TBD Social Science Elective	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	EVG102 History of Revivalists	3 hrs.	COM101 Introduction to Communication	3 hrs.
	FYE101 Success in College	P/F	ENG101 English Composition I	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	EVG101 Introduction to Evangelism	3 hrs.
	SCII01 Environmental Science	3 hrs.	MIN220 Introduction to Preaching	2 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 16 hrs.		Second Year - Fall Semester - 15 hrs.	
	EVG208 The Evangelist's Life and Ministry	3 hrs.	BIB201 Life of Christ	3 hrs.
	ENG102 English Composition II	3 hrs.	SOS299 Capstone Course	3 hrs.
	MIN221 Homiletics Preaching Lab	1 hr.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	SOS201 Marriage and Family	3 hrs.	MIN103 Christian Ethics	3 hrs.
	EVG202 Methods of Evangelism	3 hrs.	THE102 Theology 2	3 hrs.
	ENG216 Intro to Literature	3 hrs.	CHP201 Chapel	0
	CHP202 Chapel	0	MIN201 Ministry	0
	MIN202 Ministry	0		

## ASSOCIATE OF APPLIED SCIENCE IN MISSIONS

Christian missions are a vehicle for spreading the Gospel of Jesus Christ through evangelism, church planting, teaching in Bible colleges, and social action programs that feed and clothe the needy. They are a means of communicating the Gospel across cultures whether in the United States or abroad. The post-modern worldview has required a renewed focus on the biblical understanding of missions. In addition, a renewed biblical foundation has brought several changes to the philosophy of missions. Therefore, several approaches to missiology are undergoing significant change. Courses in this field include mission anthropology, cross-cultural ministry, and world religions, as well as a solid base of instruction in biblical studies and theology.

Upon satisfactory completion of the Associate of Applied Science in Missions, the graduate should be able to:

1. Motivate other Christians to personal missionary involvement using a biblical theology of missions and a sound missionary philosophy.
2. Demonstrate working knowledge of the history of missions, current trends in missionary work, major world religions, and cults.
3. Exhibit skill in cultural encounters, cultural analysis, and intercultural communication.
4. Articulate the unique advantages of Pentecostal missiology both in theology and in praxis.
5. Synthesize a personal plan for cultural adaptation and spiritual impact in their future life in the culture to which they are called.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 9 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Pastoral Leadership - 15 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	MIS101 Introduction to Missions	3 hrs.
SCI101 Environmental Science	3 hrs.	MIN220 Homiletics	2 hrs.
		MIN221 Homiletics Preaching Lab	1 hr.
<b>Bible and Theology - 15 Credit Hours</b>		MIS201 Life and Work of Missionary	3 hrs.
BIB101 Old Testament History	3 hrs.	HIS103 History of Missions	3 hrs.
BIB103 New Testament History	3 hrs.	EVG101 Introduction to Evangelism	3 hrs.
BIB105 Bible Study Methods	3 hrs.		
BIB201 Life of Christ	3 hrs.		
BIB301 Gospel of John	3 hrs.		
BIB302 Acts	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		
THE210 Pneumatology	3 hrs.		

## ASSOCIATE OF APPLIED SCIENCE IN MISSIONS COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	ENG102 English Composition II	3 hrs.
	COM101 Introduction to Communication	3 hrs.	HIS103 History of Missions	3 hrs.
	ENG101 English Composition I	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	MIS101 Introduction to Missions	3 hrs.	SCI101 Environmental Science	3 hrs.
	FYE101 Success in College	P/F	ENG216 Intro to Literature	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	MIN101 Ministry	0	MIN102 Ministry	0
	Second Year - Fall Semester - 17 hrs.		Second Year - Spring Semester - 13 hrs.	
SPRING MATRICULATION	BIB201 Life of Christ	3 hrs.	MIN221 Homiletics Preaching Lab	1 hr.
	MIN103 Christian Ethics	3 hrs.	MIS201 Life and Work of a Missionary	3 hrs.
	THE101 Theology 1	3 hrs.	MIN260 Marriage and Family	3 hrs.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	TBD Social Science Elective	3 hrs.
	MIN220 Homiletics	2 hrs.	SOS299 Capstone Course	3 hrs.
	EVG101 Introduction to Evangelism	3 hrs.	CHP202 Chapel	0
	CHP201 Chapel	0	MIN202 Ministry	0
	MIN201 Ministry	0		
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 17 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	HIS103 History of Missions	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	FYE101 Success in College	P/F	COM101 Introduction to Communication	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	ENG101 English Composition I	3 hrs.
	SCI101 Environmental Science	3 hrs.	MIS101 Introduction to Missions	3 hrs.
	THE102 Theology 2	3 hrs.	MIN220 Homiletics	2 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 16 hrs.		Second Year - Fall Semester - 15 hrs.	
	MIS201 Life and Work of a Missionary	3 hrs.	BIB201 Life of Christ	3 hrs.
	ENG102 English Composition II	3 hrs.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	MIN221 Homiletics Preaching Lab	1 hr.	MIN103 Christian Ethics	3 hrs.
	MIN260 Marriage and Family	3 hrs.	EVG101 Introduction to Evangelism	3 hrs.
	ENG216 Intro to Literature	3 hrs.	SOS299 Capstone Course	3 hrs.
	TBD Social Science Elective	3 hrs.	CHP201 Chapel	0
	CHP202 Chapel	0	MIN201 Ministry	0
	MIN202 Ministry	0		

## ASSOCIATE OF APPLIED SCIENCE IN MUSIC MINISTRY

The purpose of this program is to provide the foundational courses for future studies in music and to supplement existing training for music ministers and local church music leaders in music fundamentals, worship planning and leadership, and various music resources. The core curriculum provides instruction in aural and written music theory, hymnology, worship leading, and voice training.

Upon successful completion of the Associate of Applied Science in Music Ministry, the graduate should be able to:

1. Have the theoretical and practical musical skills to facilitate the leading of worship or perform with a praise and worship team and/or choir.
2. Possess a sufficient understanding of praise and worship to perform effectively in a local church or itinerant music ministry.
3. Have the ability to organize and administrate the music ministry of a local church.
4. Be able to serve the leadership and fulfill the vision of the senior pastor in a local church.
5. Know the foundational doctrines of the Bible, have a sound comprehension of the scope of the five-fold ministry, and effectively communicate the truths of the Gospel.
6. Have a solid core of biblical, theological, and music course study with which to continue a formal education in theology and/or music.
7. Impact worship services by possessing, recognizing, and being sensitive to the anointing and flow of the Spirit of God.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS201 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Music Ministry- 22 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	MUM100 Fundamentals of Music Theory	P/F
SC1101 Environmental Science	3 hrs.	MUM101 Music Theory 1	3 hrs.
		MUM102 Music Theory 2	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		MUM111 Sight Singing and Ear Training 1	1 hr.
BIB101 Old Testament History	3 hrs.	MUM112 Sight Singing and Ear Training 2	1 hr.
BIB103 New Testament History	3 hrs.	MUM121 Praise and Worship Leadership 1	2 hrs.
BIB105 Bible Study Methods	3 hrs.	MUM122 Praise and Worship Leadership 2	2 hrs.
BIB201 Life of Christ	3 hrs.	MUM141 Class Piano 1	1 hr.
THE101 Theology I	3 hrs.	MUM142 Class Piano 2	1 hr.
THE102 Theology II	3 hrs.	MUM131 Class Voice I	1 hr.
BIB302 Acts	3 hrs.	MUM253 Valor College Chorale I	1 hr.
BIB301 Gospel of John	3 hrs.	MUM254 Valor College Chorale II	1 hr.
THE210 Pneumatology	3 hrs.	MUM220 Church Music Administration	3 hrs.
		MUM230 Fundamentals of Conducting	2 hrs.



## ASSOCIATE OF APPLIED SCIENCE IN MUSIC MINISTRY COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 14 hrs.		First Year - Spring Semester - 17 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	ENG101 English Composition I	3 hrs.	ENG102 English Composition II	3 hrs.
	FYE101 Success in College	P/F	MUM101 Music Theory I	3 hrs.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	MUM111 Sight Singing and Ear Training I	1 hr.
	MUM100 Fundamentals of Music Theory	P/F	MUM142 Class Piano II	1 hr.
	MUM121 Praise and Worship Leadership I	2 hrs.	MUM122 Praise and Worship Leadership II	2 hrs.
	MUM131 Class Voice	1 hr.	MUM254 Valor College Choir	.5 hrs.
	MUM141 Class Piano I	1 hr.	ENG216 Intro to Literature	3 hrs.
	MUM253 Valor College Chorale	1 hr.	CHP102 Chapel	0
	CHP101 Chapel	0	MIN102 Ministry	0
	MIN101 Ministry	0		
	Second Year - Fall Semester - 15 hrs.		Second Year - Spring Semester - 18 hrs.	
	BIB105 Bible Study Methods	3 hrs.	BIB201 Life of Christ	3 hrs.
SPRING MATRICULATION	COM101 Introduction to Communication	3 hrs.	MUM220 Church Music Administration	3 hrs.
	MUM102 Music Theory II	3 hrs.	MIN260 Marriage and Family	3 hrs.
	MUM112 Sight Singing and Ear Training II	1 hr.	SC1101 Environmental Science	3 hrs.
	MUM230 Fundamentals of Conducting	2 hrs.	SOS299 Capstone Course	3 hrs.
	TBD Social Science Elective	3 hrs.	MIN103 Christian Ethics	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
	First Year - Spring Semester - 16 hrs.		First Year - Fall Semester - 14 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	SC1101 Environmental Science	3 hrs.	ENG102 English Composition II	3 hrs.
	GEN101 Success in College	P/F	MUM100 Fundamentals of Music Theory	P/F
	MIN103 Christian Ethics	3 hrs.	MUM121 Praise and Worship Leadership I	2 hrs.
	ENG101 English Composition I	3 hrs.	MUM131 Class Voice I	1 hr.
	SOS201 Marriage and Family	3 hrs.	MUM141 Class Piano I	1 hr.
	MUM253 Valor College Choir	1 hr.	MUM254 Valor College Choir	1 hr.
	CHP102 Chapel	0	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	MIN102 Ministry	0	CHP101 Chapel	0
			MIN101 Ministry	0
	Second Year - Spring Semester - 16 hrs.		Second Year - Fall Semester - 18 hrs.	
	BIB201 Life of Christ	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	MUM220 Church Music Administration	3 hrs.	COM101 Introduction to Communication	3 hrs.
	ENG216 Intro to Literature	3 hrs.	MUM102 Music Theory II	3 hrs.
	MUM101 Music Theory I	3 hrs.	MUM112 Sight Singing and Ear Training II	1 hr.
	MUM111 Sight Singing and Ear Training I	1 hr.	MUM230 Fundamentals of Conducting	2 hrs.
	MUM142 Class Piano II	1 hr.	SOS299 Capstone Course	3 hrs.
	MUM122 Praise and Worship Leadership II	2 hrs.	TBD Social Science Elective	3 hrs.
	CHP202 Chapel	0	CHP201 Chapel	0
	MIN202 Ministry	0	MIN201 Ministry	0



## ASSOCIATE OF APPLIED SCIENCE IN ORGANIZATIONAL COMMUNICATION

The Associate of Applied Science in Organizational Communication provides students with the biblical and practical tools to develop the strategy to develop strong communication skills as leaders and as future administrators in ministry. The learning outcomes of the Associate of Applied Science in Organizational Communication include the following:

1. Learn the skills to develop strong written and professional oral and multimedia presentations.
2. Develop skills to build relationships in team environments.
3. Develop the art of communication for ministry across multiple cultural settings.
4. Develop effective communication strategies for use by leaders for various audiences.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	HIS101 Church History 1	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS 102 Church History 2	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Organizational Communication - 21 Credit Hours (Choose 7 courses)</b>	
TBD Social Science Elective	3 hrs.	COM101 Introduction to Communication	3 hrs.
SCI101 Environmental Science	3 hrs.	BUS220 Intro to Business Communication	3 hrs.
		BUS221 Business Communication Tactics	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		MED281 Introduction to Media and Journalism	3 hrs.
BIB101 Old Testament History	3 hrs.	COM205 Communicating Scripture	3 hrs.
BIB103 New Testament History	3 hrs.	BUS222 Business Communication Strategies	3 hrs.
THE301 Theology and Culture	3 hrs.	COM102 People Development	3 hrs.
BIB201 Life of Christ	3 hrs.	COM203 Intercultural Communication	3 hrs.
BIB302 Acts	3 hrs.	COM207 Advanced Speech and Presentation	3 hrs.

# ASSOCIATE OF APPLIED SCIENCE IN ORGANIZATIONAL COMMUNICATION COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	ENG101 English Composition I	3 hrs.	SCI101 Environmental Science	3 hrs.
	COM101 Introduction to Communication	3 hrs.	ENG102 English Composition II	3 hrs.
	COM205 Communicating Scripture	3 hrs.	COM201 Speech	3 hrs.
	MED281 Introduction to Media and Journalism	3 hrs.	ENG216 Intro to Literature	3 hrs.
	FYE101 Success in College	P/F	TBD Social Science Elective	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	MIN101 Ministry	0	MIN102 Ministry	0
	Second Year - Fall Semester - 15 hrs.		Second Year - Spring Semester - 15 hrs.	
SPRING MATRICULATION	MAT102 Introduction to Contemporary Mathematics	3 hrs.	BUS220 Introduction to Business Communication	3 hrs.
	MIN103 Christian Ethics	3 hrs.	THE301 Theology and Culture	3 hrs.
	MIN104 Spiritual Formation	3 hrs.	BIB201 Life of Christ	3 hrs.
	BUS222 Business Communication Strategies	3 hrs.	COM203 Intercultural Communication	3 hrs.
	COM102 People Development	3 hrs.	SOS299 Capstone Course	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 18 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	SCI101 Environmental Science	3 hrs.	COM205 Communicating Scripture	3 hrs.
	FYE101 Success in College	P/F	COM101 Introduction to Communication	3 hrs.
	COM201 Speech	3 hrs.	ENG101 English Composition I	3 hrs.
	ENG216 Intro to Literature	3 hrs.	MED281 Introduction to Media and Journalism	3 hrs.
	THE301 Theology and Culture	3 hrs.	COM102 People Development	3 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 15 hrs.		Second Year - Fall Semester - 15 hrs.	
	ENG102 English Composition II	3 hrs.	MAT101 Introduction to Contemporary Mathematics	3 hrs.
	BUS220 Business Communication	3 hrs.	MIN103 Christian Ethics	3 hrs.
	BIB201 Life of Christ	3 hrs.	MIN104 Spiritual Formation	3 hrs.
	COM203 Intercultural Communication	3 hrs.	SOS299 Capstone Course	3 hrs.
	TBD Social Science Elective	3 hrs.	BUS222 Business Communication Strategies	3 hrs.
	CHP202 Chapel	0	CHP201 Chapel	0
	MIN202 Ministry	0	MIN201 Ministry	0

## ASSOCIATE OF APPLIED SCIENCE IN ORGANIZATIONAL LEADERSHIP\*

The AAS in Organizational Leadership introduces students to theoretical concepts and practical applications in leadership. Students explore skill sets for effectively leading a global workforce. The program prepares students to assume leadership positions in both the public and private sectors, including a church or ministry, or to pursue a bachelor's degree in business administration. Through a curriculum that links theory with best practices, students are trained in the principles and skills of transformational leadership—leadership that translates vision into change within team-based environments. Courses concentrate on distinctly Christian approaches to leadership and biblical perspectives for developing and supervising a business. Upon satisfactory completion of the AAS in Organizational Leadership, graduates should be able to:

1. Accomplish basic computer functions including word/text processing, spreadsheets, presentation management, database management, and Internet research.
2. Demonstrate fluency in interpersonal communication, including listening for meaning, attending to non-verbal cues, and discerning cultural differences in communication styles.
3. Adapt to various communication styles and genres for the business environment, including internal communication, media relations, branding, digital presentation materials, meeting planning, group facilitation, and other essential skills.
4. Implement scriptural principles of relating to others in individual, small-group, family, and organizational settings.
5. Show a basic understanding of accounting theory, practices, and procedures.
6. Operate as a leader in a work team, demonstrating insights into leadership relationships, developing teams, coaching and diagnosing team effectiveness, servant leadership, and the internal and external effects that God-directed teams have on the organizational community.
7. Display an understanding of mentoring relationships, both as a mentor and as a mentee.
8. Demonstrate self-understanding through the use of various instruments that reveal personal preferences and biases and how to utilize them in family, workplace, and ministry settings.
9. Show a determination to adopt a disposition for life-long learning.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 6 Credit Hours	
COMI01 Foundation in Communication	3 hrs.	LEDI01 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MINI03 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MINI04 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Organizational Leadership - 21 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	BUS101 Introduction to Business	3 hrs.
SCII01 Environmental Science	3 hrs.	ACT101 Accounting I	3 hrs.
		BUS210 Business Law	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		BUS220 Business Communication	3 hrs.
BIB101 Old Testament History	3 hrs.	BUS230 Principles of Marketing	3 hrs.
BIB103 New Testament History	3 hrs.	BUS240 Principles of Management	3 hrs.
BIB105 Bible Study Methods	3 hrs.	LED203 Dynamics of Team Leadership	3 hrs.
BIB201 Life of Christ	3 hrs.		
BIB302 Acts	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		

\* In Florida, South Carolina and Wisconsin, this program is called Associate of Applied Science in Marketplace Ministry.

# ASSOCIATE OF APPLIED SCIENCE IN ORGANIZATIONAL LEADERSHIP COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 15 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	SCII01 Environmental Science	3 hrs.
	BUS101 Introduction to Business	3 hrs.	ENG102 English Composition II	3 hrs.
	COM101 Introduction to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	ENG101 English Composition I	3 hrs.	ENG216 Intro to Literature	3 hrs.
	FYE101 Success in College	P/F	CHP102 Chapel	0
	CHP101 Chapel	0	MIN102 Ministry	0
	MIN101 Ministry	0		
	Second Year - Fall Semester - 18 hrs.		Second Year - Spring Semester - 15 hrs.	
SPRING MATRICULATION	ACT101 Accounting I	3 hrs.	BUS220 Business Communication	3 hrs.
	TBD Social Science elective	3 hrs.	MIN260 Marriage and Family	3 hrs.
	BUS210 Business Law	3 hrs.	BUS240 Principles of Management	3 hrs.
	BUS230 Principles of Marketing	3 hrs.	LED203 Dynamics of Team Leadership	3 hrs.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	SOS299 Capstone Course	3 hrs.
	THE101 Theology I	3 hrs.	CHP202 Chapel	0
	CHP201 Chapel	0	MIN202 Ministry	0
	MIN201 Ministry	0		
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 15 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	SCII01 Environmental Science	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	FYE101 Success in College	P/F	BUS101 Introduction to Business	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	COM101 Introduction to Communication	3 hrs.
	ENG216 Intro to Literature	3 hrs.	ENG101 English Composition I	3 hrs.
	THE102 Theology II	3 hrs.	CHP101 Chapel	0
	CHP102 Chapel	0	MIN101 Ministry	0
	MIN102 Ministry	0		
	Second Year - Spring Semester - 18 hrs.		Second Year - Fall Semester - 15 hrs.	
	BUS220 Business Communication	3 hrs.	ACT101 Accounting I	3 hrs.
	MIN260 Marriage and Family	3 hrs.	TBD Social Science Elective	3 hrs.
	ENG102 English Composition II	3 hrs.	BUS210 Business Law	3 hrs.
	BUS240 Principles of Management	3 hrs.	BUS230 Principles of Marketing	3 hrs.
	LED203 Dynamics of Team Leadership	3 hrs.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	SOS299 Capstone Course	3 hrs.	CHP201 Chapel	0
	CHP202 Chapel	0	MIN201 Ministry	0
	MIN202 Ministry	0		

# ASSOCIATE OF APPLIED SCIENCE IN ORGANIZATIONAL MANAGEMENT

The AAS in Organizational Management lays the foundation by introducing students to the theoretical concepts and practical applications in the fields of management. Students will explore the skill sets necessary to effectively manage a global workforce. The program is designed to prepare students to assume management-focused leadership positions at organizations in both the public and private sectors, including a church or ministry, or to pursue a bachelor's degree in business administration. Through a curriculum that links theory with best practices, students are trained in the principles and skills of transformational leadership—leadership that translates vision into change within the team-based management environments that characterize today's organizations. Courses concentrate on distinctly Christian approaches to managing people, and the biblical perspective of developing and supervising a business. Upon satisfactory completion of the AAS in Organizational Management, graduates should be able to:

1. Accomplish basic computer functions including word/text processing, spreadsheets, presentation management, database management, and Internet research.
2. Demonstrate fluency in interpersonal communication, including listening for meaning, attending to non-verbal cues, and discerning cultural differences in communication styles.
3. Adapt to various communication styles and genres for the business environment, including internal communication, media relations, branding, digital presentation materials, meeting planning, group facilitation, and other essential skills.
4. Implement scriptural principles of relating to other persons in individual, small-group, family, and organizational settings.
5. Show an advanced understanding of accounting theory, practices, and procedures including asset valuation, measuring and reporting of the equities of creditors and owners, partnership and corporation forms, income taxes, and financial analysis.
6. Understand basic principles of various fields of business study, including business law and principles of marketing.
7. Demonstrate an understanding of the basic management skills of planning, organizing, leading and controlling, business ethics, and corporate social responsibility.
8. Understand the fundamentals of microeconomic theory, including the behavior of small organizations, and how businesses interact to form larger units of markets and industries.

## Program Requirements

**Total Required Courses: 63 Credit Hours**

General Education - 24 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Foundation in Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT102 Introduction to Contemporary Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Organizational Management - 21 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	BUS101 Introduction to Business	3 hrs.
SCI101 Environmental Science	3 hrs.	ACT101 Accounting I	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		ACT102 Accounting 2	3 hrs.
BIB101 Old Testament History	3 hrs.	BUS210 Business Law	3 hrs.
BIB103 New Testament History	3 hrs.	BUS220 Business Communication	3 hrs.
THE210 Pneumatology	3 hrs.	BUS230 Principles of Marketing	3 hrs.
BIB105 Bible Study Methods	3 hrs.	BUS240 Principles of Management	3 hrs.
BIB201 Life of Christ	3 hrs.		
BIB301 Gospel of John	3 hrs.		
BIB302 Acts	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		

## ASSOCIATE OF APPLIED SCIENCE IN ORGANIZATIONAL MANAGEMENT COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	SCII01 Environmental Science	3 hrs.
	BUS101 Introduction to Business	3 hrs.	ENG102 English Composition II	3 hrs.
	COM101 Introduction to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	ENG101 English Composition I	3 hrs.	ENG216 Intro to Literature	3 hrs.
	FYE101 Success in College	P/F	TBD Social Science elective	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	MIN101 Ministry	0	MIN102 Ministry	0
	Second Year - Fall Semester - 15 hrs.		Second Year - Spring Semester - 15 hrs.	
SPRING MATRICULATION	ACT101 Accounting I	3 hrs.	BUS220 Business Communication	3 hrs.
	BUS210 Business Law	3 hrs.	MIN260 Marriage and Family	3 hrs.
	BUS230 Principles of Marketing	3 hrs.	BUS240 Principles of Management	3 hrs.
	MAT102 Introduction to Contemporary Mathematics	3 hrs.	ACT102 Accounting II	3 hrs.
	THE101 Theology I	3 hrs.	SOS299 Capstone Course	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 15 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
SPRING MATRICULATION	SCII01 Environmental Science	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	FYE101 Success in College	P/F	BUS101 Introduction to Business	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	COM101 Introduction to Communication	3 hrs.
	ENG216 Intro to Literature	3 hrs.	ENG101 English Composition I	3 hrs.
	THE102 Theology II	3 hrs.	CHP101 Chapel	0
	CHP102 Chapel	0	MIN101 Ministry	0
	MIN102 Ministry	0		
	Second Year - Spring Semester - 18 hrs.		Second Year - Fall Semester - 15 hrs.	
	BUS220 Business Communication	3 hrs.	ACT101 Accounting I	3 hrs.
	MIN260 Marriage and Family	3 hrs.	TBD Social Science Elective	3 hrs.
SPRING MATRICULATION	ENG102 English Composition II	3 hrs.	BUS210 Business Law	3 hrs.
	BUS240 Principles of Management	3 hrs.	BUS230 Principles of Marketing	3 hrs.
	ACT102 Accounting II	3 hrs.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	SOS299 Capstone Course	3 hrs.	CHP201 Chapel	0
	CHP202 Chapel	0	MIN201 Ministry	0
	MIN202 Ministry	0		

## ASSOCIATE OF APPLIED SCIENCE IN PASTORAL LEADERSHIP

The Associate of Applied Science in Pastoral Leadership consists of 63 semester hours of courses designed to prepare students for pastoral ministry and ministry-related vocations. The student also gains general Bible knowledge, theology, pastoral theology, and communication skills. Upon completion of the program, students should be equipped to engage in the ministry of the local church either as a full-time minister or as a part-time staff member.

Upon satisfactory completion of the Associate of Applied Science in Pastoral Leadership, the graduate should:

1. Articulate the fundamentals of Pentecostal and Evangelical theology.
2. Demonstrate familiarity with the functions of pastoral ministry: e.g., worship, preaching, evangelism, pastoral care, discipleship, administration, and leadership.
3. Utilize acquired skills to faithfully interpret Scripture and effectively communicate biblical truth through the ministry of preaching.
4. Exemplify character traits and personal qualities essential to the life of a Christian minister.
5. Exhibit responsiveness to God's presence and Christ-like boldness in the authentic exercise of spiritual gifts.
6. Show evidence of understanding how the pastoral calling relates to the other five-fold equipping ministries.
7. Demonstrate ability to engage opportunities and challenges associated with ministering in contemporary contexts.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 9 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT101 Introduction to Business Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Pastoral Leadership - 18 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	CED201 Introduction to Christian Education	3 hrs.
SCI101 Environmental Science	3 hrs.	MIN220 Homiletics	2 hrs.
		MIN221 Homiletics Preaching Lab	1 hr.
<b>Bible and Theology - 12 Credit Hours</b>		EVG101 Introduction to Evangelism	3 hrs.
BIB101 Old Testament History	3 hrs.	MIN226 Principles of Pastoral Leadership	3 hrs.
BIB103 New Testament History	3 hrs.	MUM120 Intro to Music in Ministry	3 hrs.
THE210 Pneumatology	3 hrs.	MIN252 Pastoral Care	3 hrs.
BIB105 Bible Study Methods	3 hrs.		
BIB201 Life of Christ	3 hrs.		
BIB301 Gospel of John	3 hrs.		
BIB302 Acts	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		



## ASSOCIATE OF APPLIED SCIENCE IN PASTORAL LEADERSHIP COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 15 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	SCII01 Environmental Science	3 hrs.
	COM101 Introduction to Communication	3 hrs.	ENG102 English Composition II	3 hrs.
	ENG101 English Composition I	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	EVG101 Introduction to Evangelism	3 hrs.	ENG216 Intro to Literature	3 hrs.
	FYE101 Success in College	P/F	CHP102 Chapel	0
	CHP101 Chapel	0	MIN102 Ministry	0
	MIN101 Ministry	0		
	Second Year - Fall Semester - 17 hrs.		Second Year - Spring Semester - 16 hrs.	
SPRING MATRICULATION	MAT102 Introduction to Contemporary Mathematics	3 hrs.	CED201 Intro to Christian Education	3 hrs.
	MIN103 Christian Ethics	3 hrs.	MIN221 Homiletics Preaching Lab	1 hr.
	MIN220 Homiletics	2 hrs.	MIN252 Pastoral Care	3 hrs.
	MIN226 Principles of Pastoral Leadership	3 hrs.	MIN260 Marriage and Family	3 hrs.
	THE101 Theology I	3 hrs.	SOS299 Capstone Course	3 hrs.
	MUM120 Intro to Music in Ministry	3 hrs.	TBD Social Science Elective	3 hrs.
	CHP201 Chapel	0	CHP202 Chapel	0
	MIN201 Ministry	0	MIN202 Ministry	0
	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 17 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	SCII02 Environmental Science	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	FYE101 Success in College	P/F	COM101 Introduction to Communication	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	ENG101 English Composition I	3 hrs.
	ENG216 Intro to Literature	3 hrs.	EVG101 Introduction to Evangelism	3 hrs.
	THE102 Theology II	3 hrs.	MIN220 Homiletics	2 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 16 hrs.		Second Year - Fall Semester - 15 hrs.	
	ENG102 English Composition II	3 hrs.	MAT101 Introduction to Contemporary Mathematics	3 hrs.
	CED201 Intro to Christian Education	3 hrs.	MIN103 Christian Ethics	3 hrs.
	MIN221 Homiletics Preaching Lab	1 hr.	MUM120 Intro to Music in Ministry	3 hrs.
	MIN252 Pastoral Care	3 hrs.	MIN226 Principles of Pastoral Leadership	3 hrs.
	MIN260 Marriage and Family	3 hrs.	TBD Social Science Elective	3 hrs.
	SOS299 Capstone Course	3 hrs.	CHP201 Chapel	0
	CHP202 Chapel	0	MIN201 Ministry	0
	MIN202 Ministry	0		



## ASSOCIATE OF APPLIED SCIENCE IN YOUTH MINISTRIES

Upon satisfactory completion of the AAS program in Youth Ministries, the graduate should be able to:

1. Devise and articulate a sound biblical philosophy of youth ministry that will address the spiritual, social, emotional, physical, and intellectual concerns of the adolescent life.
2. Demonstrate an understanding of the characteristics of and cultural influences upon today's youth.
3. Develop a Spirit-filled ministry to youth in a church or para-church organization in diverse socio-cultural settings.
4. Acquire methods and materials necessary for effective ministry to youth.
5. Mentor young believers in their devotion to Christ and in becoming effective in their witness and ministry.

### Program Requirements

Total Required Courses: 63 Credit Hours

General Education - 24 Credit Hours		Church Ministries - 9 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
ENG102 English Composition II	3 hrs.	MIN104 Spiritual Formation	3 hrs.
FYE101 Success in College	P/F	MIN260 Marriage and Family	3 hrs.
MAT101 Intro to Business Mathematics	3 hrs.	HIS203 The Reformation	3 hrs.
SOS299 Capstone Course	3 hrs.		
Arts/Humanities/Literature	3 hrs.	<b>Youth Ministries - 18 Credit Hours</b>	
TBD Social Science Elective	3 hrs.	MIN220 Homiletics	2 hrs.
SCI101 Environmental Science	3 hrs.	MIN221 Homiletics Preaching Lab	1 hr.
		CED201 Introduction to Christian Education	3 hrs.
<b>Bible and Theology - 12 Credit Hours</b>		YTH100 Strategies for Youth Ministries	3 hrs.
BIB101 Old Testament History	3 hrs.	MIN270 Youth Pastors: Programs and Ministries	3 hrs.
BIB103 New Testament History	3 hrs.	MIN105 Youth Discipleship and Evangelism	3 hrs.
THE210 Pneumatology	3 hrs.	MIN252 Pastoral Care	3 hrs.
BIB105 Bible Study Methods	3 hrs.		
BIB201 Life of Christ	3 hrs.		
BIB301 Gospel of John	3 hrs.		
BIB302 Acts	3 hrs.		
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		

## ASSOCIATE OF APPLIED SCIENCE IN YOUTH MINISTRIES COURSE PLANNING GUIDE

FALL MATRICULATION	First Year - Fall Semester - 15 hrs.		First Year - Spring Semester - 18 hrs.	
	BIB101 Old Testament History	3 hrs.	BIB103 New Testament History	3 hrs.
	BIB105 Bible Study Methods	3 hrs.	SCII02 Environmental Science	3 hrs.
	COM101 Introduction to Communication	3 hrs.	ENG102 English Composition II	3 hrs.
	ENG101 English Composition I	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
	MIN105 Youth Discipleship and Evangelism	3 hrs.	ENG216 Intro to Literature	3 hrs.
	FYE101 Success in College	P/F	TBD Social Science Elective	3 hrs.
	CHP101 Chapel	0	CHP102 Chapel	0
	MIN101 Ministry	0	MIN102 Ministry	0
	Second Year - Fall Semester - 14 hrs.		Second Year - Spring Semester - 16 hrs.	
SPRING MATRICULATION	MAT102 Introduction to Contemporary Mathematics	3 hrs.	CED201 Intro to Christian Education	3 hrs.
	MIN103 Christian Ethics	3 hrs.	MIN221 Homiletics Preaching Lab	1 hr.
	MIN220 Homiletics	2 hrs.	MIN252 Pastoral Care	3 hrs.
	MIN270 Youth Pastors: Programs and Ministries	3 hrs.	MIN260 Marriage and Family	3 hrs.
	THE101 Theology I	3 hrs.	SOS299 Capstone Course	3 hrs.
	CHP201 Chapel	0	YTH100 Strategies in Youth Ministries	3 hrs.
	MIN201 Ministry	0	CHP202 Chapel	0
			MIN202 Ministry	0
SPRING MATRICULATION	First Year - Spring Semester - 15 hrs.		First Year - Fall Semester - 17 hrs.	
	BIB103 New Testament History	3 hrs.	BIB101 Old Testament History	3 hrs.
	SCII02 Environmental Science	3 hrs.	BIB105 Bible Study Methods	3 hrs.
	FYE101 Success in College	P/F	COM101 Introduction to Communication	3 hrs.
	LED101 Intro to Christian Leadership	3 hrs.	ENG101 English Composition I	3 hrs.
	ENG216 Intro to Literature	3 hrs.	MIN105 Youth Discipleship and Evangelism	3 hrs.
	THE102 Theology II	3 hrs.	MIN220 Homiletics	2 hrs.
	CHP102 Chapel	0	CHP101 Chapel	0
	MIN102 Ministry	0	MIN101 Ministry	0
	Second Year - Spring Semester - 16 hrs.		Second Year - Fall Semester - 15 hrs.	
SPRING MATRICULATION	ENG102 English Composition II	3 hrs.	MAT102 Introduction to Contemporary Mathematics	3 hrs.
	CED201 Intro to Christian Education	3 hrs.	MIN103 Christian Ethics	3 hrs.
	MIN221 Homiletics Preaching Lab	1 hr.	MIN270 Youth Pastors: Programs and Ministries	3 hrs.
	MIN252 Pastoral Care	3 hrs.	SOS299 Capstone Course	3 hrs.
	MIN260 Marriage and Family	3 hrs.	TBD Social Science Elective	3 hrs.
	YTH100 Strategies in Youth Ministries	3 hrs.	CHP201 Chapel	0
	CHP202 Chapel	0	MIN201 Ministry	0
	MIN202 Ministry	0		

## CERTIFICATE IN BIBLICAL STUDIES

Upon satisfactory completion of the Certificate in Biblical Studies, the student should:

1. Learn the skills to develop strong written and professional methods of ministering the Word of God.
2. Gain an understanding of biblical principles as they relate to Christian life and experience.
3. Understand sound theological principles to minister the Word of God.
4. Evaluate theological positions from various perspectives.

## PROGRAM REQUIREMENTS

Total Required Courses: 30 Credit Hours

General Education - 9 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
TBD Social Science Elective	3 hrs.	MIN104 Spiritual Formation	3 hrs.
		HIS101 Church History I	3 hrs.
Bible and Theology - 6 Credit Hours		HIS102 Church History II	
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.	Bible - 9 Credit Hours	
		BIB101 Old Testament History	3 hrs.
		BIB103 New Testament History	3 hrs.
		BIB303 Major and Minor Prophets	3 hrs.
		BIB203 Synoptic Gospels	3 hrs.
		BIB301 Gospel of John	3 hrs.
		BIB201 Life of Christ	3 hrs.
		BIB302 Acts	
		BIB211 Pastoral Epistles	
		BIB105 Bible Study Methods	
		HIS203 The Reformation	

## CERTIFICATE IN CHURCH PLANTING

Upon satisfactory completion of the Certificate in Church Planting, the student should:

1. Describe the Biblical models of church planting.
2. Demonstrate an understanding of the systems and strategies for church planting.

### PROGRAM REQUIREMENTS

Total Required Courses: 30 Credit Hours

General Education - 12 Credit Hours		Church Ministries - 3 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
TBD Social Science Elective	3 hrs.	MIN104 Spiritual Formation	3 hrs.
TBD Arts/Humanities	3 hrs.	MIN260 Marriage and Family	3 hrs.
Bible and Theology - 9 Credit Hours		Church Planting - 6 Credit Hours	
BIB101 Old Testament History	3 hrs.	MIN251 Introduction to Church Planting	3 hrs.
BIB103 New Testament History	3 hrs.	MIN205 Church Administrative Management	3 hrs.
BIB105 Bible Study Methods	3 hrs.		
BIB201 Life of Christ	3 hrs.		
BIB211 Understanding the Bible for Current Ministry	3 hrs.		

## CERTIFICATE IN EVANGELISM STUDIES

Upon satisfactory completion of the Certificate in Evangelism Studies, the student should:

1. Have a sound comprehension of the scope of the five-fold ministry.
2. Understand the vital role of the ministry of helps as an assistant to the five-fold office gifts.
3. Be introduced to the foundational doctrines of the Bible.
4. Understand the biblical concept of authority.
5. Possess a solid foundation of biblical and theological coursework with which to continue an education in the area of concentration studied at Valor Christian College.
6. Be able to articulate the different roles of the missionary and evangelist.
7. Understand the process of bringing persons to salvation and establishing churches overseas and the resources needed.

## PROGRAM REQUIREMENTS

Total Required Courses: 30 Credit Hours

General Education - 9 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Foundation in Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENGL01 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
TBD Social Science Elective	3 hrs.	MIN104 Spiritual Formation	3 hrs.
		MIN260 Marriage and Family	3 hrs.
Bible and Theology - 9 Credit Hours		Evangelism - 6 Credit Hours	
BIB101 Old Testament History	3 hrs.	Evangelism - 6 Credit Hours	
BIB103 New Testament History	3 hrs.	EVL101 Introduction to Evangelism	
BIB105 Bible Study Methods	3 hrs.	EVL202 Methods of Evangelism	3 hrs.
BIB201 Life of Christ	3 hrs.	EVL202 Methods of Evangelism	3 hrs.
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		

## CERTIFICATE IN MUSIC MINISTRY

Upon satisfactory completion of the Certificate in Music Ministry, the student should:

1. Have a sound comprehension of the scope of the music ministry in the church.
2. Understand the vital role of music ministry as an assistant to the mission of the church.
3. Be introduced to biblical studies.
4. Understand the foundations of music theory.
5. Possess foundational knowledge to begin and assist in a music ministry program.
6. Possess a solid foundation of biblical and music coursework with which to continue an education in the area of music ministry at Valor Christian College.

## PROGRAM REQUIREMENTS

Total Required Courses: 30 Credit Hours

General Education - 9 Credit Hours		Church Ministries - 3 Credit Hours	
COM101 Intro to Communication	3 hrs.	MIN104 Spiritual Formation	3 hrs.
ENG101 English Composition I	3 hrs.		
TBD Social Science Elective	3 hrs.	<b>Music Ministry - 9 Credit Hours</b>	
		MUM100 Fundamentals of Music Theory	P/F
<b>Bible and Theology - 9 Credit Hours</b>		MUM121 Praise and Worship Leadership I	2 hrs.
BIB101 Old Testament History	3 hrs.	MUM131 Class Voice	1 hr.
BIB103 New Testament History	3 hrs.	MUM141 Class Piano I	1 hr.
BIB105 Bible Study Methods	3 hrs.	MUM142 Class Piano II	1 hr.
		MUM253 Valor College Choir	1 hr.
		MUM220 Church Music Administration	3 hrs.

## CERTIFICATE IN ORGANIZATIONAL COMMUNICATION

Upon satisfactory completion of the Certificate in Pastoral Studies, the graduate should:

1. Learn the skills to develop strong written and professional oral and multimedia presentations.
2. Develop skills to build relationships in team environments.
3. Develop the art of communication for ministry across multiple cultural settings.
4. Develop effective communication strategies for use by leaders for various audiences.

### PROGRAM REQUIREMENTS

Total Required Courses: 30 Credit Hours

General Education - 9 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
TBD Social Science Elective	3 hrs.	MIN104 Spiritual Formation	3 hrs.
		MIN260 Marriage and Family	3 hrs.
Bible and Theology - 6 Credit Hours			
BIB101 Old Testament History	3 hrs.		
BIB103 New Testament History	3 hrs.	Organizational Communication - 9 Credit Hours (Choose 3 courses)	
BIB105 Bible Study Methods	3 hrs.	COM101 Introduction to Communication	3 hrs.
BIB201 Life of Christ	3 hrs.	BUS220 Intro to Business Communication	3 hrs.
		MED281 Introduction to Media and Journalism	3 hrs.
		COM205 Communication Scripture	3 hrs.
		COM102 People Development	3 hrs.
		BUS222 Business Communication Tactics	3 hrs.

## CERTIFICATE IN PASTORAL STUDIES

Upon satisfactory completion of the Certificate in Pastoral Studies, the graduate should have:

1. Articulate understanding of the Bible's message and history from a Pentecostal perspective.
2. Demonstrate familiarity with the basic functions of the pastoral calling.
3. Utilize acquired skills to faithfully interpret Scripture.
4. Exemplify character traits and personal qualities essential to the life of a Christian minister.
5. Exhibit responsiveness to God's presence and Christ-like boldness in the authentic exercise of spiritual gifts.
6. Show evidence of understanding how the pastoral calling relates to the other five-fold equipping ministries.
7. Demonstrate awareness of opportunities and challenges associated with ministering in contemporary contexts.

## PROGRAM REQUIREMENTS

Total Required Courses: 30 Credit Hours

General Education - 9 Credit Hours		Church Ministries - 6 Credit Hours	
COM101 Intro to Communication	3 hrs.	LED101 Intro to Christian Leadership	3 hrs.
ENG101 English Composition I	3 hrs.	MIN103 Christian Ethics	3 hrs.
TBD Social Science Elective	3 hrs.	MIN104 Spiritual Formation	3 hrs.
		MIN260 Marriage and Family	3 hrs.
Bible and Theology - 9 Credit Hours			
BIB101 Old Testament History	3 hrs.		
BIB103 New Testament History	3 hrs.	Pastoral Leadership - 6 Credit Hours	
BIB105 Bible Study Methods	3 hrs.	EVG101 Introduction to Evangelism	3 hrs.
BIB201 Life of Christ	3 hrs.	MIN226 Principles of Pastoral Leadership	3 hrs.
THE101 Theology I	3 hrs.		
THE102 Theology II	3 hrs.		



## ONLINE PROGRAMS

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### Mission

The Online Program works to enhance the mission of Valor Christian College to educate and train ministers and Christian leaders in academic excellence, moral integrity, spiritual intensity, and physical purity to be agents of change and models of character and to serve Christ professionally in the advancement of His Kingdom. The changing world of which we are a part heightened the need for ministerial education and training beyond the scope of the traditional program of study. Valor Christian College meets this need online by expanding our vision of education while maintaining our mission.

### Philosophy

The Online Program faculty and staff believe in a solid core of general education and Bible courses. It is designed to minister to students through online devotion, personal care, and professional services. Online courses offer delivery systems that allow one to study anytime and anywhere via the Internet. Courses can be completed for credit toward a degree from Valor as well as to enhance one's certification and/or education. Our faculty and staff connect personally with students. Phone calls, email, and interactive assignments are important parts of this program.

### NC-SARA

Valor Christian College is a member of NC-SARA. This is the National Council for State Authorization Reciprocity Agreements <http://nc-sara.org/>. SARA pertains to the approval of distance education courses and programs offered across state lines by postsecondary institutions that already have degree authorization in at least one state. SARA membership allows students from all participating states to take online classes through Valor Christian College.

### How a Student Attends an Online Course?

All online courses are offered in Populi. This is the Valor Christian College Learning Management System. Every online student must take an orientation class before beginning their online education. This class is also online and it familiarizes the student with how to be successful at taking online classes. Therefore, it increases one's success rate.

As in a traditional classroom, online students read texts, conduct research, take notes, answer questions, write papers, and participate in discussions. These activities are conducted via the Internet and email. Students may also work together on case studies, group projects, class reports, and other activities.

### Registration Prepayment and Refunds for Online Courses

The schedule for online registration is published annually by the Registrar's office along with financial policies. Most often, the registration will occur on or around the same time as the campus student registration. Students must adhere to all deadlines and policies. Online courses continue during the summer. The summer term is available from late May into July.

## Veterans Affairs Benefits

Valor online courses qualify for veteran's benefits in that courses meet the criteria below.

1. Interaction at the student's discretion is available in all courses. A minimum of interaction is specified within the individual course.
2. There are weekly requirements for students, which may include reading and/or written assignments, as well as exams, depending on the class.
3. Online and on-campus classes have the same grading scale.
4. Online class technology provides each instructor the ability to track each student's pursuit time.
5. Online class technology allows students to interact with instructors and other students.
6. Online classes are of equal credit to on-campus classes.
7. Online classes must be completed within the same semester period as on-campus classes.

Provisions for dropping a course and refunds parallel those of classes meeting in the traditional classroom setting.

## Registering for Online Courses and Textbooks

A list of courses is available in Populi (LMS) during the window of registration for a term. The syllabus and textbooks are built into the course and students gain access to this information at the start of the semester.

## Official Withdrawal from an Online Class/Program

Any student who chooses to withdraw from a course must complete an official withdrawal form [VCC Withdrawal Form](#). Once completed, this information will be sent to the Office of the Registrar and the student will be withdrawn from the course and any financial obligations will be determined by the finance office. Online students wishing to withdraw from an online class need to follow the procedures listed below:

1. Students must complete the Official Withdrawal Form provided by the Registrar. You are not officially withdrawn from the course until you receive official notification from the Registrar. Students must adhere to the add/drop dates of the term.
2. Your confirmation should include the date the withdrawal was official. All withdrawals are then processed by the Finance Office to determine the status of your account. You will receive notification of your balance or credit within 30 days of your withdrawal.

You should keep a copy of the confirmation for your records.

**PLEASE NOTE:** Students are encouraged to counsel with the Registrar before a withdrawal is approved. The effective date of a withdrawal will be when the Withdrawal Request Form is received. Please pay close attention to all official deadlines. Withdrawing from courses will extend the time to completion.

# Tuition Refund Policy

Fall 2025-Spring 2026 Online Refund Schedule		
FALL SEMESTER	Fall 2025 Online Session 1 Refund Schedule	
	100% Refund	Withdrawal Prior to August 18, 2025
	75% Refund	August 18 – August 21
	50% Refund	August 22 – August 25
	25% Refund	August 26 – August 29
	0% Refund	August 29 and After
	Fall 2025 Online Session 2 Refund Schedule	
	100% Refund	Withdrawal Prior to October 20, 2025
	75% Refund	October 20 – October 23
	50% Refund	October 24 – October 27
	25% Refund	October 28 – October 31
	0% Refund	November 1 and After
SPRING SEMESTER	Spring 2026 Online Session 1 Refund Schedule	
	100% Refund	Withdrawal Prior to January 12, 2026
	75% Refund	January 12 – January 15
	50% Refund	January 16 – January 19
	25% Refund	January 20 – January 23
	0% Refund	January 24 and After
	Spring 2026 Online Session 2 Refund Schedule	
	100% Refund	Withdrawal Prior to March 16, 2026
	75% Refund	March 16 – March 19
	50% Refund	March 20 – March 23
	25% Refund	March 24 – March 27
	0% Refund	March 28 and After
Summer 2026 Online Refund Schedule		
	100% Refund	Withdrawal Prior to May 25, 2026
	75% Refund	May 25 – May 28
	50% Refund	May 28 – May 31
	25% Refund	June 1 – June 4
	0% Refund	June 4 and After

To receive a 100% refund, classes must be dropped **before** classes begin as indicated in the above chart. A class must be dropped by the last day of the period indicated to receive the refund indicated for that period. For example, if a class is withdrawn on day 3 from the start of class, there will be a 75% refund. However, if the class is dropped on day 5, the refund will only be 50%. (Withdrawal requests will be recorded on the next business day if received after 5:00 PM Eastern Standard Time.)

## Unofficial Withdrawal from the Online Program

If a student ceases attending or participating in the online program but does not officially notify the school of their withdrawal, the school will treat the student as withdrawn after 14 days of the student's last date of accessing the course site. The last day of attendance will be the last day the student attends or participates in any online class.

## Online Technology Requirements

Online students are responsible for securing their own computer, internet and software.

### Basic Technology (Required)

You will need a computer, modem, and phone or broadband connection to receive and send class materials. A fast computer and a fast Internet connection will always give you a better experience.

### An Internet Service Provider (Required)

The online classes require students to connect to the Internet to view the course content and to download class discussion notes. To connect to the Internet, you will need an Internet Service Provider (ISP). There are many options available. It is your responsibility to be sure you have an ISP you can access and one that will not filter our websites or discussion group server.

### Microsoft Word (Required)

You will be creating various assignments for your online classes that will require a Word Processor. We require that you use Microsoft Word since any files sent to the class must be saved as a Word Document. All classes will require the use of Microsoft Word. All classes also require students to use the spelling and grammar checker.

### Microsoft Excel and PowerPoint (Required)

In some of your classes, you will be required to access files and create files using Microsoft Excel and PowerPoint. While you can wait and purchase these programs when needed, you are much better off purchasing the Microsoft Office Professional which includes all the programs you will need.

### Anti-Virus Software (Required)

Students must protect themselves and others from the potential damage that can be done by a computer virus. We require that each online student have an anti-virus software program installed on their computer and actively running while taking classes. Any student who allows a virus to enter the system will be removed from class until they can demonstrate that their system is clean and that they have an anti-virus software program monitoring their system.

### Anti-Spyware Software (Highly Recommended)

Students are strongly encouraged to check their system often (at least weekly) for spyware

## Textbooks

Valor utilizes all digital all digital books through LOGOS or eCampus. Links to digital books are added to each class in Populi. Students are to identify the link and create the appropriate account where the digital book is stored. Students have access to additional features of LOGOS ([www.logos.com](http://www.logos.com)) Some resources may be linked to the Valor Christian College Library at <https://www.galepages.com/cana89207> using the password (valor). The costs of textbooks and other digital resources are included in the Education Resources fee added to tuition. Students may not request a refund of this fee if they choose to purchase books on their own.

# COURSE DESCRIPTIONS

## Accounting

- ACT101**      **ACCOUNTING I**      **3 hrs.**  
 A basic understanding of accounting theory, practices, and procedures through the accounting cycle, and transaction analysis and recording in journals and ledgers.
- ACT102**      **ACCOUNTING II**      **3 hrs.**  
Prerequisite: ACT101  
 This course is a continuation of Accounting I and includes asset valuation, measuring and reporting of the equities of creditors and owners, partnership and corporation forms, income taxes, and financial analysis.

## American Sign Language

- ASL101**      **INTRODUCTION TO AMERICAN SIGN LANGUAGE I**      **3 hrs.**  
 This introductory course provides students with an overview of the language. Students begin with a baseline level of introductory phrases, the alphabet, and an understanding of the language.
- ASL201**      **INTRODUCTION TO AMERICAN SIGN LANGUAGE II**      **3 hrs.**  
Prerequisite: ASL101  
 This second part of the American Sign Language series continues to give students a basic understanding of the language.

## Biblical Studies

- BIB101**      **OLD TESTAMENT HISTORY**      **3 hrs.**  
 A historical and thematic survey of the Old Testament, with particular attention given to the cultural, historical, and geographical background of the literature, and to practical applications of major Old Testament themes and theological issues. Special emphasis is placed on the connections of Old Testament Literature with New Testament Literature as the standard for Christian faith and practice.
- BIB103**      **NEW TESTAMENT HISTORY**      **3 hrs.**  
 A historical and thematic survey of the contents and theological issues of each New Testament book, with particular attention given to the cultural, historical, literary genre, and geographical preparation of the world for the birth of Christ, and the impact of the Gospel message in New Testament times.
- BIB105**      **BIBLE STUDY METHODS**      **3 hrs.**  
 Methods and strategies for communicating biblical truth. Specific methods of Bible study are examined along with how these methods apply to various types of biblical literature. Students have the opportunity to apply course content by constructing and presenting lessons.
- BIB107**      **UNDERSTANDING THE BIBLE FOR CURRENT MINISTRY**      **3 hrs.**  
 An overview of approaches and methods used in biblical interpretation with attention given to styles, which strengthen personal spiritual growth and biblical knowledge, including the factors of presuppositions, historical context, figurative language, and genre.
- BIB201**      **LIFE OF CHRIST**      **3 hrs.**  
 This course is a survey of the Person and work of the Lord Jesus Christ, from His pre-existence to His eternal reign. Included is a focus on Old Testament types and prophecies, as well as His authority, character, the hypostatic union, kenosis, suffering, death, resurrection, and present-day ministry.

BIB202	<p><b>THE LIFE AND MINISTRY OF PAUL</b> 3 hrs.</p> <p>This course examines the life, ministry, and teachings of the Apostle Paul. Consideration will be given to Paul's life and letters, his role in the formation of Early Christianity, and his continuing influence on biblical and theological understanding.</p>
BIB203	<p><b>SYNOPTIC GOSPELS</b> 3 hrs.</p> <p>This course is an introductory study of the life and times of Jesus Christ, according to the Gospels of Matthew, Mark, and Luke. It examines the background of the world into which Christ came. The course will focus on Christ's life from the annunciation to the ascension. This course is organized around three themes: "the world, the man, and the message."</p>
BIB211	<p><b>PASTORAL EPISTLES</b> 3 hrs.</p> <p>The course will be an inductive study of Paul's Pastoral Epistles, including I Timothy, II Timothy, and Titus, and will utilize exegetical, synthetic, and systemic approaches.</p>
BIB224	<p><b>OLD TESTAMENT POETIC LITERATURE</b> 3 hrs.</p> <p>A study of the Old Testament Poetic Literature including Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon. Attention is given to the nature, purpose, function, types, and growth of poetry and wisdom literature in ancient Israel. The course also gives attention to the hermeneutical principles used in interpreting these books.</p>
BIB301	<p><b>GOSPEL OF JOHN</b> 3 hrs.</p> <p>This course studies the Gospel of John by looking at the content and theological themes within. Attention will be given to the Old Testament background to the Gospel, the significance of signs, Jesus' use of figurative language concerning Himself, as well as His teaching about the Holy Spirit. Our study will emphasize the trustworthiness of the Gospel as well as the theological insight into the ministry of Jesus it presents.</p>
BIB302	<p><b>ACTS</b> 3 hrs.</p> <p>A study of the triumphant spread of the Gospel through the power of the Holy Spirit, from the narrow borders of Judaism into the Gentile world as told by Luke in the Book of Acts. Also, examines the characteristics of God, the person of the Holy Spirit, the gifts and fruit of the Holy Spirit, and the anointing of the Holy Spirit operational in the life of the believer today.</p>
BIB303	<p><b>MAJOR AND MINOR PROPHETS</b> 3 hrs.</p> <p>This course is a study of the major and minor prophets and their writings. It is an introduction to the origin and development of prophecy among the Hebrews, a study of the Hebrew prophets who lived and preached in the nations of Judah and Israel, and an examination of the historical, social, and religious implications of their message.</p>
BIB304	<p><b>CHRISTIAN APOLOGETICS</b> 3 hrs.</p> <p>This course equips students with a foundational understanding of the field of apologetics. Students will explore the major apologetic issues of today, learning to use critical thinking skills, and applying historical context in Scripture, as well as theological principles in order to respond persuasively.</p>
BIB305	<p><b>THE PARABLES</b> 3 hrs.</p> <p>This course studies the literary nature and function of parables and investigates their history, use, and purpose within Jesus' kingdom proclamation. Detailed focus will be given to the cultural, historical, and theological settings of the Gospel parables in light of their 1<sup>st</sup> Century context. The meaning of Jesus' parables for His original hearers will be highlighted along with the guiding principles for personal application for the contemporary reader.</p>

BIB401	<b>GENESIS</b> This course is a doctrinal and historical study of the text of Genesis using hermeneutical principles considering the creation, the fall, the flood, and the patriarchal culture setting. Attention will be given to the lives of the patriarchs with applications for spiritual formation.	3 hrs.
BIB402	<b>DANIEL-REVELATION</b> This course is an expository investigation of Scripture's two major apocalyptic books, Daniel and Revelation. Each book will be studied in light of its individual historical and eschatological context, along with a focused study of the relationship and interconnectedness between the two. Accurate comprehension of each book and their relationship with one another is critical to the development of a correct biblical view of prophecy and eschatology.	3 hrs.
BIB403	<b>ROMANS</b> This course is an intensive study of Paul's letter to the house of churches in Rome. Attention is paid to Paul's demonstration of man's depravity, the substitutionary sacrifice of Jesus Christ, and the response God expects of His children regarding His provision. Issues discussed along the way include sexual ethics, capital punishment, and a description of what authentic Christian community looks like.	3 hrs.
BIB405	<b>EXEGETICAL STUDIES: OLD TESTAMENT</b> This course investigates a number of difficult passages in the Old Testament, introducing key interpretive issues and problems while providing the necessary exegetical tools and hermeneutical methods to navigate the challenges appropriately.	3 hrs.
BIB406	<b>EXEGETICAL STUDIES: NEW TESTAMENT</b> This course investigates a number of difficult passages in the New Testament, introducing key interpretive issues and problems while providing the necessary exegetical tools and hermeneutical methods to navigate the challenges appropriately.	3 hrs.
BIB499	<b>BIBLICAL STUDIES SENIOR SYNTHESIS</b> This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	3 hrs.

## Biblical Counseling

BCN400	<b>BIBLICAL COUNSELING</b> This course addresses the practical skills and theological foundation elements that prepare students for work as a biblical counselor.	3 hrs.
BCN499	<b>BIBLICAL COUNSELING SENIOR SYNTHESIS</b> This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	3 hrs.

## Biblical Languages

LAN200	<b>INTRODUCTION TO GREEK AND HEBREW</b> This course introduces students to New Testament Greek and Biblical Hebrew. Students will discover a brief history of both languages, the process and challenges inherent within translation, and acquire basic skills for performing word studies. Students will learn the Greek and Hebrew alphabets along with basic grammatical forms and key vocabulary words for both languages.	3 hrs.
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LAN201	<b>INTRODUCTION TO NEW TESTAMENT GREEK</b>	<b>3 hrs.</b>
	This course provides an introduction to the Greek of the New Testament. Emphasis is given to building vocabulary and learning noun and verb forms. The basic elements of Greek grammar are learned along with different parts of speech. This course provides the necessary foundation for developing the skills needed to translate the Greek New Testament.	
LAN205	<b>INTRODUCTION TO BIBLICAL HEBREW</b>	<b>3 hrs.</b>
	This course will introduce the study of the basic elements of the Hebrew language used in the Old Testament. Students will learn the major components of the Hebrew verb system, nouns, prepositions, and other parts of the language. Students will read aloud and translate basic sentences. Students will practice reading and translating sentences from the textbook as well as verses from the Hebrew Bible.	
LAN301	<b>NEW TESTAMENT GREEK I</b>	<b>3 hrs.</b>
	This course is the first of two courses designed to introduce the basic grammar, syntax, and morphology of New Testament Greek. Emphasis is given to building vocabulary and learning grammatical forms and paradigms. The basic elements of New Testament Greek grammar are learned as are the different parts of speech. This course provides the necessary foundation for developing the skills needed to translate the Greek New Testament.	
LAN302	<b>NEW TESTAMENT GREEK II</b>	<b>3 hrs.</b>
	This course is the second of two courses designed to introduce the basic grammar, syntax, and morphology of New Testament Greek. Further attention is given to building vocabulary and learning grammatical forms and paradigms. Additional moods and tenses will be introduced along with reinforcing and integrating material from New Testament Greek I. This course provides the necessary foundation for developing the skills needed to translate the Greek New Testament.	
LAN305	<b>BIBLICAL HEBREW I</b>	<b>3 hrs.</b>
	This course is the first of two courses designed to introduce students to Biblical Hebrew. The fundamentals of morphology and syntax will be emphasized along with building vocabulary, translating Hebrew to English, and reading the Hebrew text. The course provides the necessary foundation for developing the skills to translate the Old Testament in Hebrew.	
LAN306	<b>BIBLICAL HEBREW II</b>	<b>3 hrs.</b>
	This course is the second of two courses designed to introduce students to Biblical Hebrew. The fundamentals of morphology, syntax, and building vocabulary will continue to be emphasized along with Hebrew translation and reading the Hebrew text. This course provides the necessary foundation for developing the skills needed to translate the Old Testament in Hebrew.	
LAN499	<b>BIBLICAL LANGUAGES SENIOR SYNTHESIS</b>	<b>3 hrs.</b>
	This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	

## Business

BUS101	<b>INTRODUCTION TO BUSINESS</b>	<b>3 hrs.</b>
	This course introduces both business and non-business majors to various fields of business study. Topics include foundations of business and economic systems, management and leadership styles, entrepreneurship, motivational theory and techniques, personnel and production management, accounting, information systems, business law, union/management relations, and global issues. The course prepares students for higher-level business study and explores a variety of major options and career paths.	
BUS201	<b>THE BUSINESS OF NONPROFITS</b>	<b>3 hrs.</b>
	Nonprofit organizations can thrive only when leaders understand the internal and external realities that impact a company's present status and potential for growth. This course will examine various ways to ensure accountability to external stakeholders and effectively measure performance. Students will explore	



ways to ensure ways to help nonprofit companies build capacity and leverage opportunities for collaboration.

BUS210	<b>BUSINESS LAW</b> 3 hrs. This course is a basic study of the fundamentals of legal liability, the growth of our legal system, and the legal rights, duties, and obligations of the individual. Specifically covered are law and society, contracts, agency, and employment. Where applicable, the Uniform Commercial Code is used as the basis for statutory interpretation.
BUS220	<b>BUSINESS COMMUNICATION</b> 3 hrs. This class focuses on the specific application of writing, speaking, and other communication skills in an organizational environment. Topics include internal communication, media relations, branding, preparing printed and digital communication materials including PowerPoint and other presentation software, meeting planning, group facilitation, and other essential skills.
BUS230	<b>PRINCIPLES OF MARKETING</b> 3 hrs. Explains marketing's role in the marketplace and in the organization, target market analysis, the marketing mix, international marketing, and social criticisms of marketing.
BUS240	<b>PRINCIPLES OF MANAGEMENT</b> 3 hrs. Focuses on the basic management skills of planning, organizing, leading, and controlling, with additional emphasis on ethics, social responsibility, and management skills for the future. This course deals with understanding the manager's job, decision-making, motivation, leading change, and innovation.
BUS301	<b>INTRODUCTION TO HUMAN RESOURCES</b> 3 hrs. This course is an introduction to the overall needs and functions within Human Resources. The course will cover the many legal issues of considering people for employment, the selection process, training, career development, managing compensation and benefits, labor relations, employee rights and discipline, and safety and health.
BUS310	<b>STRATEGIC BUSINESS LEADERSHIP</b> 3 hrs. This course introduces the key concepts, tools, and principles of strategy formation, strategy implementation, and strategy evaluation. The course develops the concept of strategic thinking for leaders in business and ministry for effective organizational design and project outcomes.
BUS310	<b>STRATEGIC BUSINESS LEADERSHIP</b> 3 hrs. This course introduces the key concepts, tools, and principles of strategy formation, strategy implementation, and strategy evaluation. The course develops the concept of strategic thinking for leaders in business and ministry for effective organizational design and project outcomes.
BUS311	<b>BUSINESS AND BUDGETING</b> 3 hrs. This course is a study of best business and budgeting practices that blends both civil guidelines and biblical principles that leads the student to discover the fundamentals of non-profit 501(c)(3) church management, administration, and budgeting.
BUS312	<b>HUMAN SERVICES</b> 3 hrs. This course will examine the art of interpersonal ministry, involving active listening, compassionate caring, eliciting additional information, guiding people to wise choices, and providing scriptural mandates for continued spiritual growth and development. Information will also be provided about ways to redemptively challenge unrighteous behavior, model principles for spiritual growth and guide people to fulfill their God-given potential.
BUS401	<b>LEADERSHIP IN CRISIS MANAGEMENT</b> 3 hrs. The course is designed to teach students effective strategies for managing a team during challenging situations that can impact an organization.

- BUS412**      **ADVANCED HUMAN SERVICES**      **3 hrs.**  
This course will help the student in understanding the study of the human mind and its functions from a Christian perspective. This course will allow the student to delve into the basic knowledge of human behavior and mental processes. Students will examine the 5 themes of the Biblical view of human nature and how to use them in a practical way when dealing with people in and out of church.
- BUS499**      **ORGANIZATIONAL LEADERSHIP SENIOR SYNTHESIS**      **3 hrs.**  
This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.

## Business Non-Profit

- NON499**      **NON-PROFIT LEADERSHIP SENIOR SYNTHESIS**      **3 hrs.**  
This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.

## Children's Ministry

- CH1100**      **ESTABLISHING A CHILDREN'S MINISTRY**      **3 hrs.**  
This course is a course designed to help you develop an effective children's or youth ministry. Packed with practical resources and tips, you will understand the foundational tools needed to plan, implement, monitor, and evaluate a beautiful program to share the Gospel with children in your congregation.
- CH1200**      **TOOLKITS FOR CHILDREN'S MINISTRY**      **3 hrs.**  
This course provides strategies for dealing with how to effectively manage issues such as children with trauma, engaging the family, and overcoming challenges with your children's ministry.
- CH1499**      **CHILDREN'S MINISTRY SENIOR SYNTHESIS**      **3 hrs.**  
This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.

## Christian Education

- CED201**      **INTRODUCTION TO CHRISTIAN EDUCATION**      **3 hrs.**  
This course is a study of the basic principles and theory of Christian Education within the local Church. The student will develop a personal philosophy of Christian Education. The course introduces age characteristics and needs, as well as different teaching and learning methods.

## Church Planting

- CPL101**      **INTRODUCTION TO CHURCH PLANTING I**      **3 hrs.**  
This course will provide the student with an understanding of the biblical and theological aspects of church planting in the global context with a specific focus on the missional possibilities in North America. The aspiration of this course is that upon completion the students will possess an understanding of the tools

and strategies necessary to plant a Pentecostal church that glorifies Jesus, reaches people who do not know Christ, and multiplies itself.

CPL102	<b>INTRODUCTION TO CHURCH PLANTING II</b>	3 hrs.
	The expansion of the Kingdom of God through the planting of divinely patterned local churches. Basic principles for planning and starting a church will be discussed. Focus is given to help students discover and align God's purpose for their life with His plan for the Local Church, and the Last Days Harvest.	
CPL110	<b>MIXED MEDIA METHODS IN MINISTRY</b>	3 hrs.
	Incorporating current technology to maximize organization, assimilation, discipleship, marketing, communication, and worship for the local church.	
CPL111	<b>CHURCH ADMINISTRATIVE MANAGEMENT</b>	3 hrs.
	A study of the functions of church management. Includes the analysis and the planning, organization, staffing, controlling, and directing responsibilities of a manager and the theory and applicability of management by objectives. The course provides a working knowledge of the administration of a local independent Pentecostal church including budget planning and implementation. The student will learn to manage a team of their peers in the planning, implementation, and assessment of a ministry project.	
CPL200	<b>CURRENT CHURCH MODALITIES</b>	3 hrs.
	Provides insight along with practical implication processes for current modalities of the local church. Specific attention will be given to the online delivery option and its overall reach and impact.	
CPL300	<b>ONLINE DISCIPLESHIP METHODS</b>	3 hrs.
	Examines the biblical understanding of discipleship and how that growth process can be activated in a meaningful way through an online platform. Various models and technological tools will be discussed for an intentional, biblical, and relational application of discipleship.	
CPL400	<b>ONLINE CHURCH APPLICATION PROJECT</b>	3 hrs.
	Practical application and integration of online technology tools within a church setting. This course includes some topically guided course content, in addition to a required practical project building an online church component that is intentional, relational, and impactful.	
CPL499	<b>ONLINE CHURCH SENIOR SYNTHESIS</b>	3 hrs.
	This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	

## Communication

COM101	<b>INTRODUCTION TO COMMUNICATION</b>	3 hrs.
	An overview of theories, processes, and models of communication. Topics include interpersonal and group communication, media literacy, and types of public communication.	
COM102	<b>PEOPLE DEVELOPMENT</b>	3 hrs.
	An intensive overview of theological and practical applications for maximizing the student's productivity in all aspects of life and ministry.	
COM201	<b>FUNDAMENTALS OF SPEECH</b>	3 hrs.
	A course designed to introduce the student to the principles of public speaking, including research, analysis, organization, writing, and delivery.	
COM202	<b>INTERPERSONAL COMMUNICATION</b>	3 hrs.

An intensive theoretical and practical study of the major factors impacting communication between individuals and among small groups. Detailed attention is paid to listening skills and awareness of the verbal and non-verbal factors that influence interactions. Cultural factors impacting communication are also given special attention.

COM203	INTERCULTURAL COMMUNICATION	3 hrs.
	A course designed to introduce the student to the art of communication for ministry in various cultural settings. The course examines the vital role culture plays in spreading the Gospel with emphasis on the origins and development of people groups from a cross-cultural perspective. Students learn to apply communication skills through hands-on experiences in various situations.	
COM205	COMMUNICATING SCRIPTURE	3 hrs.
	An intensive writing course focused on imparting the truth of Scripture through various genres of the written and spoken word, exclusive of preaching. Students will prepare curriculum for various age groups, short articles for printed publications and the Web, and teaching articles and presentations.	
COM207	ADVANCED SPEECH AND PRESENTATION	3 hrs.
	This course is a continuation of COM201 Fundamentals of Speech with an emphasis on working within groups to accomplish organizational goals and prepare presentations.	
COM301	VISUAL COMMUNICATIONS	3 hrs.
	An intensive review of factors that go into making printed and electronic communication deliverables attractive to the eye and effective in transmitting the organization's message. The impact of color, use of still images and video, and typography are covered. The course does not require special artistic talent to complete successfully.	
COM302	PEOPLE DEVELOPMENT II	3 hrs.
	An overview of personality typing instruments and their application in building relationships and teams in organizational development, combined with theological and practical applications for maximizing the student's productivity and leadership in all aspects of life and ministry.	

## Economics

ECON101	ECONOMICS	3 hrs.
	This course introduces students to the fundamentals of microeconomic theory. It deals with the behavior of individual economic units that are small relative to the national economy. The course explains how consumers, workers, investors, owners of land, and business firms make their decisions, and how they interact to form larger units of markets and industries.	

## English

ENG099	FUNDAMENTALS OF COMPOSITION	0 hr.
	<u>Required:</u> Freshman year enrollment (if applicable) A developmental course in the fundamentals of grammar, punctuation, paragraph development, and essay structure. It is required for students with a score of 16 or less on the English portion of the ACT or less than 420 on the verbal portion of the SAT. No college credit is given. Upon successful completion of this course, students must enroll in ENG101.	
ENG101	ENGLISH COMPOSITION I	3 hrs.
	An introduction to college-level writing. Students undertake an intensive grammar review and also learn to develop original writings in diverse genres. The course includes a study of the thesis, paragraph, and basic essay structure.	

ENG102	<p><b>ENGLISH COMPOSITION II</b> 3 hrs.</p> <p><u>Prerequisite:</u> ENG101 (or equivalent)</p> <p>A course designed to reinforce the skills covered in Intermediate Composition, reviewing paragraph development, avoiding unclear sentence structure, and emphasizing writing style and vocabulary development. A major composition in the form of a persuasive research paper is required. The focus of this class is primarily the process of acquiring a research technique as it supports writing.</p>
ENG212	<p><b>CHILDREN'S LITERATURE</b> 3 hrs.</p> <p>An overview of the field of children's literature. Special attention is given to the literary and artistic standards of each genre, significant titles and trends in secular and Christian markets, and methods of selecting, adapting, preparing, and presenting stories. Students have the opportunity to read and present several stories.</p>
ENG216	<p><b>INTRODUCTION TO LITERATURE</b> 3 hrs.</p> <p>A survey course designed to provide a basic understanding of three principal literary genres: fiction, poetry, and drama. Students will develop the ability to read all three with the critical appreciation of a mature reader. This will allow students to use verbal and written discourse about literature to clarify their thinking on the basis of sound literary evidence.</p>
ENG301	<p><b>ADVANCED COMPOSITION</b> 3 hrs.</p> <p>This is an intermediate writing class that completes the second composition class requirement which more closely studies topics specific to business purposes. Focuses on writing skills for professional situations and examines conventionally stylized forms of letters, memos (electronic and traditional), and formal reports. Additionally, this course analyzes the use of generally accepted/expected formats for typical documents such as brochures, résumés, and portfolios, as well as non-verbal communication skills.</p>

## Evangelism

EVG101	<p><b>INTRODUCTION TO EVANGELISM</b> 3 hrs.</p> <p>The course provides the student with an introductory overview of the ministry of evangelism. Emphasis is placed on developing a Christian worldview that engages the culture with the Good News. Students will develop a biblical and theological understanding of evangelism and will be equipped to be more effective in personal evangelism.</p>
EVG102	<p><b>HISTORY OF REVIVALISTS</b> 3 hrs.</p> <p>A concise historical survey of the lives of significant leaders who gave themselves to repentance and prayer, hungering for revival fires in their generation.</p>
EVG202	<p><b>METHODS OF EVANGELISM</b> 3 hrs.</p> <p>This course will present the various methods of evangelism giving the students an opportunity to demonstrate those methods in the field. Attention will be given to the changing culture in America and what strategies the modern-day Christian and church leader must employ to overcome the walls the unchurched have built in our society.</p>
EVG208	<p><b>THE EVANGELIST'S LIFE AND MINISTRY</b> 3 hrs.</p> <p>The biblical basis, spiritual requirements, functions, and ethics of evangelistic ministry are discussed. The course explores the history and practice of the ministry of the evangelist. Attention is given to the preparation and preaching of the evangelistic sermon, the altar service, and the scheduling and promotion of evangelistic services. Changing paradigms of evangelistic ministry and their impact on the local church are also considered.</p>
EVG301	<p><b>ADVANCED METHODS OF EVANGELISM</b> 3 hrs.</p> <p>This course is an extension of Methods of Evangelism with focused attention on modern tools, missional living, and programs for church-led evangelism. Special attention will be given to communicating the faith in various ways that are relevant to the listening culture today.</p>

<b>EVG401</b>	<b>EVANGELISM AND THE WORK OF THE HOLY SPIRIT</b>	<b>3 hrs.</b>
	This course focuses on the importance of sharing the Gospel message through the power of the Holy Spirit in proclamation, prayer and signs, wonders, and miracles. Students will be taught the importance of being filled with the Spirit so they might more effectively evangelize the lost with a genuine demonstration of the power of the Holy Spirit.	
<b>EVG499</b>	<b>EVANGELISM SENIOR SYNTHESIS</b>	<b>3 hrs.</b>
	This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	

## First Year Experience

<b>FYE101</b>	<b>SUCCESS IN COLLEGE</b>	<b>P/F 0 hr.</b>
	Combines theory and practice in learning skills needed for success in college and life, such as study skills, time management, building relationships, managing money, and other skills required for independent living. Students with a bachelor's degree or higher or with 24 or more semester hours of college credit, having received a minimum of 3.0 overall GPA, can petition to be given credit for the course.	
<b>FYE102</b>	<b>SELF-ASSESSMENT AND LIFELONG LEARNING</b>	<b>P/F 0 hr.</b>
	This course is designed to equip students with the study strategies necessary for success at the college level and to be lifelong learners. It teaches self-management skills such as time management, learning strategies, developing a budget, and immediate and future goal setting.	
<b>FYE103</b>	<b>LEARNING COMMUNITY</b>	<b>P/F 0 hr.</b>
	This course brings together a group of scholars who work collaboratively to achieve common academic goals.	

## Government

<b>GOV101</b>	<b>AMERICAN GOVERNMENT</b>	<b>3 hrs.</b>
	This course is a study of the institutions and processes of American government and politics at the national, state, and local levels, with attention to policymaking and the relationship between citizenship and Christian faith. A practical hands-on experience of ministry will be included within the context of the Center for Moral Clarity.	

## History

<b>HIS101</b>	<b>CHURCH HISTORY I</b>	<b>3 hrs.</b>
	A survey of the expansion of Christianity from Pentecost to the Reformation, with special attention given to major historical movements, leaders, and theological issues.	
<b>HIS102</b>	<b>CHURCH HISTORY II</b>	<b>3 hrs.</b>
	A survey of the expansion of Christianity from the Reformation to the present, with special attention given to major historical movements, leaders, and theological issues.	
<b>HIS103</b>	<b>HISTORY OF MISSIONS</b>	<b>3 hrs.</b>
	A study of the methods, principles, aims, and progress of Apostolic missions. Various periods of missionary endeavor through the rise of Islam, the Reformation, William Carey, Adoniram Judson, and the period for modern missions are studied.	

HIS104	<b>WORLD HISTORY</b> 3 hrs. This is an introductory course to human history around the globe from the origins of humankind to approximately the year 1500 AD. Throughout the semester, students will become familiar with the development of, and interactions between, peoples, states, civilizations, and empires.
HIS203	<b>THE REFORMATION</b> 3 hrs. This course examines the sixteenth-century transformation of late medieval Christianity that historians call the Reformation. Made up of dozens of separate Protestant and Catholic reformations, these changes significantly altered most Europeans' religious experience. The course will explain the background and underlying causes these reformations had in common—Protestant as well as Catholic—and why they ultimately sought to remake their own society as the Kingdom of Christ on earth. The various religious wars and political rivalries of the sixteenth and early seventeenth centuries will also be stressed.
HIS400	<b>AMERICAN CHRISTIANITY</b> 3 hrs. This course studies the beginnings of Christianity in America to the present. Includes colonial Christianity, the first and second Great Awakening, the separation of church and state, the impact of the Civil War on the church, denominational development, the impact of immigration and industrialization, and the current period.

## Humanities

HUM104	<b>COMPARATIVE RELIGIONS</b> 3 hrs. This course is a historical survey of current world religions and sects emphasizing the major beliefs, literature, culture, worldviews, and ethics of various religions.
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## Internship

INT100	<b>SUMMER INTERNSHIP</b> 3 hrs. The Hands-On practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.
INT200	<b>SUMMER INTERNSHIP</b> 3 hrs. The Hands-On practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.
INT200-25	<b>SUMMER INTERNSHIP</b> 3 hrs. The Hands-On practical application experience offers an overview of ministry application and business principles.
INT300	<b>SUMMER INTERNSHIP</b> 3 hrs. The Hands-On practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.
INT400	<b>SUMMER INTERNSHIP</b> 3 hrs. The Hands-On practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.

## Leadership

LED101	<b>INTRODUCTION TO CHRISTIAN LEADERSHIP</b> 3 hrs.
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An overview of scriptural principles of relating to other individuals in individual, small group, family, and organizational settings. Emphasis is placed on the leadership principles of Jesus and Paul, and the skills required to influence others from various positions in an organization.

LED105	<b>THEOLOGY OF LEADERSHIP</b> 3 hrs. An intensive study of leadership examples and lessons found in Scripture, examining contemporary philosophies and practices of leadership in light of God's Word.
LED203	<b>DYNAMICS OF TEAM LEADERSHIP</b> 3 hrs. This course will provide insights into leadership relationships, developing teams, coaching and diagnosing team effectiveness, empowerment, servant leadership, and the internal/external effects that team building has on the organizational community.
LED205	<b>INTRODUCTION TO ENTREPRENEURSHIP</b> 3 hrs. This course is designed to explore the personality of the entrepreneur and how innovative business ideas are created. Specifically, students examine opportunity assessment, business planning, self-assessment, and idea generation in relation to new business enterprises. Additionally, we will study the impact of the entrepreneur on the current local and global economy.
LED301	<b>ADVANCED CHRISTIAN LEADERSHIP PRINCIPLES</b> 3 hrs. An intensive study of what effective leaders do to influence peers, superiors, and subordinates, both in churches and other Christian ministries and in secular for-profit and nonprofit organizations. Specific attention is paid to the spiritual qualities necessary for leadership and the inner-life and outer-life concerns leaders must attend to if they are to represent Jesus Christ effectively in their professional roles.
LED305	<b>THEOLOGY OF LEADERSHIP II</b> 3 hrs. Advanced studies in leadership through principles revealed in Scripture and through the works of contemporary ministry leaders. Students will research and write independently about biblical leadership principles and also will prepare a teaching presentation for their classmates.
LED401	<b>LEADERSHIP IN CRISIS MANAGEMENT</b> 3 hrs. The purpose of this course is for students to establish their ideal business, understand their role as a leader, and review scenarios to learn how to address crises in their business.
LED499	<b>PASTORAL LEADERSHIP SENIOR SYNTHESIS</b> 3 hrs. This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.

## Mathematics

MAT102	<b>INTRODUCTION TO CONTEMPORARY MATHEMATICS</b> 3 hrs. A course studying the fundamentals of quantitative analysis concepts.
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## Media

MED100	<b>MEDIA APPLICATIONS I</b> 3 hrs. An introduction to the creation and development of communication materials. Students will also work on a project to develop their skills in graphic arts and editing.
MED111	<b>AUDIO AND LIGHT PRODUCTION</b> 3 hrs. Introduction to the principles of audio and light in video, television, radio, theatre, and music. Study of the practical concepts, techniques, and terms of audio and light production.



MEDI142	<b>SINGLE CAMERA VIDEO</b> Introduces the student to the various facets of single-camera video production providing a treatment of each step involved in the preproduction, production, and postproduction stages. Discussion is given to the appropriate and creative use of videos in ministering the Gospel.	3 hrs.
MED200	<b>PRODUCTION AND ENGINEERING I</b> This beginner-level course is designed to equip you with the fundamental skills and knowledge needed to excel in the world of live production and engineering. Dive into signal flow and understanding resolution. Learn the importance of managing cable paths and gaining a comprehensive understanding of live production. This course will empower you to navigate the dynamic landscape of media production with confidence and technical prowess.	3 hrs.
MED213	<b>MEDIA PRACTICUM</b> Practical application of media production skills through hands-on experience with various media projects.	3 hrs.
MED261	<b>SCENE DESIGN</b> Study of working methods of stage and film set design. Exploration of theory, process, and practice. Fundamentals are explored through sketches, drafting, and models. Stage scenery construction will be investigated and practiced in a departmental production.	3 hrs.
MED262	<b>TV STUDIO PRODUCTION</b> An introductory experience for the student in the principles and basic skills of TV studio production. The primary focus is on its unique language, its equipment, and its potential and limitations as a medium for propagating the Gospel.	3 hrs.
MED280	<b>SCRIPTWRITING</b> This course is designed to learn about film and television screenplay structure, analyze dramatic strategies for film and television, and learn to apply correct script form.	3 hrs.
MED281	<b>INTRODUCTION TO MEDIA AND JOURNALISM</b> A comprehensive overview of the types of print, broadcast, and digital channels of media and their application for Christian ministry. Emphasis on the use of radio, television, Internet, and social media to advance the Gospel.	3 hrs.
MED282	<b>MEDIA COMMUNICATION</b> This course offers instruction about the diverse skills needed by communication professionals in ministries and other organizations. Subjects include media relations, group facilitation, social media administration, and communication strategy development.	3 hrs.
MED300	<b>MEDIA APPLICATIONS II</b> An intensive course focused on the creation and development of communication materials. Students will also work on a project to develop their skills in graphic arts and editing.	3 hrs.
MED400	<b>VIDEO, EDITING AND DESIGN</b> An intensive course focused on developing the skills to work with videos, the basics of editing and design formatting.	3 hrs.
MED499	<b>COMMUNICATIONS AND MEDIA SENIOR SYNTHESIS</b> This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	3 hrs.

## Ministry

MIN103	<b>CHRISTIAN ETHICS</b> A Christian perspective on the science of human duty is presented along with a discussion of the major problems and both ancient and modern solutions.	3 hrs.
MIN104	<b>SPIRITUAL FORMATION</b> This course focuses on the development of the fruit of the Spirit in the believer's life, with emphasis on the spiritual disciplines necessary to accomplish growth in grace, as well as the concept of authority, including the consequences of obedience and rebellion and proper relationships between those in authority and those under authority.	3 hrs.
MIN191	<b>FRESHMAN PRACTICUM 1</b> Students complete 5-10 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	1 hr.
MIN192	<b>FRESHMAN PRACTICUM 2</b> Students complete 5-10 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	1 hr.
MIN193	<b>FRESHMAN PRACTICUM 3</b> Students complete 5-10 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	1 hr.
MIN194	<b>FRESHMAN PRACTICUM 4</b> Students complete 5-10 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	1 hr.
MIN213	<b>PRINCIPLES OF PRAYER</b> This course equips students with a foundational understanding of the mystery, art, and the promises attached to prayer. Students will explore the principles and precepts established by the Creator regarding prayer and discover the keys to unlocking the purpose and power of praying effectively.	3 hrs.
MIN220	<b>HOMILETICS I</b> A study will be made of the fundamentals of preaching, providing principles of outline construction and delivery techniques. A survey of various sermon types and the technical aspects of each will be made.	2 hrs.
MIN221	<b>HOMILETICS PREACHING LAB</b> <u>Prerequisite:</u> MIN220 A course designed to implement the homiletical instruction received in Homiletics I. Various types of sermons are assigned to the student throughout the semester in an attempt to promote the development of individual style. The course consists of two hours of lab on a weekly basis for one semester and is designed for practical in-class sermon delivery.	1 hr.
MIN222	<b>PASTORAL THEOLOGY</b> This course equips students with a foundational understanding of the biblical and historical roots, theological foundations, and current understanding of pastoral/practical theology, initial exploration of a theology of ministry, and study of specific ministries that include theological reflection and formation for ministry.	3 hrs.
MIN226	<b>PRINCIPLES OF PASTORAL LEADERSHIP</b> The course will provide the student with an understanding of the biblical and theological aspects of Christian leadership and how to develop as a leader called to serve the body of Christ.	3 hrs.

MIN252	<b>PASTORAL CARE</b> The course is a study on the work of the pastor as the shepherd and caregiver to God's people within the community of faith. Practical applications within this class will encompass hospital and home visitation, mock weddings, funerals, baptisms and communion, and Christian counseling and deliverance as a tool for pastoral ministry.	3 hrs.
MIN260	<b>MARRIAGE AND FAMILY</b> This course is a survey of scriptural guidelines concerning family relationships, with a special emphasis on the relationships between husband and wife and the relationships between parents and children. Also included are strategies for overcoming obstacles to fulfilling relationships in all stages of life, as well as an emphasis on cultural and moral challenges in maintaining a distinctively Christian witness.	3 hrs.
MIN291	<b>SOPHOMORE PRACTICUM 1</b> Students complete 11-20 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	2 hrs.
MIN292	<b>SOPHOMORE PRACTICUM 2</b> Students complete 11-20 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	2 hrs.
MIN293	<b>SOPHOMORE PRACTICUM 3</b> Students complete 11-20 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	2 hrs.
MIN294	<b>SOPHOMORE PRACTICUM 4</b> Students complete 11-20 hours weekly of volunteer ministry experience. Students may work in the local church, prayer center, children/youth department, or work on weekly church-related activities.	2 hrs.
MIN303	<b>CHRISTIAN ETHICS II</b> This course is a study of the ethical and moral issues of our times. This includes a definition of the different worldviews in our society today. Many of the cultural issues of our day will be discussed including divorce and remarriage, abortion, euthanasia, civil disobedience, war, and peace. This course will define each of these issues in light of the God-centered worldview found in Scripture.	3 hrs.
MIN304	<b>SPIRITUAL FORMATION II</b> This course builds upon the spiritual disciplines from Spiritual Formation I. The course will focus on strategies to commit to a life fully surrendered to God through sanctification and develop personal spiritual resources to maintain the personal spiritual strength necessary to be in ministry to others.	3 hrs.
MIN305	<b>INTRODUCTION TO FAMILY MINISTRY</b> This course is a survey of the challenges commonly encountered in families in various seasons of life that are most likely to cause family members to appeal to a minister for help. The course will emphasize a study of the most helpful scriptural principles and resources that can be used by those in ministry to help resolve these challenges.	3 hrs.
MIN306	<b>MULTICULTURAL MINISTRY</b> An introduction to the fundamentals of multicultural ministry and to the mandate directing the Church to reach all cultures and generations. The course will also point out the value of understanding the values, beliefs, and assumptions that motivate the behavior of people of different cultures and generations.	3 hrs.
MIN311	<b>HOMILETICS II</b> This course is the study and practice of using guiding principles involved in the preparation and delivery of sermons. Special attention will be given to the mechanics of proper homily construction, audience awareness, and delivery that includes the whole counsel of God: biblically, doctrinally, practically, and experientially.	3 hrs.

MIN391	<b>JUNIOR FIELD EXPERIENCE 1</b> The hands-on practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.	1 hr.
MIN392	<b>JUNIOR FIELD EXPERIENCE 2</b> The hands-on practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.	1 hr.
MIN400	<b>FAMILY AND LOSS</b> This course gives ministry leaders a practical look and opportunity to examine various aspects of faith and loss. The course will cover the stages of grief from a lifespan perspective, and also examine social issues, cultural differences, and implications of policy and practice as it relates to death and dying.	3 hrs.
MIN403	<b>MINISTRY IN A GLOBALIZED WORLD</b> This course is a panoramic view of the fundamentals of missiology and the Church's directive globally. Cultural factors, opportunities, and problems are considered to effectively communicate the Good News to people from other cultures using teaching, preaching, and helpful social programs.	3 hrs.
MIN491	<b>SENIOR FIELD EXPERIENCE</b> The hands-on practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.	1 hr.
MIN497	<b>MINISTRY: FIELD EXPERIENCE</b> The hands-on practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.	3 hrs.
MIN498	<b>MINISTRY: INTERNSHIP</b> The hands-on practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.	3 hrs.
MIN499	<b>MISSIONS EXPERIENCE</b> The hands-on practical application experience is critical to understanding the work of any field. Students will complete practical application through multiple avenues.	3 hrs.

## Missions

MIS101	<b>INTRODUCTION TO MISSIONS</b> A general overview of missions which examines missionary principles and practices from biblical, historical, and cultural perspectives and helps students formulate a personal approach to missions.	3 hrs.
MIS201	<b>LIFE AND WORK OF THE MISSIONARY</b> A study of the qualifications and training for missionary service. The course considers the personal development, social relationships, and cultural adjustments of the missionary. The individual, family, and mission life cycles are explored, and application is made to life and ministry in various regions of the world.	3 hrs.
MIS301	<b>TRENDS IN MISSIONS</b> This course will briefly look through the history of the Church and identify major shifts in strategy and methodologies of doing missions. Further study in the course will then build upon those historical foundations to identify current trends and methods in missions.	3 hrs.
MIS303	<b>NATIONAL MISSIONS</b> An introduction to the national landscape of missionary outreach. The course will identify the need for national understanding for effective ministry. Church missionary paradigms will be examined for effective modern-day mission endeavors.	3 hrs.

MIS401	INTERNATIONAL MISSIONS	3 hrs.
	An introduction to the international landscape of missionary outreach. The course will identify the need for cultural understanding for effective multicultural ministry around the globe. Historical global missionary movements will be examined for effective modern-day international missions.	
MIS499	MISSIONS SENIOR SYNTHESIS	3 hrs.
	This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	

## Music Direction

MUD499	MUSIC DIRECTION SENIOR SYNTHESIS	3 hrs.
	This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	

## Music Ministry

MUM100	FUNDAMENTALS OF MUSIC THEORY	P/F 0 hr.
	This course is a study of music fundamentals. The course includes an integrated approach to the development of basic musicianship, including the study of musical notation and terms.	
MUM101	MUSIC THEORY I	3 hrs.
	<u>Prerequisite:</u> Grade of "C" or above for MUM100 or permission from the instructor A study of written and keyboard harmony, intervals, triads, chord progressions, simple cadences, non-harmonic tones, melodic organization, and analysis.	
MUM102	MUSIC THEORY II	3 hrs.
	<u>Prerequisite:</u> Grade of "C" or above for MUM101 or permission from the instructor The class is a continuation of MUM101. This course includes the study of four-part voice leading, harmonic progression, seventh chords, secondary dominants, and leading tone chords.	
MUM111	SIGHT SINGING AND EAR TRAINING I LAB	1 hr.
	<u>Concurrent course:</u> MUM101 <i>required</i> Development of sight singing and ear training skills. The course includes dictation of melody, rhythm, harmony and melodic interval identification.	
MUM112	SIGHT SINGING AND EAR TRAINING II LAB	1 hr.
	<u>Prerequisites:</u> MUM101 and MUM111 <u>Concurrent course:</u> MUM102 <i>required</i> This course is a continuation of MUM111. This course involves the identification of chords in inversions, two-part melodic dictation, rhythmic dictation and advanced sighting in both major and harmonic keys.	
MUM120	INTRODUCTION TO MUSIC IN MINISTRY	3 hrs.
	A biblical and practical approach to Pentecostal worship in the local church. The study includes the planning of each aspect of a service as well as various types and settings in order for worship to be developed and maintained. This course is designed for non-Music Ministry concentration students.	
MUM121	PRAISE AND WORSHIP LEADERSHIP I	2 hrs.

The course is an introduction to foundational biblical and theological principles of praise and worship, with special focus on the worship patterns present in the Tabernacle of Moses, as well as early Christian church expressions of worship.

MUM122	<b>PRAISE AND WORSHIP LEADERSHIP II</b> 2 hrs. <u>Prerequisite:</u> MUM121 The course introduces the student to the various aspects of worship leadership and the musical mechanics involved in the implementation of praise and worship leadership. The student will have the opportunity to lead praise and worship in various situations within the music ministries of Valor Christian College.
MUM131	<b>CLASS VOICE</b> 1 hr. The class is an elementary lab course in singing. This course includes the study of voice production and principles of singing employing both group and individual techniques.
MUM141	<b>CLASS PIANO I</b> 1 hr. A course designed for students with minimal piano training. Group instruction includes simple sight reading in treble and bass clefs, improvisation, and beginning keyboard techniques, including all major scales and arpeggios.
MUM142	<b>CLASS PIANO II</b> 1 hr. <u>Prerequisite:</u> MUM141 The course is a continuation of MUM141, including notation, scales, key signatures, simple intervals, sight-reading, improvisation, keyboard technique in all major and harmonic minor scales and arpeggios and selected chord progressions.
MUM153	<b>VALOR COLLEGE CHORALE I</b> 1 hr. <u>Prerequisite:</u> Audition for non-Music Ministry concentration students A lab course designed to give students experience in performing appropriate choral literature in a church setting. The course is required for all Music Ministry concentration students.
MUM154	<b>VALOR COLLEGE CHORALE II</b> 1 hr. <u>Prerequisite:</u> Audition for non-Music Ministry concentration students A lab course designed to give students experience in performing appropriate choral literature in a church setting. The course is required for all Music Ministry concentration students.
MUM161	<b>GUITAR I</b> 1 hr. This course provides instruction for beginners in playing the guitar. It is intended for beginners only. The basics of the guitar and sound production will be explored.
MUM200	<b>HYMNOLOGY</b> 3 hrs. The course is an examination of the nineteenth and twentieth century Gospel hymns and their use in the Christian church today. This includes a survey of the development of hymnody from the Early Church to contemporary usage.
MUM201	<b>CULTURES IMPACTING MUSIC</b> 3 hrs. This course explores the dynamics of worship and music as we move into the 21 <sup>st</sup> century. It is intended to create an appreciation of various cultural elements and diversities in Christian worship.
MUM210	<b>PRAISE AND WORSHIP SONGWRITING</b> 3 hrs. A course designed to introduce various song writing theories, developing song structures, writing effective lyrics, composing melodies and assembling proper chord structure.
MUM220	<b>CHURCH MUSIC ADMINISTRATION</b> 3 hrs. <u>Prerequisite:</u> MUM122 or permission from the instructor

The course provides a working knowledge of the administrative and organizational aspects of a local church music program. Focus is given to service planning, developing worship teams, budgeting, community involvement, sound systems, and theatrical lighting.

MUM230	FUNDAMENTALS OF CONDUCTING I <u>Prerequisites:</u> MUM101, MUM111, MUM122 A practical lab course designed to study the fundamental techniques of conducting choral and instrumental music, principles of interpretation, and rehearsal techniques.	2 hrs.
MUM300	WORSHIP PASTORS This course provides clarification of the pastoral role of worship pastors, addressing the responsibilities they have to the ministry and those they serve. The course also gives insight into the mechanics of executive worship ministry and explores how the Worship Pastor oversees various elements of the worship service.	3 hrs.
MUM310	ADVANCED MUSIC IN MINISTRY An exploration of modern techniques and leadership in worship ministry focusing on community relations, as well as, cooperative relationships with ministry staff, leadership, and volunteers relating to diversity and supporting effective decision-making.	3 hrs.
MUM400	TECHNOLOGY IN MUSIC This course is an exploration of technology in music ministry and addresses various tools available for worship leaders to enhance their programs.	3 hrs.
MUM499	MUSIC MINISTRY SENIOR SYNTHESIS This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.	3 hrs.

## Non-Profit Leadership

NON400	NON-PROFIT DEVELOPMENT This course is designed to give students the theory and practice of developing a non-profit organization that focuses on the needs of the people in the community.	3 hrs.
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## Psychology

PSY101	GENERAL PSYCHOLOGY This course presents the basic facts, principles, and methods of psychology. An emphasis is placed on fundamental principles underlying normal human behavior.	3 hrs.
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## Science

SCII01	ENVIRONMENTAL SCIENCE This course surveys the scientific principles of environmental issues and environmental management practices, with attention to the health of both humans and the ecosystem.	3 hrs.
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## Social Science

SOS299	CAPSTONE COURSE	3 hrs.
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The capstone course is designed to integrate coursework, skills, knowledge, and practical experience to enable the student to demonstrate mastery of learning across the larger curriculum in order to be successful in their initial employment and career advancement.

## Sociology

SOCI01	INTRODUCTION TO SOCIOLOGY	3 hrs.
	An introduction to the understanding of culture and the principles of human interaction. Basic concepts of culture, subculture, collective behavior, social institutions, and personality are covered.	
SOC201	URBAN SOCIOLOGY	3 hrs.
	An analysis of the influences of urban interaction on group relationships. A review of problems pertaining to urban population movements, economic dislocations, cultural conflicts, and pluralistic power patterns.	
SOC301	URBAN MISSION FIELD	3 hrs.
	This Ministry Development Course is primarily directed research that helps students study an urban area from sociological, historical, and spiritual perspectives. The research focuses on the spiritual and secular history of the urban area, as well as its culture, people groups, socio-economic issues, structures, and systems. The results of the research will be used to formulate ministry plans that address the unique needs of the specific urban area investigated.	
SOC310	CONTEMPORARY SOCIAL PROBLEMS	3 hrs.
	This course is a survey of the sociological aspects of major contemporary social problems in the United States. Emphasis is placed on personal pathologies (alcoholism, drug addiction, sexual pathology, suicide), population problems, educational problems, racism, sexism, ethnic problems, family problems, and crime.	

## Theology

THEI01	THEOLOGY I	3 hrs.
	A biblical study of Theism, Bibliology, Theology, Anthropology and Hamartiology. Special attention will be given to applied apologetics.	
THEI02	THEOLOGY II	3 hrs.
	A biblical study of Christology, Soteriology, Pneumatology, Ecclesiology and Eschatology. Special attention will be given to applied apologetics.	
THEI05	THEOLOGY OF LEADERSHIP	3 hrs.
	An intensive study of leadership examples and lessons found in Scripture, examining contemporary philosophies and practices of leadership in light of God's Word.	
THE201	SPECIAL STUDIES IN APOLOGETICS: THEODICY	3 hrs.
	This course investigates the supernatural unseen realm through the biblical testimony recorded in Scripture. Attention will be given to the nature and structure of the unseen realm, the spiritual beings that inhabit it, as well as the relationship and interaction between God's space, the spiritual realm, and our space, the terrestrial realm.	
THE202	SPIRITUAL REALITIES: ANGELS AND DEMONS	3 hrs.
	This course investigates the reality of supernatural beings through the biblical testimony recorded in Scripture. Detailed focus will be given to the distinguishing various types of supernatural beings, their nature, identity, roles, and purpose. Attention will be given to obedient supernatural image bearers as well as their disobedient counterparts and their relationships to God, human beings and each other.	
THE203	UNDERSTANDING THE ANOINTING	3 hrs.



This course equips students with a foundational understanding of the power of the anointing. Students will discover through Scripture that the anointing is tangible and even transferable as well as how to release the anointing of the Holy Spirit in their lives. Students will understand spiritual inheritance and the impartation of anointing.

- THE301 PNEUMATOLOGY 3 hrs.**  
This course studies the person and ministry of the Spirit of God in both the Old and New Testaments. Attention is given to the Spirit in the life and ministry of Jesus as well as to the significance of the 'fruit' and 'gifts' of the Spirit in the community of faith. The experience and reality of Spirit baptism will be studied along with an emphasis on 'spiritual language'.
- THE304 THEOLOGY AND CULTURE 3 hrs.**  
This course is an introduction to contemporary culture, its philosophies and practices, and the challenges and opportunities it presents to effective Christian ministry and mission.
- THE401 ESCHATOLOGY 3 hrs.**  
This course investigates various eschatological models and views of the End Times. Eschatological terminology, viewpoints, and presuppositions will be defined and their distinctive clarified to ensure lucidity as students navigate End Times confusion brought about by competing and conflicting perspectives.

## Worship Ministry

- WOR100 INTRODUCTION TO WORSHIP 3 hrs.**  
This course is an introduction to the principles and practices of Christian worship. Students will gain an understanding of the historical development of worship, explore various forms of worship, and engage in critical reflection on the theological and practical aspects of worship.
- WOR200 THE HISTORICAL SURVEY OF WORSHIP MUSIC I 3 hrs.**  
The Historical Survey of Worship Music (1950-1980) class is designed to provide bachelor-level students with an in-depth understanding of the development and evolution of worship music during the mid-20<sup>th</sup> century. The course covers various musical styles, genres, and movements that emerged during this period, as well as the social, cultural, and historical contexts that influenced their creation and popularity. Students will learn about the key figures and artists who shaped the worship music scene during this time and analyze their contributions to the genre. The class aims to equip students with the knowledge and skills necessary to critically evaluate worship music from this period and to apply this knowledge to their own musical practice and ministry.
- WOR201 THE HISTORICAL SURVEY OF WORSHIP MUSIC II 3 hrs.**  
Historical Survey of Worship Music II is a course that explores the history and evolution of contemporary Christian music (CCM) over the past few decades. The course focuses on various topics such as the emergence of praise and worship music, the role of worship leaders, the relationship between worship music and theology, the influence of gospel music on contemporary Christian worship music, and the future of worship music. Through readings, listening to music, and reflection papers, students gain a deeper understanding of the impact of CCM on the broader music industry, the church, and society as a whole. Over the past few decades, Contemporary Christian Music (CCM) has become an increasingly popular genre of music. Since the 1990's, there has been an explosion of new CCM artists, songs, and sub-genres.
- WOR301 BIBLICAL PRINCIPLES OF WORSHIP 3 hrs.**  
This course explores the definition and significance of worship in Christianity. It covers a range of topics such as understanding the Psalms, theological foundations of worship, liturgical and contemporary worship, music and arts in worship, worship and culture, and worship and mission. The course includes various assignments such as reflection papers, attending worship services, and writing a comprehensive paper on the biblical and theological foundations of worship. At the end of the course, students are expected to have a deeper understanding of worship and how it relates to their personal faith journey.
- WOR302 WORSHIP MINISTRY IN THE CHURCH 3 hrs.**

This course provides an in-depth exploration of the role of worship in the Church. The course is designed to help individuals understand the importance of spiritual gifts in worship ministry, identify their own spiritual gifts, and learn how to use them effectively. The course covers a variety of topics, including leading worship, music theory, engaging with purpose, worship and prayer, worship and the Bible, creativity in worship, building community through worship, worship and evangelism, worship and service, worship and mission, leadership in worship ministry, technology in worship, and current trends in worship ministry. The course also includes practical assignments that allow individuals to apply what they have learned to their own worship ministry and be equipped with the skills and knowledge needed to plan and present a worship service that incorporates spiritual gifts, purpose, and all the concepts discussed throughout the course.

<b>WOR400</b>	<b>ADVANCED WORSHIP PASTORS</b>	<b>3 hrs.</b>
<p>This class covers a wide range of topics related to worship ministry, including biblical foundations, leadership principles, music styles, and digital worship. Throughout the 16-week course, students will read and analyze passages from the Old and New Testaments, develop plans for leading worship in different contexts, and reflect on the importance of authenticity, prayer, and discipleship in worship. Assignments include writing reflections, developing plans, and creating a final project that integrates the principles learned throughout the course. By the end of the class, students will have gained a deep understanding of the role of the worship pastor in contemporary church culture and be equipped to lead worship in a variety of settings.</p>		

## Youth Ministry

<b>YTH100</b>	<b>STRATEGIES FOR YOUTH MINISTRY</b>	<b>3 hrs.</b>
<p>Provides a comprehensive philosophy of youth ministry. Goal setting, writing a mission statement, the call of a youth pastor, and developing a personal philosophy of youth ministry are covered. Students learn to develop a youth program consistent with their philosophy of youth ministry. Practical aspects covered include: planning youth events, church calendar logistics, and developing a teaching/preaching schedule.</p>		
<b>YTH105</b>	<b>YOUTH DISCIPLESHIP AND EVANGELISM</b>	<b>3 hrs.</b>
<p>Developing an effective strategy for youth discipleship and evangelism. This involves the practical aspects of sharing faith and positive ways to win others to Christ. Emphasis is on mentoring and the leadership development of youth advisors and students. Other emphases include leading students in developing a devotional life, the study of existing youth discipleship programs, and the application of small group dynamics.</p>		
<b>YTH106</b>	<b>ASSIMILATION AND DISCIPLESHIP</b>	<b>3 hrs.</b>
<p>The study of how to develop and direct discipleship and assimilation programs within the church. Includes small group principles, dynamics, and problems. Also considers the way to develop Christian disciples and gives practical guidelines for implementing discipleship in the church.</p>		
<b>YTH270</b>	<b>YOUTH PASTORS: PROGRAMS AND MINISTRY</b>	<b>3 hrs.</b>
<p>The purpose of this course is to teach interpersonal relationship and leadership skills. The individual who plans to become a youth pastor will learn how to relate to pastors, church staffs, church boards, parents and people that he or she will be responsible to work with. Emphasis will also be placed on management skills, vision, the role and responsibilities of the youth pastor, personal growth, integrity, and legal issues in ministry.</p>		
<b>YTH322</b>	<b>SPIRITUAL ENRICHMENT OF YOUTH</b>	<b>3 hrs.</b>
<p>This course will evaluate and identify the primary approaches in current use for youth spiritual formation. Contemporary adolescent issues will be discussed and the essential ingredients needed in spiritual maturity. Students will learn, from Scripture, timeless tools and programs of discipleship to be integrated into present youth ministry.</p>		
<b>YTH400</b>	<b>YOUTH CONFLICT RESOLUTION</b>	<b>3 hrs.</b>

This course will focus on principles of managing conflicts from personal to organizational settings. Biblical models of resolution will be analyzed along with developing methods and skills to resolve conflict.

YTH499

YOUTH MINISTRY SENIOR SYNTHESIS

3 hrs.

This course is for students to conduct a needs assessment of their field. Students will complete a professional interview and conduct research from results to prepare a final action plan for future professionals who plan to enter the field.

## STUDENT DEVELOPMENT AND SERVICES

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### Vehicles

Students who bring vehicles to Valor Christian College are required by the State of Ohio to carry public liability and property damage insurance. Parking Permits are required for student parking.

### Crime Statistics Report

Under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, the Department of Education requires the recording and reporting of crime activity on college campuses nationwide. In an effort to communicate this information to our students, the crime report is available on the Valor website (<https://www.valorcollege.edu/about/consumer-info>) under “Security Report” and at the Security Department.

### Employment

Valor Christian College provides limited guidance in assisting students with professional preparation in finding part-time employment but cannot guarantee such placement. Employment opportunities are determined by the demand of the market in the area. Students must exercise their own initiative in contacting employers. Students who plan to work part-time while in school are advised to come to Valor Christian College with sufficient funds to pay their college expenses.

### Student Handbook

The Student Handbook contains school regulations and policies governing student life and activities at Valor Christian College. Students are required to read and abide by these policies.

<https://www.valorcollege.edu/student-life/handbook>

### Housing Policy

All unmarried students (age 35 or younger) with no children are expected to live in the Residence Halls. Exceptions may be made for commuting students who are still living with parents or immediate relatives.

### Counseling

Students who need counseling may have one free counseling session. The counselor may refer additional services, which would need to be covered by the student. Any student can request to meet with a counselor by connecting with the Dean of Students or the Provost.

### Student Insurance

It is highly recommended that all students attending Valor Christian College carry health insurance. Personal belongings such as furniture, clothing, stereos, etc., in the residence halls, are not covered by the institution's

insurance. A Renter's Insurance Policy or a Personal Items Rider under parental insurance may be purchased to cover personal belongings. This insurance is normally very inexpensive.

## Placement Service

Valor administration assists students to obtain the kind of ministry for which they have prepared themselves. Pastors as well as regional directors of the City Harvest Network are encouraged to contact the President's Office or the Dean of Students about ministry openings. When possible, personal interviews are arranged.

## Orientation

New students are required to attend orientation at the beginning of each semester. Orientation provides a time to update students on new developments and changes at Valor Christian College as well as answer questions and review policies and procedures.

## Property Damage

Students are expected to protect and preserve college properties and will be held responsible for damage, whether intentional or unintentional.

## Student Discipline

General student conduct is governed by the Bible and the ideas and standards outlined in the Student Handbook. While enrolled at Valor Christian College, students are expected to observe these ideals and standards of conduct, whether they are on or off campus. Valor Christian College reserves the right to require the withdrawal of students because of low standards of scholarship, because of poor physical or mental health, or because of the conflict of their attitudes and standards of behavior with those which the College seeks to maintain. A student who does not fit in with the aims and ideals of the College may be asked to withdraw whenever the general welfare demands it, even though there may be no specific breach of conduct. Refusal to conform to rules and regulations of the College may result in dismissal without tuition or residence hall refund.

## Policy on the Use of Electronic Devices

As a member of the Valor academic community, each student has a responsibility to professors and fellow students who are members of the College community. When cell phones ring and students respond in class or leave class to respond, it disrupts the class. Therefore, Valor Christian College prohibits the use of cell phones by students in class for voice or text communications. All such devices must be turned off or put in silent mode and cannot be taken out during class. Wireless/laptop computers, personal electronic devices, and similar electronic devices may be used for taking notes in class, subject to the professor's approval. However, these devices are never allowed to be used during exams. They must always be kept in silent mode during class sessions and they may be used for academic use applicable to that course only. Use of an electronic device during an exam may lead to a charge of cheating or academic dishonesty and additional sanctions listed under the Student Academic Integrity Policies in the Student Handbook. The appeal process is dealt with in the Faculty Handbook (Appeals Committee Divisional Chair and Provost). A sanction for class disruption may be appealed using this appeal process. However, a violation that involves a charge of academic dishonesty must be appealed before the Dean of Students. Students have the right to continue attending class while an appeal is in process.

# STUDENT SOCIAL MEDIA POLICY

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Effective: August 1, 2025

## Purpose

This Student Social Media Usage Policy (“Policy”) establishes expectations for student use of Social Media in a manner that reflects the mission, values, and Christian testimony of Valor Christian College (“the College”) and its founding Ministry, World Harvest Church.

## Definition

“Social Media” refers to ALL digital platforms and technologies that enable users to create, share, and interact with content and other users. Popular examples of such platforms include Facebook®, X™, Instagram™, YouTube™, LinkedIn™, Snapchat™, and Reddit™. However, this definition of Social Media also extends to all other social networking sites, blogs, wikis, microblogs, video and photo-sharing platforms, forums, and messaging applications that offer the features and functionality described above to users.

## Scope

This Policy applies to all students enrolled at the College. This Policy governs all forms of communication on all Social Media platforms during each student’s period(s) of enrollment. The College may also consider compliance with this Policy during a student’s lapse in enrollment when making determinations regarding whether to re-enroll the student.

## Guiding Principles

Students are expected to:

- Reflect a positive Christian testimony in all online communications.
- Serve as role models consistent with the College’s spiritual and academic mission.
- Uphold the integrity and reputation of the College and its founding Ministry in all public and semi-public forums.

## Prohibited Conduct

Students must not use Social Media to:

- Create or share content that is disparaging, defamatory, or otherwise harmful to the College, its leadership, faculty, staff, students, or founding Ministry, or is contrary to Christian teaching and values.
- Disseminate false or misleading information about the College, the founding Ministry, or its affiliates.
- Engage in harassment, bullying, or behavior that violates the College’s Code of Conduct, or any other College policy.
- Create or share any content, or engage in any communication, that violates local, state, or federal law.

## Enforcement

Violations of this policy may result in:

- A requirement to remove the offending content.
- Referral to the College’s student disciplinary process.

## **WORLD HARVEST CHURCH - COLUMBUS, OHIO, RELEASE**

I hereby agree to allow you to record, broadcast, publish and/or distribute ("utilize") my appearance or my written work submitted ("performance") on your television production, ministry product and / or publication ("project") for World Harvest Church and its ministries, subsidiaries, and other affiliates (collectively "WHC\*"). In consideration of the mutual benefits resulting from this arrangement, I agree as follows:

1. Any statements made by me and used in the performance were completely true and accurate to the best of my knowledge and belief.
2. WHC is the sole and exclusive owner of all rights in and to the contents of my WHC may utilize the performance for any reasonable purpose, with or without editing, as long as the replay of the performance is to the public or to a private "non-paying" audience, as was the original performance, without limitations as to the time or place of such event.
3. I will indemnify and hold harmless WHC or any of its agents, assignees, licensees, trustees or employees, for any and all damages, losses, costs, or expenses, including and attorney fees incurred or claimed against them as a result of my performance or any words spoken, action or communication by me during my performance.
4. You have the right to use my name, likeness, and such other biographical material as I may furnish for the purpose of utilizing, advertising of publicizing the project.

## **Sex Offender Information**

By law, Valor is required to have the Sex Offender List, maintained by the Fairfield County Sheriff's Department, available to the student population. Sex offenders are required to register with the sheriff's department within the county in which they reside. The list, which gives names and addresses of convicted offenders, is updated at least every month. Students are encouraged to check this list regularly to be aware that some of these individuals may live close to the campus. To view the listing, go to the website link for the state of Ohio:

<https://ohio.gov/residents/resources/sex-offender-search>

## **Drug Abuse Policy and Penalties**

Students enrolled in Valor Christian College are subject to disciplinary action for the possession, manufacture, use, sale, or distribution (by either sale or gift) of any quantity of any prescription drug or controlled substance or for being under the influence of any prescription drug or controlled substance, except for the use of medication in accordance with the instructions of a licensed physician. Controlled substances include, but are not limited to, marijuana, cocaine, cocaine derivatives, heroin, amphetamines, barbiturates, LSD, PCP, and substances typically known as "designer drugs" such as "ecstasy" or "eve." Possession of paraphernalia associated with the use, possession, or manufacture of a prescription drug or controlled substance is also prohibited. The College prohibits the unlawful possession, use, manufacture, or distribution of illicit drugs by employees. The penalty for violation of the College's policy on drug and alcohol abuse may range from a reprimand to suspension. In addition to sanctions imposed by Valor Christian College for violation of the Drug Policy, a student may be subject to regulations of civil authorities. Various local, state, and federal regulations prohibit the illegal use, possession, and distribution of illicit drugs and alcohol. The College reserves the right to refer students to court authorities for any

behavior that violates the law. To review Valor's Program for Prevention of Drug and Alcohol Abuse, go to <https://valorcollege.edu/program-for-prevention-of-drug-and-alcohol-abuse>.

## Vacation Periods

Residence Halls are closed at the end of each semester. Students are allowed to stay with the permission of the Director of Housing and will be charged rent. Meals are not available when school is not in session. Residence Halls will be open during fall and spring breaks. No meals will be available during this time. Also, meals may not be available during other holidays such as Labor Day, Thanksgiving, and Election Day. Any exceptions will be made by the President's Cabinet. The College reserves the right to close residence Halls.

## SUPPORT AND CONTRIBUTIONS TO THE COLLEGE

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The tuition rate at Valor Christian College is kept modest so that education is affordable to as many people as possible. The tuition rate is far less than the actual cost of maintaining the College. The College receives no support from taxes or other public funds. Neither is Valor a member of a District or Region within a denomination. Therefore, the amount necessary to meet the financial operation of the College must be received through the gifts and support of interested individuals, churches, districts, and organizations.

## How You Can Help

Rising operational costs present a constant challenge in maintaining a balanced budget. Financial stability is impossible without help from friends who believe in the training of future ministers, missionaries, and Christian workers. Tomorrow's leaders are being trained today! Alumni and friends are investing in the future!

## Church Support

A number of churches all over the nation have written Valor into their yearly budget. Monthly contributions of varying amounts are received from these churches as part of their World Ministries giving.

## Individual Donations

Many friends of Valor help by making outright gifts of cash, property, or other assets as they are led and enabled by the Lord.

## Annuity Agreements

A concern for good Christian stewardship has caused some friends to give a portion of their savings to carry on the work of ministerial training at the College while at the same time receiving a regular, generous, income for life. The rate of return depends on the annuitant's age at the time the agreement is made.

## Life Agreements and Trusts

Friends can transfer to Valor securities, cash, or real estate with the donor retaining a life interest in them. That is, donors and/or survivors continue to receive income as long as they live. After the death of the donor and/or survivor, the property is retained by the College for the support of its mission for the training of ministers and leaders, or it may be distributed otherwise depending on the terms of the agreement.

## Wills and Bequests

Christian stewards can determine and specify what happens to their money or other property after they have passed on. Thus, they can ensure their money will be invested in God's service even after death.

## POLICY CHANGE

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The information contained in this Catalog is valid for the 2025 – 2026 academic years. It is the student's responsibility to stay on top of current regulations, curricula, and the status of specific programs being offered. Further, the College reserves the right to modify requirements, curricula offerings, and charges, and to add, alter, or delete courses and programs through appropriate procedures. However, students will be allowed to complete their degree under the Academic Catalog in which they enrolled as long as they remain an active student and do not withdraw from the school. While reasonable efforts will be made to publicize such changes, students are encouraged to seek current information from appropriate offices.





## CONTACT INFORMATION

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Dr. Dale Berkey, Vice-President

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Dr. Nada Owusu

Rev. Stewart Roberts

Mr. Marion Schrock

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## ADMINISTRATION

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#### PRESIDENT

Doctorate of Ministry, 2025

Trinity Theological Seminary University of Legon, Accra, Ghana

Honorary Doctorate of Divinity, 2007

Saint Thomas Christian College, Jacksonville, FL

Master of Theology, 2015

Southwestern Baptist Theological Seminary Ft. Worth, TX

Master of Divinity, 2009

Southeastern Assemblies of God, Waxahachie, TX

Master of Arts, 2001 – *Summa Cum Laude*

The Criswell College, Dallas, TX

Bachelor of Arts, 2001

The Criswell College, Dallas, TX

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#### PROVOST

Doctorate of Philosophy in Higher Education Administration, 2007

Ohio University, Athens, OH

Master of Higher Education in College Student Personnel, 2001

Ohio University, Athens, OH

Bachelor of Biological Science, 1999

Ohio University, Athens, OH

### DAVID AMOS

#### DEAN OF STUDENTS

Bachelor of Science in Technical Management, 2012

DeVry University, Columbus, OH

Associate of Science in Evangelism, 2019

Valor Christian College, Columbus, OH

Ministry School Graduate, 2009

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Doctorate of Education in Organizational Leadership with an emphasis on Christian Ministry, 2020

Grand Canyon University, Phoenix, AZ

Master of Arts in Practical Theology and Leadership, 2016

Ohio Christian University, Circleville, OH

Bachelor of Arts in Bible Theology and Leadership, 2014

Ohio Christian University, Circleville, OH

Associate of Arts in Evangelism, 2000



World Harvest Bible College, Columbus, OH

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**CAMPUS PASTOR**

Master of Arts in Human Services, 2013

Liberty University, Lynchburg, VA

Bachelor of Arts in English Creative Writing, 2011

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**DIRECTOR OF HOUSING**

Diploma of Social Studies, 1988

Patterson Co-op, Dayton, OH

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Ohio Christian University, Circleville, OH

Associate of Arts in Evangelism, 2000  
World Harvest Bible College, Columbus, OH

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Doctorate of Ministry, 2014  
Oral Roberts University, School of Theology and Ministry, Tulsa, OK

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Bachelor of Liberal Studies, 2002  
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**ASSISTANT PROFESSOR, MUSIC DEPARTMENT CHAIR**

Master of Arts in Ministry, 2020  
Ohio Christian University, Circleville, OH

Board Certified Music Therapist, Since 2020  
Ohio Christian University, Circleville, OH

Master of Business Administration, 2020  
Ohio Christian University, Circleville, OH

Bachelor of Music (Music Education), 2001  
Ohio University, Athens, OH

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Doctorate in Biblical Studies *in progress*  
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Master of Divinity, 2013  
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Bachelor of Theology in Christian Ministry, 2007  
The King's University, Van Nuys, CA



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**ASSISTANT PROFESSOR**

Doctorate of Religion, 1993

Baylor University, Waco, TX

Master of Biblical Studies, 1978

Assemblies of God Theological Seminary, Springfield, MO

Bachelor of Science in Mathematical Sciences, 1975

Penn State University, University Park, PA

**MARK YOUNGKIN, M.A.**

**ASSISTANT PROFESSOR OF ARTS AND SCIENCES**

Master of Arts in Leadership, 2010

Mid-America Christian University, Oklahoma City, OK

Bachelor of Arts in Journalism, 1982

The Ohio State University, Columbus, OH



## ADJUNCT FACULTY

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Bachelor of Science in Technical Management, 2012  
DeVry University, Columbus, OH

Associate of Science in Evangelism, 2019  
Valor Christian College, Columbus, OH

Ministry School Graduate, 2009  
Church of the Nazarene Seminary, Kansas City, MI

### JORDAN BOOK

Masters of History, 2024  
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Regent University, Virginia Beach, Virginia

Doctorate in Spiritual Leadership, 2019  
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Master of Arts in Counseling/Education, 2011  
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Associate of Applied Science in Pastoral Studies, 2018



Valor Christian College, Columbus, OH

Diploma in Pastoral Studies, 1998  
World Harvest Bible College, Columbus, OH

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Doctorate of Business Administration in Entrepreneurship, 2016  
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Masters of Business Administration in Marketing, 1977  
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Master of Business Administration, 2008  
University of Phoenix, Phoenix, AZ

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Juris Doctor, 2010  
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Associate of Applied Science in Pastoral Leadership, 2014  
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Master of Arts in Ministerial Leadership, 2005  
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Bachelor of Science in Business (Emphasis in Church Administration), 1995  
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Associate of Applied Science in Evangelism, 2011  
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Master of Business Administration in Business Analytics and Information Management, 2020  
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Master of Arts in English Literature, 2013  
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